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EDWIN M. LEE
Mayor

DAVID ASSMANN
Acting Director

**City and County of San Francisco
Urban Forestry Council
Planning and Policy Committee**

**APPROVED MINUTES
Tuesday, March 4, 2014, 4:00 p.m.**

**Offices of the San Francisco Planning Department
1650 Mission Street, Room 400
San Francisco, CA 94103**

Committee Members: Members Sullivan (Chair), Flanagan, Leffingwell, Ginsburg/Alvarez/Campbell and Swae

Order of Business

Public comment will be taken before the Council takes action on any item.

- 1. Call to Order and Roll Call.** The Planning and Policy Committee meeting was called to order at 4:06 p.m. Present: Committee Members Sullivan, Flanagan (4:21), Leffingwell, and Swae. Absent: Members Ginsburg/Alvarez.
- 2. Approval of Minutes of the February 4, 2014 Urban Forestry Council Planning and Policy Committee Meeting.** (Explanatory Document: February 4, 2014 Meeting Draft Minutes) (Discussion and Action) Upon Motion by Member Leffingwell, second by Member Sullivan, the February 4, 2014 Meeting Minutes were approved without objection (AYES: Members Sullivan, Leffingwell, and Swae; Absent: Member Flanagan).
- 3. Public Comments:** Members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on today's agenda. There was no public comment at this time.

Ms. Robin Sherrer voiced concern over forest management, particularly at McLaren Park and UCSF Sutro Forest. She voiced opposition to the removal of eucalyptus on the grounds that they are a fire hazard because she does not believe that to be the case.

Ms. Anastasia Glikshtern stated that Tank Hill is an example of a Natural Areas Program (NAP) that is destroying trees and using herbicides.

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The meeting recessed due to a loss of quorum from 4:12 to 4:17 p.m. The meeting reconvened.

- 4. Mt. Sutro Forest. The Committee will discuss the presentation by Mt. Sutro Stewards and make follow-up recommendations to the Urban Forestry Council Chair.** Links to EIR and other Mt. Sutro Information: http://campusplanning.ucsf.edu/pdf/Mount_Sutro_EIR_1-16-13_with_Appendic... <http://campusplanning.ucsf.edu/>, <http://www.ucsf.edu/about/cgr/current-projects/mount-sutro-open-space-reserve> (Discussion and Action)

Member Sullivan will be drafting a letter to UCSF for member Flanagan's review and signature. The letter should make the following points: outline the Urban Forestry Council's role and responsibilities, state that recent information about the Mt. Sutro Management Plan is alarming, and the Council would like UCSF to make a presentation to the full Council on its revised Management Plan. UCSF will be asked to provide the Council with documentation and a written schedule outlining the process for the Management Plan.

Public Comment:

Ms. Rupa Bose stated that her understanding of the new UCSF process for Mt. Sutro is as follow: March 2014 to issue Draft Environment Impact Report (DEIR), allow 30 day response period. Host a public meeting in April 2014, then forward to UC Regents/Board for approval. Work to begin mid-August 2014. She stated that San Francisco Forest Alliance thinks the new plan is problematic, but better than previous options. San Francisco Forest Alliance would like an opportunity to present its point of view on the Mt. Sutro Management Plan to the full Council.

Ms. Dee Seligman stated that she wants to know what the process for Significant Natural Resource Areas Management Plan (SNRAMP) review by the Urban Forestry Council will be.

Ms. Robin Sherrer stated that UCSF is planning a public meeting to discuss the Mt. Sutro plans on March 5th at UCSF Mission Bay campus. Ms. Sherrer also asked if the Council could solicit the input of the San Francisco Fire Department on the Management Plans.

Ms. Anastasia Glikshtern submitted a copy of public comments received about the DEIR and urged that the San Francisco Forest Alliance request an opportunity to present to the full Council on Mt. Sutro issues.

- 5. Earth Day.** The Committee will discuss options for Urban Forestry Council participation for Earth Day activities. (Discussion)

Member Leffingwell to look at options for hosting a tree tour as part of Earth Day activities.

Public Comment:

Ms. Rupa Bose asked if it is possible to host a tour and utilize a bus.

Ms. Robin Sherrer asked if Member Leffingwell could consider alternate locations to Civic Center.

6. Update on Arbor Day Activities. (Informational Report and Discussion)

Council Coordinator Mei Ling Hui provided an overview of event location, date, and events.

7. Mayor's Tree Walk Project. Committee Members will discuss Committee Member Rose Hillson's presentation to the Urban Forestry Council on the Mayor's Tree Walk Project. (Discussion)

Member Hillson presented an outline of her research and process for a Mayor's Tree Walk Project. The Council is to reach out to the Mayor's Office to confirm there is interest in the project. If so Members Leffingwell and Hillson will begin to refine tree locations and types.

8. New Business/Future Agenda Items. (Discussion)

For the next meeting, at the Call of the Chair: Mayor's Tree Project, Earth Day update, and Mt. Sutro update.

9. Public Comments: Members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on today's agenda.

Ms. Dee Seligman mentioned the schedule and content for the upcoming Commonwealth Club lecture series.

Mr. Frank Mason criticized the Urban Forest Master Plan process and the lack of adequate time to provide comments. He stated that a hard copy was not provided at the public libraries and that footnotes were difficult to track down.

10. Adjournment. The Planning and Policy Committee meeting adjourned at 5:23 p.m.

The next Planning and Policy Committee meeting is scheduled for Tuesday, April 1, 2014 at 4:00 p.m., Offices of the San Francisco Planning Department, 1650 Mission Street, Room 400.

Copies of explanatory documents are available to the public at (1) the Department of Environment, 1455 Market Street, Suite 1200, San Francisco, California 94103 between the hours of 9 a.m. and 5 p.m. Photo identification is required for access to the building; (2) or may be available at the Planning and Funding Committee's meeting website <http://www.sfenvironment.org/about/taskforce/urban-forestry-council/agendas> posted with each agenda or meeting minutes, or 3) upon request to the Council Secretary at the above address, telephone number 415-355-3709, or via e-mail at Monica.Fish@sfgov.org. Audio recordings of all meetings can be accessed at the following website <https://sites.google.com/a/sfenvironment.org/commission/urban-forestry-council/urban-forestry-council-and-committee-meeting-audios>.

Approved: April 1, 2014