



SF Environment

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A Department of the City and County of San Francisco



Edwin M. Lee
Mayor

Melanie Nutter
Director

Notice of public hearing to adopt San Francisco Green Purchasing Regulations

(Precautionary Purchasing Ordinance, Ord. No. 115-05).

When: Wednesday, Nov. 13, 2013, 5:00 P.M.

Location: City Hall, 1 Dr. Carlton B. Goodlett Jr. Place, Room 421. San Francisco, CA 94102

The regulations consist of:

- **Less-toxic and green purchasing requirements created by City staff end users.**
- **Environmental specifications in current or pending Citywide contracts.**

Adopt Approved Alternative Products for:

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| 1. Compostable Bags | Regulation #SFE-13-02-PPO; |
| 2. Computer Desktops, Laptops, Monitors | Regulation #SFE-13-03-PPO; |
| 3. Janitorial Cleaners | Regulation #SFE-13-04-PPO; |
| 4. Hand Dishwashing Detergents | Regulation #SFE-13-05-PPO; |
| 5. Hand Sanitizers | Regulation #SFE-13-06-PPO; |
| 6. Lighting (lamps, ballasts) | Regulation #SFE-13-07-PPO; |

AUTHORIZATION

The Board of Supervisors and Mayor enacted the Precautionary Purchasing Ordinance, effective July 18, 2005 (the "Ordinance"). The Ordinance is codified as Chapter 2 of the Environment Code. The Ordinance created a comprehensive new system for the City to identify and use environmentally preferable products based on goals and criteria established by the Ordinance. The Ordinance required the Director of the Department of the Environment to consolidate existing environmentally preferable purchasing requirements from other Code sections into regulations. The new regulations described here are implemented pursuant to Environment Code Section 203(d). These regulations do not duplicate the Ordinance and must be read together with the Regulation.

To get copies of explanatory documents, visit the San Francisco Department of the Environment:

- Office: 1455 Market Street, Suite 1200, San Francisco, CA between 9 a.m. and 5 p.m.,
- Website: sfenvironment.org/commission/agendas as an attachment to the meeting agenda.

If any materials related to this regulation have been distributed after distribution of this notice, those materials are available for public inspection at the address or website above.

Important Information

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

What to do if you can't attend: Persons unable to attend the meeting may submit to the Department of the Environment by the time the proceedings begin, written comments regarding the agenda item above. These comments will be made a part of the official public record and shall be brought to the attention of hearing attendees. Any written comments should be sent to: San Francisco Department of the Environment City Toxics Team, 1455 Market Street, Suite 1200, San Francisco, CA 94103 by 5:00 p.m. on the day prior to the hearing.

Comments that cannot be delivered by that time may be taken directly to the hearing at the location above. When bringing handouts to meetings, please photocopy on both sides of the paper and try to use post-consumer recycled or tree-free paper. Also, please bring sufficient copies of handouts for the public, Commission, and Commission Secretary.

Public Comment

At this time, members of the public may address the Committee on items of interest that are within the subject matter jurisdiction of the Committee but are not on today's agenda. Public comment will be taken following each agenda item. Each member of the public may address the Committee for up to three minutes, unless otherwise announced by the President. If it is demonstrated that the comments by the public will exceed 15 minutes, the President may continue Public Comment to another time during the meeting.

The Brown Act forbids the Committee from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Commission is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

Disability Access

The Commission on the Environment Operations Committee meeting will be held at City Hall, Room 421 in the Civic Center Area. The Committee meeting room is wheelchair accessible. The closest accessible BART station is the Civic Center Station at United Nations Plaza and Market Street. Accessible MUNI lines serving this location are: #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro Stations at Van Ness and Market and at Civic Center. For information about MUNI accessible services call (415) 923-6142. There is accessible curbside parking adjacent to City Hall on Grove Street and Van Ness Avenue and in the vicinity of the Veterans Building at 401 Van Ness Avenue adjacent to Davies Hall and the War Memorial Complex.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals. Individuals with chemical sensitivity or related disabilities should call the Mayor's Office on Disability at (415) 554-6789 or (415) 554-6799 (TTY) for additional information.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Monica Fish at (415) 355-3709 to make arrangements for the accommodation. Late requests will be honored, if possible.

Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Sunshine Task Force Administrator, City Hall, Room 409, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, 2nd Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112, web site at www.sfgov.org/ethics.