

1 **[Amend Urban Forestry Council Bylaws]**

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3 **Resolution amending the Urban Forestry Council's Bylaws Article VIII – Committees, Sections 4,**
4 **5 and 7 to combine the Urban Forestry Council Planning and Policy and Funding Committees**
5 **and change the composition of the Landmark Tree Committee to five members.**

6 WHEREAS, The Urban Forestry Council at its January 23, 2015 meeting amended the
7 Urban Forestry Council's Bylaws Article VIII-Committees, Sections 4, 5 and 7 to read as follows:

8 **Article VIII – Committees**

9 **Section 4: Standing Committees**

10 The Council shall have two standing Committees (1) Planning and Funding Committee
11 and the (2) Landmark Tree Ad Hoc Committee. The Landmark Tree Ad Hoc Committee shall
12 have five members and shall meet as needed on the first Thursday of the month starting at
13 4:15 p.m., in City Hall, Room 421, San Francisco. The Planning and Funding Committee shall
14 have five members and shall meet on the first Tuesday of each month starting at 4:00 p.m.
15 with the exception of November. There will not be a meeting in November. The Committee
16 shall meet at the Planning Department Offices, 1650 Mission Street, meeting room to be
17 announced, San Francisco, 94103.

18 A notice and agenda for the Planning and Funding Committee meetings will be
19 posted at least 72 hours before the meeting. A notice for the Landmark Tree Ad Hoc
20 Committee meeting will be posted 15 days before the meeting and an agenda will be
21 posted at least 72 hours before the meeting. This information shall be posted on the
22 Department of the Environment's website.

23 **Section 5: The Planning and Funding Committee**

24 The Planning and Funding Committee shall make recommendations to the Council on
25 project plans for major publicly sponsored developments and civic improvements and

1 changes of the public right of way as they impact trees. The Committee shall (1) examine
2 and make policy recommendations to the Council regarding other urban forest and tree
3 issues; (2) make recommendations to the Council regarding facilitating an assessment
4 (inventory) of the current condition of the Urban Forest, (3) review the Urban Forest Plan on an
5 annual basis and make recommendations for any changes to the full Council for adoption,
6 (4) make recommendations to the Council on funding opportunities and staffing needs, on
7 opportunities for urban forest programs and on securing and encouraging commitment of
8 adequate resources for tree programs, (5) will also review urban forestry program budget
9 priorities and make recommendations about Urban Forestry funding requirements to the full
10 Council; investigate and pursue funding options for various urban forest-activities, and (6) will
11 review the Urban Forest Council's Budget on an annual basis and will make
12 recommendations for any changes to the full Council for adoption.

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14 **Section 6: The Landmark Tree Ad Hoc Committee**

15 The Landmark Tree Ad Hoc Committee shall make preliminary recommendations to
16 the Council on nominated trees proposed for landmark status. The Committee shall conduct
17 individual site visits, complete evaluation forms to review at regular monthly meetings as
18 nominations are received, and vote on landmark tree nominations to present to the full
19 Council for their consideration and adoption. It will prepare a written summary of the
20 evaluation forms and include individual evaluation forms to present to the full Council for
21 review. The Chair of the Committee shall verbally report on the written summary at Council
22 meetings.

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1 I hereby certify that this Resolution was adopted at the Urban Forestry Council's
2 Regular Meeting on January 23, 2015.

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5 Monica Fish, Council Secretary

5 Dan Flanagan, Council Chair

6 VOTE: 8-0 Approved; 5 Absent; 3 Vacant

7 Ayes: Members Short, Hillan, Kida, Leffingwell, Manzone, Sherwin, A. Sullivan, M. Sullivan

8 Noes: None

9 Absent: Members Alvarez, Flanagan, Hillan, Swae
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