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**City and County of San Francisco
Urban Forestry Council
Planning and Funding Committee**

MEETING MINUTES APPROVED

**Tuesday, January 15, 2019, 4:00 p.m.
Offices of the San Francisco Planning Department
1650 Mission Street, Room 400
San Francisco, CA 94103**

Committee Members: Members Igor Lacan (Chair), Dan Flanagan, Andrew Sullivan and Blake Troxel

Order of Business

Public comment will be taken before the Council takes action on any item.

1. Call to Order and Roll Call.

This meeting was called to order at 4:07 p.m.

Present: Members Lacan, Crawford, Flanagan, Andrew Sullivan and Troxel.

2. Approval of Minutes of the October 2, 2018 Urban Forestry Council Planning and Funding Committee Meeting. (Explanatory Document: October 2, 2018 Meeting Draft Minutes) (Discussion and Action)

This item was tabled.

There was no public comment.

3. General Public Comment: Members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on today's agenda.

There was no public comment.

4. Development of the strategic planning process for the Urban Forestry Council. Speaker: Mike Allison, Mike Allison Consulting (Discussion)

Mike Allison, Mike Allison Consulting, discussed a list of possible goals developed from the conversation had at the October Planning and Funding Committee meeting, the Council's credibility, the timeline for the strategic planning process.

Member Flanagan discussed having a conversation about the strategic planning process with the Council at the full Council to get people starting to think followed by a retreat.

Member Troxel discussed reviewing best practices throughout the country.

Member Crawford discussed the work of an intern to assist with research.

There was no public comment.

5. Presentation outlining the San Francisco Civic Center Plaza redesign. Speaker: Patrick Race, Senior Planner and Landscape Architect, San Francisco Public Utilities Commission (Discussion)

Patrick Race, Senior Planner and Landscape Architect, San Francisco Planning Department, discussed the status of the Civic Center Plaza redesign, the history of the Civic Center Plaza, developing a inter-departmental effort, changes to the neighborhood, design plans, community outreach, choosing a tree palette, the three framework plans, a phased implementation plan and funding sources.

Member Andrew Sullivan asked about improving the fountain in United Nations Plaza, adding skylights to Brook's Hall and next steps.

Member Crawford discussed developing a tree plan for the project.

Public Comment:

Unidentified speaker discussed parking spaces and adding a pedestrian crossing across Van Ness Avenue.

Unidentified speaker indicated support for the project and discussed adding permeable surfaces.

6. Discussion of the street tree removal process for 2465 Van Ness Avenue Speaker: Dan Flanagan, Chair, Urban Forestry Council (Discussion)

Dan Flanagan, Chair, Urban Forestry Council introduced the item.

Josh Klipp discussed the appeals process for a street tree removal at 2465 Van Ness Avenue.

Member Andrew Sullivan asked for background on the project.

Chris Buck discussed the process of the tree removals and subsequent policy changes.

Member Flanagan discussed evolutions in project plans that result in tree loss.

Member Andrew Sullivan discussed the low cost to contractors for removing trees.

Member Lacan asked about a requirement to replace mature trees with another mature tree instead of issuing a fee.

Member Troxel asked what recourse the Council has for these types of situations.

Member Andrew Sullivan discussed requiring a mitigation plan with initial plans.

Member Crawford discussed developing an online tree removal noticing system.

Member Lacan discussed weighing the carrot versus the stick.

Member Crawford discussed the effect of penalties on lower income residents.

Member Flanagan asked if Chris could return to the Committee in the future.

7. Adjournment.

The meeting was adjourned at 5:35 p.m.

The next Planning and Funding Committee meeting is scheduled for Tuesday, October 4, 2016 at 4:00 p.m., Offices of the San Francisco Planning Department, 1650 Mission Street, Room 400.

Copies of explanatory documents are available at (1) the Department of the Environment office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to the building. (2) on the Urban Forestry Council's website <http://sfenvironment.org/ufc>; (3) upon request to the Commission Affairs Manager, at telephone number 415-355-3709, or via e-mail at anthony.e.valdez@sfgov.org within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Council after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://sfenvironment.org/ufc> as attachments to the agenda or meeting minutes. Written public comment received by the Council will be posted as an attachment to the minutes.

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Posted: February 27, 2019