



**SF Environment**  
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A Department of the City and County of San Francisco

Mark Farrell  
Mayor

Deborah O. Raphael  
Director

City and County of San Francisco  
Commission on the Environment  
Operations Committee\*

## REGULAR MEETING MINUTES DRAFT

Wednesday, January 17, 2018, 5:00 p.m.  
City Hall, Room 421  
One Dr. Carlton B. Goodlett Jr. Place  
San Francisco, CA 94102

**COMMITTEE MEMBERS: Commissioners Heather Stephenson (Chair), Eddie Ahn and Sarah Wan.**

### ORDER OF BUSINESS

Public comment will be taken before the Committee takes action on any item.

#### 1. Call to Order and Roll Call.

The Commission on the Environment Operations Committee meeting was called to order at 5:04 p.m.

Present: Commissioners Stephenson, Ahn and Wan.

#### 2. Approval of Minutes of the October 18, 2017 Commission on the Environment Operations Committee Special Meeting. (Explanatory Document: October 18, 2017 Draft Minutes) (Discussion and Action)

Upon a motion by Commissioner Ahn, and a second by Commissioner Wan, the minutes of the July 12, 2017 Commission on the Environment Operations Committee Special Meeting were approved without objection. (Ayes: Commissioners Ahn, Stephenson and Wan. Noes: None)

There was no public comment.

#### 3. Public Comment. Members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on today's agenda.

Josh Klipp discussed the City's urban forestry policies and development of the urban forest.

#### 4. Operations Committee vote to recommend that the Commission on the Environment approve the proposed Department of the Environment Fiscal Year 2018-19 and 2019-20 Budget. Sponsor: Jennifer Kass, Deputy Director; Speaker: Joseph Salem, Program Manager, Finance and Administration (Explanatory Document: Draft Department of the Environment Fiscal Year 2018-19 and 2019-20 Budget) (Discussion and Action)

Joseph Salem, Program Manager, Finance and Administration, proposed Department of the Environment Fiscal Year 2018-19 and 2019-20 Budget, including the Mayor's budget instructions, the fiscal picture for 2018-2019, a summary of revenue, a summary of expenditures and an examination of the budgets for the Department's various programs.

Commissioner Stephenson asked what happens between now and when the budget goes into effect July 1, 2018, how the Department identifies revenue to fill the shortfall, how the work of the Environmental Justice program is being continued with the loss of its major funding source and whether or not the impound account increases as the rates increase.

Commissioner Wan asked about the percentage of the budget that is grant funded and if that has been decreasing.

Commissioner Ahn asked if federal grants have increased over the past year.

Commissioner Wan asked if the Department plans to receive any General Fund support.

Upon a motion by Commissioner Wan, and a second by Commissioner Ahn, the Operations Committee recommend that the Commission on the Environment approve the proposed Department of the Environment Fiscal Year 2018-19 and 2019-20 Budget without objection. (Ayes: Commissioners Ahn, Stephenson and Wan. Noes: None)

There was no public comment.

5. **Presentation on San Francisco Department of the Environment's participation in the Government Alliance on Race and Equity and the development of a San Francisco Department of the Environment Racial Equity Initiative.** Speakers: Wendy Goodfriend, Climate and Environmental Justice Program Manager; Soko Made, City Government Zero Waste Assistant Coordinator and Sraddha Mehta, Senior Environmental Justice Coordinator (Discussion)

Wendy Goodfriend, Climate and Environmental Justice Program Manager, introduced the item.

Sraddha Mehta, Senior Environmental Justice Coordinator, discussed San Francisco's vision, the Department's Strategic Plan as it relates to equity, the work of the Environmental Justice program, community engagement, health disparities, economic disparities, inequities related to climate change, climate change impacts in San Francisco as it relates to heat, integrating the work of the Environmental Justice program into the entire Department through the Racial Equity Initiative, the definition of racial equity and why it's important to lead with race.

Soko Made, City Government Zero Waste Assistant Coordinator, discussed a framework for change, race in governmental policies, the Department's Racial Equity Initiative, examples of San Francisco considering racial equity in decision making, next steps and equality vs. equity vs. liberation.

Commissioner Stephenson asked for a copy of the list of questions the Department considers when evaluating programs for racial equity, where the City is in implementing racial equity initiatives City wide and when it is anticipated that all the programs in the Department will be trained.

Commissioner Wan asked what type of support the Department is receiving from consultants or outside organizations in implementing this initiative.

Commissioner Stephenson asked how success will be measured.

Commissioner Wan asked if there was any way the Commission can be of support besides passing a resolution.

Commissioner Ahn asked about mapping, the neighborhoods that are involved in the Racial Equity Initiative and whether the team will follow Cal Enviro Screen and funding.

There was no public comment.

**6. New Business/Future Agenda Items.** Anthony Valdez, Commission Secretary (Discussion)

Anthony Valdez, Commission Secretary, discussed the agenda for the next Operations Committee in April which will include a presentation on the work of the Department's outreach team.

There was no public comment.

**7. Adjournment.**

The meeting was adjourned at 6:19 p.m.

**The next meeting of the Commission on the Environment Operations Committee is scheduled for Wednesday, April 18, 2018 at 5:00 p.m. in City Hall, Room 421.**

\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to the building. (2) on the Commission's website <http://www.sfenvironment.org/commission>; (3) upon request to the Commission Affairs Manager, at telephone number 415-355-3709, or via e-mail at [Anthony.E.Valdez@sfgov.org](mailto:Anthony.E.Valdez@sfgov.org). If any materials related to an item on this agenda have been distributed to the Committee after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://www.sfenvironment.org/commission> as attachments to the agenda or meeting minutes.

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