



# San Francisco Urban Forestry Council

Re: Potential Changes to the Meeting Schedule of the San Francisco Urban Forestry Council

The San Francisco Urban Forestry Council is considering adjusting the regular times of the full council meetings to better accommodate the public and councilmembers.

Changing the regular meeting times was an agenda item at the December 5, 2017 Planning and Funding Committee Meeting. At that meeting, staff were requested to research room availability in City Hall for a new regular meeting time and then poll members for their availability. The poll results from the responding members were discussed at the January 2, 2018 Planning and Funding Committee Meeting, at which point committee members decided to bring this topic to the January 26, 2018 full Urban Forestry Council Meeting for further discussion.

Present meeting times: Fourth Friday in January, March, May and September at 8:30 a.m. and the fourth Tuesday in February, June, August and October at 6:00 p.m. Also, the second Friday in December at 8:30 a.m.

Proposed meeting times: First Thursday in January, February, April, May, June, September, October, December at 8:30 a.m. and the fourth Friday in July at 8:30 a.m.

On January 26, 2018, councilmembers will discuss the merits of each of the above schedules. If the chair decides to move forward with the time change, then amendments to the bylaws will be made and brought back to the February 26, 2018 full council meeting for discussion and a vote.

If the Urban Forestry Council moves forward with the proposed meeting schedule, changes will not go into effect until the April 2018 Urban Forestry Council Meeting.

Public comment on this issue will be accepted at the following meetings or via email:

Urban Forestry Council Meetings:

- January 26, 2018
- February 27, 2018

Planning and Funding Committee Meetings:

- February 6, 2018
- March 6, 2018

Email comments to Gordon Matassa, Urban Forestry Coordinator: [gordon.matassa@sfgov.org](mailto:gordon.matassa@sfgov.org)

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