



**SF Environment**  
Our home. Our city. Our planet.  
A Department of the City and County of San Francisco

Mark Farrell  
Mayor

Deborah O. Raphael  
Director

**City and County of San Francisco  
Department of the Environment  
Urban Forestry Council**

**NOTICE OF REGULAR MEETING MINUTES DRAFT**

**Friday, January 26, 2018, 8:30 a.m.  
City Hall, Room 400  
One Dr. Carlton B. Goodlett Jr. Place  
San Francisco, CA 94102**

Council Members: Dan Flanagan (Chair), Nicholas Crawford (Vice Chair), Malcolm Hillan, Igor Lacan, Meg Lowman, Phillip Pierce, Andrew Sullivan, Michael Sullivan, Tom Carter (San Francisco Port), Sal Genito (Presidio Trust), Damon Spigelman (San Francisco Public Utilities Commission), Carla Short (Department of Public Works), Jon Swae (San Francisco Planning Department) and Zachary Taylor (San Francisco Recreation and Park Department).

**Order of Business**

Public comment will be taken before the Council takes action on any item.

**1. Call to Order and Roll Call.**

The meeting was called to order at 8:50 a.m.

Present: Flanagan, Carter, Genito, Lacan, Pierce, Short, Spigelman, Andrew Sullivan, Michael Sullivan, Swae and Taylor. Excused: Crawford, Hillan and Lowman.

**2. Adoption of Minutes of the December 8, 2017 Urban Forestry Council Regular Meeting.**  
(Explanatory Document: December 8, 2017 Draft Minutes) (Discussion and Action)

Upon a motion by Member Short, and a second by Member Flanagan, the minutes from the December 8, 2017 Urban Forestry Council meeting were adopted without objection. (Ayes: Flanagan, Carter, Genito, Lacan, Pierce, Short, Spigelman, Andrew Sullivan, Michael Sullivan, Swae and Taylor; Noes: None; Absent: Crawford, Hillan and Lowman)

There was no public comment.

**3. General Public Comment:** Members of the public may address the Council on matters that are within the Council's jurisdiction and are not on today's agenda.

There was no public comment.

4. **Discussion of the Urban Forestry Council's participation in the 2018 Arbor Day events honoring Mayor Edwin M. Lee.** Speaker: Gordon Matassa, Urban Forestry Coordinator, San Francisco Department of the Environment (Discussion)  
Gordon Matassa, Urban Forestry Coordinator, San Francisco Department of the Environment, announced that the Urban Forestry Council will participate in the 2018 Arbor Day events honoring Mayor Edwin M. Lee.

Member Short announced that Arbor Day will be on March 17, 2018, that there will be multiple events in San Francisco and that a tree will be planted in honor of Mayor Lee.

There was no public comment.

5. **Discussion of research on climate change and urban tree composition across California.** Speaker: Igor Lacan, Member, Urban Forestry Council (Discussion)

Igor Lacan, Member, Urban Forestry Council, discussed research on climate change and urban tree composition across California, objective, methodology for the research, cities and climate zones in the study, tree species and their frequency, urban forest composition, consequences of climate change and the future of tree species.

Member Andrew Sullivan asked if other climate issues such as rain were taken into consideration and looking into commercially developed tree inventories.

Member Swae asked what is going to happen in San Francisco or a similar city and the difference between an inland and a coastal city.

Member Flanagan asked about the similarity of weather between San Francisco and Berkeley and what the takeaway is from the study for trees in San Francisco.

Member Swae asked about trees that fell off the list.

Public Comment:

Peter Brastow, San Francisco Department of the Environment, discussed the research method and the use of native trees.

6. **Discussion on the scope of Phase III of the San Francisco Urban Forest Plan.** Speaker: Jon Swae, Member, Urban Forestry Council (Explanatory Document: Urban Forest Plan Phase III Scoping Plan) (Discussion)

Jon Swae, Member, Urban Forestry Council, discussed Phase III of the San Francisco Urban Forest Plan, conversations at the Planning and Funding Committee, priorities at the Planning Department, major steps and stakeholders in Phase III, the scoping plan and next steps.

Member Spigelman discussed engaging stakeholders in the process.

Member Short asked about the possibility of using impact fees to work on the plan.

Member Flanagan asked about the possibility of approaching Salesforce for funding.

Member Andrew Sullivan asked about the progress of Phase II.

Member Flanagan asked about tree counting technologies to determine the size of San Francisco tree canopy, how many trees are in the Presidio and next steps for Phase III.

Public Comment:

Unidentified speaker discussed a vegetation management plan and the inclusion of habitat assessment.

**7. Discussion of possible changes to the Urban Forestry Council's regular meeting dates and times.**

Speaker: Gordon Matassa, Urban Forestry Coordinator, San Francisco Department of the Environment (Explanatory Documents: Urban Forestry Council 2018 Meeting Schedule and Staff Memo) (Discussion)

Gordon Matassa, Urban Forestry Coordinator, San Francisco Department of the Environment, discussed concerns about the Council's current meeting time, discussions in the Planning and Funding Committee and the staff memo that lists possible changes to the Council's regular meeting time.

Member Flanagan asked for the results of a poll to Council members on their preferences.

Member Andrew Sullivan indicated support for either options.

Member Flanagan indicated support for existing meeting structure.

There was no public comment.

**8. Committee Reports: (Discussion)**

**Planning & Funding Committee.** Igor Lacan, Committee Chair.

Member Lacan discussed conversations about Phase III of the Urban Forest Plan, a strategic plan and communications.

**Landmark Tree Ad Hoc Committee.**

Anthony Valdez, Commission Secretary, reported that there have been no Landmark Tree nominations.

There was no public comment.

**9. Staff Report.** Gordon Matassa, Urban Forestry Coordinator, San Francisco Department of the Environment (Discussion)

Gordon Matassa, Urban Forestry Coordinator, San Francisco Department of the Environment, discussed the Better Market Street meeting and the Global Climate Action Summit.

There was no public comment.

**10. Chair's Announcements.** Dan Flanagan, Chair, Urban Forestry Council (Discussion)

There were no chair announcements.

There was no public comment.

## 11. Urban Forestry Council Member Announcements. (Discussion)

Member Lacan announced a mature and historic trees seminar in Oakland on March 29, 2018.

Member Michael Sullivan announced a book signing with Jason Dewees at CityLights Bookstore with the date and location to be announced.

There was no public comment.

## 12. New Business/Future Agenda Items. (Discussion)

Gordon Matassa, Urban Forestry Coordinator, San Francisco Department of the Environment, announced that at the next Council meeting there will be presentations by Eric Spotswood of the San Francisco Estuary Institute about reoaking Silicon Valley and Jimi Scheid of CalFire. On March 23, 2018, Cindy Blain of California ReLeaf will present to the Council. On May 25, 2018, Nancy Hughes of the California Urban Forests Council will present to the Council.

Member Andrew Sullivan asked about using the street tree list from Better Market for the street tree assessments.

Member Short asked about future discussions and participation in neighborhood street tree plantings.

Member Swae noted that Peter Brastow will be giving a presentation at the February Council meeting about the Biodiversity Assessment.

There was no public comment.

## 13. Adjournment.

The meeting was adjourned at 9:58 p.m.

**The next meeting of the Urban Forestry Council is scheduled for Tuesday, February 27, 2018 at 6:00 p.m., City Hall, Room 416, San Francisco, CA 94102.**

Copies of explanatory documents are available at (1) the Department of the Environment office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to the building. (2) on the Urban Forestry Council's website <http://sfenvironment.org/ufc>; (3) upon request to the Commission Affairs Manager, at telephone number 415-355-3709, or via e-mail at [anthony.e.valdez@sfgov.org](mailto:anthony.e.valdez@sfgov.org) within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Council after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://sfenvironment.org/ufc> as attachments to the agenda or meeting minutes. Written public comment received by the Council will be posted as an attachment to the minutes.

Posted: February 22, 2018