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**City and County of San Francisco
Department of the Environment
Urban Forestry Council**

MEETING MINUTES APPROVED

**Tuesday, February 26, 2019, 6:00 p.m.
City Hall, Room 416
One Dr. Carlton B. Goodlett Jr. Place
San Francisco, CA 94102**

Council Members: Dan Flanagan (Chair), Nicholas Crawford (Vice Chair), Malcolm Hillan, Igor Lacan, Meg Lowman, Phillip Pierce, Andrew Sullivan, Mike Sullivan, Tom Carter (San Francisco Port), Blake Troxel (Presidio Trust), Damon Spigelman (San Francisco Public Utilities Commission), Carla Short (Department of Public Works), Patrick Race (San Francisco Planning Department) and Zachary Taylor (San Francisco Recreation and Park Department).

Order of Business

Public comment will be taken before the Council takes action on any item.

1. Call to Order and Roll Call.

The meeting was called to order at 6:01 p.m.

Present: Members Flanagan, Crawford, Lacan, Pierce, Race, Mike Sullivan, Carter (arrived at 6:03 p.m.), Troxel, Spigelman, Short and Swae. Excused: Members Hillan, Andrew Sullivan, and Taylor.

2. Adoption of Minutes of the December 14, 2018 Urban Forestry Council Regular Meeting.
(Explanatory Document: December 14, 2018 Draft Minutes) (Discussion and Action)

Upon a motion by member Mike Sullivan, and a second by member Flanagan, the minutes were adopted without objection. (Ayes: Members Flanagan, Crawford, Lacan, Pierce, Race, Mike Sullivan, Carter, Troxel, Spigelman, Short and Swae; Noes: None; Absent: Members Hillan, Andrew Sullivan, and Taylor)

There was no public comment.

3. General Public Comment: Members of the public may address the Council on matters that are within the Council's jurisdiction and are not on today's agenda.

Denise Louie discussed trees in Glen Canyon.

4. Presentation providing overview of laws governing the conduct of Urban Forestry Council meetings. Speaker: Neha Gupta, Deputy City Attorney, Office of the City Attorney (Discussion)

Anthony Valdez, Commission Secretary, requested that members hold their questions for the City Attorney in the interest of time and communicate with staff or the City Attorney's Office directly if they had questions.

Neha Gupta, Deputy City Attorney, Office of the City Attorney, discussed public meeting laws including meeting definition, notice of meetings, rights of the public at meetings, the conduct of meetings, unlawful meetings, passive meeting bodies and resources available to the Council.

There was no public comment.

5. Discussion of strategic planning for the Urban Forestry Council. Speaker: Mike Allison, Mike Allison Consulting (Discussion)

Mike Allison, Mike Allison Consulting, discussed an upcoming Urban Forestry Council special meeting about strategic planning, the 2013 strategic planning process, discussions at the Planning and Funding Committee for the 2019 strategic planning process, progress since the last strategic planning process, scope of work for Mike Allison, the timeline of the process, special meeting objectives and possible topics for discussion at the special meeting.

Member Carter asked about the vision for the purpose of the strategic plan that will be developed.

Member Flanagan discussed the strategic plan as a tool for providing direction for the Council.

Member Crawford requested including a discussion about recruitment for Council membership.

Member Race discussed including a outline of implementation strategies.

Member Troxel asked what was needed from councilmembers to make the meeting successful.

Public Comment:

Bob Hall discussed biodiversity.

Jake Sigg, California Native Plant Society, discussed native plants.

Owen discussed native plants.

6. Presentation on the Sunset Boulevard planting project coordinated by Climate Action Now! In partnership with San Francisco Public Works. Speaker: Markos Major, Director, Climate Action Now! (Discussion)

Jennifer Cooper-Sabo, Bureau Manager for Landscape Architecture, Public Works, discussed the building and design of Sunset Boulevard, opportunities for ecological and community connectivity, ecological influences via park adjacencies, educational opportunities, recreational stops and transportation intersections, combined context and planting strategies.

Markos Major, Director, Climate Action Now!, discussed the partnership with Public Works, partnership with the San Francisco Unified School District, sidewalk gardens and basin expansions, the Sunset Boulevard Reforestation Program, partnerships and collaborations, succession plantings in the understory, climate change education and habitat restoration, community urban forestry, the tree pallet for Sunset Boulevard, partnership with Supervisor Katy Tang, San Francisco Public Utilities Commission Project Learning Partnership, building soil capturing carbon, carbon sequestration and

biodiversity promotion in the public right-of-way, the Climate Action Now! Biodiversity Hubs and upcoming events.

Member Sullivan asked about plans for irrigation for Sunset Boulevard and the tree palette.

Member Flanagan asked if the master plan included irrigation for the entire Sunset Boulevard.

Member Race asked about community engagement and the L-Taraval construction project.

Member Spigelman asked about the selection of species.

Member Troxel asked about opportunities for recreation.

Public Comment:

Bob Hall discussed biodiversity and using local native plants.

Jake Sigg discussed irrigation and the species planted on Sunset Boulevard.

7. Committee Reports: (Discussion)

Planning & Funding Committee. Igor Lacan, Committee Chair.

Landmark Tree Ad Hoc Committee.

Igor Lacan, Chair, Planning and Funding Committee discussed the January meeting including conversations about the strategic planning process, Civic Center Plaza redesign and a tree removal at 2465 Van Ness Avenue.

Anthony Valdez, Commission Secretary, reported that there have been no landmark tree nominations so the Landmark Tree Ad Hoc Committee has not met.

There was no public comment.

8. Staff Report. Gordon Matassa, Urban Forestry Coordinator, San Francisco Department of the Environment (Discussion)

Anthony Valdez, Commission Secretary, asked members to indicate their availability to attend the special meeting on strategic planning and updated members on the Board of Supervisors reappointment process.

There was no public comment.

9. Urban Forestry Council Member Announcements. (Discussion)

Member Short announced that Arbor Day is March 16th and there will be tree plantings throughout the City and an Eco-Fair at James Denman School.

There was no public comment.

10. New Business/Future Agenda Items. (Discussion and Possible Action)

Anthony Valdez, Commission Secretary, said that the agenda for the March meeting was still being developed.

Member Flanagan requested a presentation on ficus trees.

There was no public comment.

11. Adjournment.

The meeting was adjourned at 7:37 p.m.

The next meeting of the Urban Forestry Council is scheduled for Friday, March 22, 2019 at 8:30 a.m., City Hall, Room 400, San Francisco, CA 94102.

Copies of explanatory documents are available at (1) the Department of the Environment office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to the building. (2) on the Urban Forestry Council's website <http://sfenvironment.org/ufc>; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at anthony.e.valdez@sfgov.org within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Council after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://sfenvironment.org/ufc> as attachments to the agenda or meeting minutes. Written public comment received by the Council will be posted as an attachment to the minutes.

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Posted: August 21, 2019