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**City and County of San Francisco
Urban Forestry Council
Planning and Funding Committee**

MEETING MINUTES APPROVED

**Tuesday, April 2, 2019, 4:00 p.m.
Offices of the San Francisco Planning Department
1650 Mission Street, Room 400
San Francisco, CA 94103**

Committee Members: Members Igor Lacan (Chair), Nicholas Crawford, Dan Flanagan, Andrew Sullivan and Blake Troxel.

Order of Business

Public comment will be taken before the Council takes action on any item.

1. Call to Order and Roll Call.

This meeting was called to order at 4:04 p.m.

Present: Members Lacan, Crawford, Flanagan and Troxel. Excused: Member Andrew Sullivan.

2. Approval of Minutes of the March 5, 2019 Urban Forestry Council Planning and Funding Committee Meeting. (Explanatory Document: March 5, 2019 Draft Meeting Minutes) (Discussion and Action)

Upon a motion by Member Crawford and a second by Member Lacan, the meeting minutes were approved without objection. (Ayes: Members Lacan, Crawford, Flanagan and Troxel. Excused: Member Andrew Sullivan)

There was no public comment.

3. General Public Comment: Members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on today's agenda.

Susan Karasoff, California Native Plant Society, discussed biodiversity and the Urban Forestry Council Strategic Plan.

4. Discussion of ficus tree maintenance and removals in San Francisco. Speaker: Carla Short, Superintendent, Bureau of Urban Forestry, San Francisco Public Works (Discussion)

Carla Short, Superintendent, Bureau of Urban Forestry, San Francisco Public Works, discussed street tree maintenance, tree removals, structural deficits and infrastructure damage, assessing trees

citywide, root systems, a Director's Order, locations of ficus removals and plans for pruning of existing trees.

Member Crawford asked about the Director's Orders on ficus removals.

Member Flanagan asked about limb stability after pruning.

Member Crawford discussed specs for pruning.

Member Lacan asked about next steps for replanting.

Member Flanagan asked about community outreach for replacement tree species selection and the percentage of trees that are being removed by the City that are ficus.

Member Troxel asked if there are locations where ficus are desirable and whether the City will continue to plant ficus.

Member Crawford discussed the tree canopy.

Member Flanagan asked for additional information on the laboratory of pruning ficus trees.

Member Troxel asked how long pruning laboratory will last and what is considered a success.

Public Comment:

Unidentified speaker discussed trees in Washington Square Park.

5. Discussion of an Urban Forestry Council retreat to discuss strategic planning. Speaker: Dan Flanagan, Chair, Urban Forestry Council (Discussion)

Dan Flanagan, Chair, Urban Forestry Council, discussed the agenda for the Urban Forestry Council retreat to discuss strategic planning including a presentation on the history of the Urban Forestry Council and developing a list of overarching goals.

Member Troxel asked if there any materials that are needed on the site.

Member Short asked to see a copy of the agenda.

Unidentified speaker thanked the Council for holding a public meeting for the strategic planning meeting.

Unidentified speaker discussed staff attendance at the retreat to discuss strategic planning.

6. New Business/Future Agenda Items. (Discussion and Possible Action)

There was no discussion.

There was no public comment.

7. Adjournment.

The meeting was adjourned at 4:57 p.m.

The next Planning and Funding Committee meeting is scheduled for Tuesday, May 7, 2019 at 4:00 p.m., Offices of the San Francisco Planning Department, 1650 Mission Street, Room 400.

Copies of explanatory documents are available at (1) the Department of the Environment office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to the building. (2) on the Urban Forestry Council's website <http://sfenvironment.org/ufc>; (3) upon request to the Commission Affairs Manager, at telephone number 415-355-3709, or via e-mail at anthony.e.valdez@sfgov.org within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Council after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://sfenvironment.org/ufc> as attachments to the agenda or meeting minutes. Written public comment received by the Council will be posted as an attachment to the minutes.

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Posted: June 27, 2019