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A Department of the City and County of San Francisco

Mark Farrell
Mayor

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Director

**City and County of San Francisco
Urban Forestry Council
Planning and Funding Committee**

MEETING MINUTES APPROVED

**Tuesday, April 3, 2018, 4:00 p.m.
Offices of the San Francisco Planning Department
1650 Mission Street, Room 400
San Francisco, CA 94103**

Committee Members: Members Igor Lacan (Chair), Nicholas Crawford, Dan Flanagan, Andrew Sullivan and Jon Swae.

Order of Business

Public comment will be taken before the Council takes action on any item.

1. Call to Order and Roll Call.

The meeting was called to order at 4:09 p.m.

Present: Members Lacan, Crawford, Flanagan and Andrew Sullivan. Excused: Member Swae.

2. Approval of Minutes of the February 6, 2018 Urban Forestry Council Planning and Funding Committee Meeting. (Explanatory Document: February 6, 2018 Meeting Draft Minutes) (Discussion and Action)

Upon a motion by Member Andrew Sullivan and a second by Member Flanagan, the meeting minutes were approved without objection. (Ayes: Members Lacan, Flanagan and Andrew Sullivan. Absent: Members Crawford and Swae)

There was no public comment.

3. General Public Comment: Members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on today's agenda.

Josh Klipp discussed tree planting on Caltrans owned properties.

4. Discussion of potential Urban Forestry Council involvement in the Global Climate Action Summit of 2018. Speaker: Gordon Matassa, Urban Forestry Coordinator, San Francisco Department of the Environment (Discussion)

Gordon Matassa, Urban Forestry Coordinator, San Francisco Department of the Environment, discussed the Global Climate Action Summit and the application process for an affiliate event.

Member Andrew Sullivan asked which dates the affiliate event could happen, who will be attending and the agenda for the summit.

Member Flanagan asked who would be the sponsor of the affiliate event in question.

Member Lacan asked about when the Urban Forestry Council meets near the summit dates.

Member Flanagan asked who should be invited as a guest speaker.

The Committee discussed potential spaces for an event including a hearing room or the California Academy of Sciences.

Member Flanagan asked that staff draft an application and that the item come back to the next Planning and Funding Committee meeting.

Public Comment:

Josh Klipp discussed Dreamforce and the creation of tracks at conferences and keeping presentations San Francisco specific.

Brandon Nam discussed research from the University of Indiana, possible presenters and the relevance of urban forestry to the summit.

5. Discussion on next steps for Phase III of the San Francisco Urban Forest Plan. Speaker: Andrew Sullivan, Member, Urban Forestry Council (Explanatory Document: Urban Forest Plan Phase III) (Discussion)

Andrew Sullivan, Member, Urban Forestry Council discussed Phase III of the San Francisco Urban Forest Plan, updating the scoping document, refining a workplan and bringing additional information and research to the next Planning and Funding Committee meeting.

Public Comment:

Unidentified speaker discussed considering the audience with outreach.

6. Review of urban forestry funding in Governor Brown's proposed 2018-19 State Budget. Speaker: Gordon Matassa, Urban Forestry Coordinator, San Francisco Department of the Environment (Discussion and Possible Action)

Gordon Matassa, Urban Forestry Coordinator, San Francisco Department of the Environment, discussed the Governor's budget which zeros out urban forestry funding.

Member Flanagan discussed lobbying the San Francisco's legislative representatives.

Public Comment:

Unidentified speaker discussed CalFire funding and precedent for urban forestry funding.

7. New Business/Future Agenda Items. (Discussion)

Gordon Matassa, Urban Forestry Coordinator, San Francisco Department of the Environment, noted that the next Planning and Funding Committee meeting will include a discussion on the Global Climate Action Summit and Phase III of the Urban Forestry Plan.

Member Flanagan requested a conversation about the strategic plan be added to the upcoming agenda.

Member Crawford requested a conversation about San Francisco's policies regarding trees and sidewalks be added to an upcoming agenda.

Public Comment:

Josh Klipp discussed accessibility requirements in the built environment.

8. Adjournment.

The meeting was adjourned at 4:52 p.m.

The next Planning and Funding Committee meeting is scheduled for Tuesday, May 1, 2018 at 4:00 p.m., Offices of the San Francisco Planning Department, 1650 Mission Street, Room 400.

Copies of explanatory documents are available at (1) the Department of the Environment office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to the building. (2) on the Urban Forestry Council's website <http://sfenvironment.org/ufc>; (3) upon request to the Commission Affairs Manager, at telephone number 415-355-3709, or via e-mail at anthony.e.valdez@sfgov.org within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Council after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://sfenvironment.org/ufc> as attachments to the agenda or meeting minutes. Written public comment received by the Council will be posted as an attachment to the minutes.

Anthony Valdez, Commission Affairs Manager
TEL: (415) 355-3709; FAX: 415-554-6393

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