CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE ENVIRONMENT
*POLICY COMMITTEE

DRAFT MINUTES
MONDAY, APRIL 11, 2016, 5:00 P.M.

CITY HALL, ROOM 421
ONE DR. CARLTON B. GOODLETT JR. PLACE
SAN FRANCISCO, CA 94102

*If a quorum of the Commission on the Environment is present, it will constitute a Special Meeting of the Commission on the Environment. The Commission Affairs Manager shall make a note of it in the minutes, and discussion shall be limited to items noticed on this agenda.

COMMITTEE MEMBERS: Commissioners Johanna Wald (Chair), Elmy Bermejo, Lisa Hoyos.

ORDER OF BUSINESS
Public comment will be taken before the Committee takes action on any item.

1. Call to Order and Roll Call. The Commission on the Environment Policy Committee meeting was convened at 5:04 p.m. (Present: Commissioners Wald, Bermejo and Hoyos)

2. Approval of Minutes of the March 8, 2016 Commission on the Environment Policy Committee Meeting. Upon motion by Commissioner Hoyos and second by Commissioner Bermejo, the minutes of the March 8, 2016 Commission on the Environment Policy Committee Meeting were approved without objection (AYE: Commissioners Wald, Bermejo and Hoyos).

3. Public Comment. Members of the public may address the Committee on matters that are within the Committee’s jurisdiction and are not on today’s agenda.

   No public comment.

4. Update on Departmental Climate Action Plans. Speakers: Sachiko Tanikawa, Municipal Climate Action Coordinator; Stephan Schmidt, Climate Liaison and Associate Transportation Planner - Sustainability, San Francisco Municipal Transportation Agency; Jonathan Cherry, Climate Liaison, San Francisco Public Utilities Commission (15 minutes) (Discussion)

   Director Deborah Raphael introduced the item and discussed the Department’s responsibility to lead by example to reach the City’s 0-50-100 Roots goals.
Sachiko Tanikawa, Municipal Climate Action Coordinator discussed the work of the Department Climate Action Plans including San Francisco’s leadership in climate change, San Francisco’s 23.2 percent reduction in greenhouse gas emissions despite a 14.6 percent increase in the population, the City’s goals for a decarbonized economy by 2050, the 70 City Departments participating and partnering in the program, San Francisco’s municipal greenhouse gas emissions by sources, annual Departmental Climate Action Plans and departmental summary reports and accessibility to departmental data through Tableau.

Stephan Schmidt, Climate Liaison and Associate Transportation Planner - Sustainability, San Francisco Municipal Transportation Agency discussed his department’s efforts to reduce greenhouse gasses and the importance of the Climate Action Plan data for the department’s ability to apply for grants and discuss their efforts with stakeholders.

Jonathan Cherry, Climate Liaison, San Francisco Public Utilities Commission discussed the value of collaboration through the department climate action plans, the quarterly meetings of stakeholders and the value of one dataset for the City to reduce emissions together.

Commissioner Bermejo discussed the importance of collaboration.

Commissioner Wald asked about recognizing partners who were excelling through a program or awards ceremony.

Director Raphael discussed the process for hiring the Climate Program Manager.

Commissioner Hoyos asked about the scope of the Climate Action Plan program.

Director Raphael asked the partners about the possibility of presenting 0-50-100 Roots data to their respective commissions.

Commissioner Wald and Hoyos discussed presenting information to other Commissions.

Commissioner Wald recommended that the annual climate action report have a tailored cover letter for each department that suggested they report to findings to their commission.

Commissioner Bermejo discussed the use of members of the Commission on the Environment to discuss goals in common with other commissions and Department staff.

Commissioner Wald discussed joint meetings with other commissions.

Public Comment:

Jason Fried, Executive Officer, discussed CleanPowerSF announcements to City employees, an inclusion on the climate action plan dashboard on the number of City employees that have signed up for CleanPowerSF, Assembly Bill 1110 by Assemblymember Ting and potential policies on requiring electric versus gas.

Commissioner Hoyos asked about Assembly Bill 1110.

5. Director’s Update. Deborah Raphael, Director (Discussion)

Director Raphael discussed a grant for SmartCity transportation funds, the Department’s application for assistance by programs overseen by the Mayor’s Office of Innovation, the Department’s five year strategic plan, a revisiting of the Department’s brand, the Mayor’s Earth
Day breakfast, part two to the Better Roofs Ordinance, introduced new employee Peter Gallotta, Public Relations and Information Coordinator and discussed new positions for social media and Step Up Power Down.

Commissioner Hoyos asked about the Climate Program Manager opening.

6. **New Business/Future Agenda Items.** Guillermo Rodriguez, Policy and Communications Director (Discussion)

Policy and Communications Director reported on the items that will come before the next Policy Committee meeting including presentations on the Commercial Building Benchmarking Ordinance, the Business Council on Climate Change and a state legislative update. The Policy Committee will be hearing a presentation on illegal dumping at a future date.

Commissioner Hoyos discussed the role and scope of the Policy Committee and the process for the introduction of proposed policies by Commissioners.

7. **Adjournment.** The meeting was adjourned at 7:09 p.m.

The next meeting of the Commission on the Environment Policy Committee is scheduled for Monday, May 9, 2016 at 5:00 p.m. in City Hall, Room 421.

**Copies of explanatory documents are available at (1) the Commission’s office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to the building. (2) on the Commission’s website http://www.sfenvironment.org/commission/agendas; (3) upon request to the Commission Affairs Manager, at telephone number 415-355-3709, or via e-mail at Anthony.E.Valdez@sfgov.org. If any materials related to an item on this agenda have been distributed to the Committee after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission’s website http://www.sfenvironment.org/commission/agendas as attachments to the agenda or meeting minutes.

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