



SF Environment

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A Department of the City and County of San Francisco

London N. Breed
Mayor

Deborah O. Raphael
Director

**City and County of San Francisco
Commission on the Environment**

SPECIAL MEETING MINUTES APPROVED

Thursday, May 10, 2018, 5:30 P.M.

**San Francisco Department of the Environment Offices
1455 Market Street, Suite 1200, San Francisco, CA 94103**

COMMISSION MEMBERS: Elmy Bermejo (President), Johanna Wald (Vice President), Eddie Ahn, Lisa Hoyos, Heather Stephenson, Michael Sullivan and Sarah Wan.

ORDER OF BUSINESS

Public comment will be taken before the Commission takes action on any item.

1. Call to Order and Roll Call.

The meeting was called to order at 5:35 p.m.

Present: Commissioners Bermejo, Wald, Ahn, Hoyos, Stephenson, Sullivan and Wan.

President Bermejo welcomed the guests and new commissioner Michael Sullivan.

2. Presentation on the results of the 2016-2020 Department of the Environment Strategic Plan Community Meetings. Sponsor: Deborah Raphael, Director; Speakers: Asia Meshack, Acting Outreach Program Manager and Margaret McCarthy, Senior Transportation Marketing Specialist (Discussion)

Deborah Raphael, Director, introduced the item.

Margaret McCarthy, Senior Transportation Marketing Specialist, discussed the Department's Strategic Plan, a roadmap of the Strategic Plan, a workshop overview, workshop location, demographics, participant gender, participant language, Seniors in the Bayview workshop, Families in the Mission workshop, Families in the Portola workshop, Innovators workshop, Small Business workshop, Environmentalists workshop, Young Adults workshop, what the Department set out to do and what was learned, key points of validation, connecting the dots, shifting the Department's frame, dialogue influence on the plan, information gaps, acknowledging leaders, community faces, community voices, accountability and website.

Commissioner Hoyos asked how the digital version of the Strategic Plan will be advertised on social media.

Commissioner Wan asked if the plan will be available in other languages.

Director Raphael asked about favorite moments and takeaways from the workshops.

There were no questions or comments from the public.

3. Adjournment.

The meeting was adjourned at 6:00 p.m.

The next meeting of the Commission on the Environment is scheduled for Tuesday, May 22, 2018, 5:00 p.m. at City Hall, Room 416.

** Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to the building. (2) on the Commission's website <http://www.sfenvironment.org/commission>; (3) upon request to the Commission Affairs Manager, at telephone number 415-355-3709, or via e-mail at Anthony.E.Valdez@sfgov.org. If any materials related to an item on this agenda have been distributed to the Committee after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://www.sfenvironment.org/commission> as attachments to the agenda or meeting minutes.

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