



**SF Environment**

**Our home. Our city. Our planet.**

A Department of the City and County of San Francisco

London N. Breed  
Mayor

Deborah O. Raphael  
Director

**City and County of San Francisco**  
**Commission on the Environment**

**NOTICE OF MEETING AND AGENDA**

**Tuesday, May 25, 2021 at 5:00 PM**

Watch [www.sfgovtv.org](http://www.sfgovtv.org)  
**PUBLIC COMMENT CALL-IN**  
**1-415-655-0001 / Access Code: 187 814 4525**

Due to the COVID-19 health emergency and to protect Commissioners, SFE staff, and members of the public, the Commission on the Environment's Meeting Room (Room 416) is closed.

Members of the public are to participate remotely. If you want to ensure your comment on any item on the agenda is received by the Commission on the Environment in advance of the meeting, please send an email to [katie.chansler@sfgov.org](mailto:katie.chansler@sfgov.org) by 5pm on May 24 or call (415) 355-3709.

Please see the information on the next page for remote meeting access.

**COMMISSION MEMBERS:** Heather Stephenson (President), Eddie Ahn (Vice President), Elmy Bermejo, Mike Sullivan, Johanna Wald, and Sarah Wan.

**ORDER OF BUSINESS**

**Public comment will be taken on each agenda item involving discussion or action before the Commission takes action on that item.**

- 1. Call to Order and Roll Call.**
- 2. President's Welcome.** (Discussion)
- 3. Approval of Minutes of the March 23, 2021 Commission on the Environment Meeting.** (Explanatory Documents: March 23, 2021 Draft Meeting Minutes) (Discussion and Possible Action)
- 4. General Public Comment:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

**PRESENTATIONS**

- 5. Presentation of the Commission on the Environment – Environmental Service Award to Tiffany Chu.** (Discussion)

6. **Presentation of the Commission on the Environment – Environmental Service Award to Dan Flanagan.** (Discussion)
7. **Discussion and possible action to approve Resolution File No. 2021-03-COE regarding funding for the San Francisco Zero Waste Grants.** Sponsor: Deborah Raphael, Director. Speaker: Shawn Rosenmoss, Senior Environmental Specialist for Development and Community Partnerships (Explanatory Documents: Resolution File 2021-03-COE San Francisco Zero Waste Grant and Funding Recommendations, Staff Memo) (Discussion and Possible Action)
8. **Presentation on the development of the Department’s Climate Action Plan.** Sponsor: Deborah Raphael, Director; Speakers: Cyndy Comerford, Climate Program Manager; Rich Chien, Senior Environmental Specialist; Laura Feinstein, SPUR Sustainability and Resilience Policy Director. (Discussion)
9. **Discussion and possible action regarding a resolution urging the Board of Supervisors to support a proposed ordinance amending the Environment Code to update the City’s climate action goals and planning process, and establish departmental roles and responsibilities.** Sponsor: Mike Sullivan, Commissioner; Speaker: Cyndy Comerford, Climate Program Manager. (Explanatory Documents: Resolution File No. 2021-04-COE, Ordinance amending the Environment Code to update the City’s climate action goals and planning process, and establish departmental roles and responsibilities, Legislative Digest) (Discussion and Possible Action)
10. **Department Budget Update and Possible Action regarding sending a letter to the Mayor and Board of Supervisors addressing additional funding for equitable climate action.** Sponsor: Heather Stephenson, Commissioner; Speaker: Deborah Raphael, Director (Discussion and Possible Action)
11. **Director’s Report.** Speaker: Deborah Raphael, Director (Explanatory Document: Director’s Report) (Discussion)
12. **Committee Reports.** (Discussion)
13. **Announcements.** (Discussion)
14. **New Business/Future Agenda Items.** Speaker: Katie Chansler, Commission Affairs Officer (Discussion)
15. **Adjournment.**

**The next meeting of the Commission on the Environment is scheduled for Tuesday, July 27, 2021, at 5:00 p.m. In compliance with the San Francisco Health Officer’s Order No. C19-07 directing all individuals to “shelter in place,” and in compliance with the Mayor’s emergency orders regarding the conduct of City meetings, public meetings of the Commission on the Environment and its committees will continue on a remote conferencing basis only at this time.**

**Find out about upcoming events and search for archived meeting materials on the [SFEnvironment.org](https://www.sfenvironment.org) website.**

### **Attending the Meeting: Watch or Listen**

Members of the public have the following options for attending the meeting:

WATCH (via SFGovTV) - [www.sfgovtv.org](http://www.sfgovtv.org)

OR

Watch the meeting using a computer or smart device by clicking on the following link:

<https://ccsf.webex.com/ccsf/onstage/g.php?MTID=edb5e7495d99a3a86a54264b9259599a9>

### Participating During Public Comment: By Phone

Members of the public will have opportunities to participate during public comment. The public is asked to wait for the particular agenda item before making a comment on that item. Comments will be addressed in the order they are received. When the moderator announces that the Commission is taking public comment, members of the public can:

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<ul style="list-style-type: none"><li>• <i>Ensure you are in a quiet location</i></li><li>• <i>Speak clearly</i></li><li>• <i>Turn off any TVs or radios around you</i></li></ul>	<ol style="list-style-type: none"><li>1. When prompted, "raise hand" by pressing * <b>3</b> and you'll be queued.</li><li>2. Callers will hear silence when waiting for your turn to speak. Operator will unmute you.</li><li>3. When prompted, callers will have the standard three minutes to provide comment.</li></ol>
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In accordance with Governor Gavin Newsom's statewide order for all residents to "Stay at Home" - and the numerous local and state proclamations, orders and supplemental directions - aggressive directives have been issued to slow down and reduce the spread of the COVID-19 virus. Copies of explanatory documents are available at 1) on the Commission's website <http://www.sfenvironment.org/commission>; (2) upon request to the Commission Affairs Officer, at telephone number 415-355-3709, or via e-mail at [katie.chansler@sfgov.org](mailto:katie.chansler@sfgov.org).

### Important Information

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

NOTE: Persons unable to attend the meeting may submit to the Committee, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be

made a part of the official public record and shall be brought to the attention of Committee Members. Any written comments should be sent to: Commission Affairs Manager, Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 by 5:00 p.m. on the day prior to the hearing. Comments that cannot be delivered to the Commission Affairs Officer by that time may be sent to Katie Chansler via e-mail [katie.chansler@sfgov.org](mailto:katie.chansler@sfgov.org).

### **Public Comment**

At this time, members of the public may address the Committee on items of interest that are within the subject matter jurisdiction of the Committee but are not on today's agenda. Public comment will be taken following each agenda item. Each member of the public may address the Committee for up to three minutes, unless otherwise announced by the President. If it is demonstrated that the comments by the public will exceed 15 minutes, the President may continue Public Comment to another time during the meeting.

The Brown Act forbids the Committee from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Committee is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

### **Accessible Meeting Policy**

The Commission on the Environment meeting will be held virtually due to the public health emergency.

To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative format, please contact Katie Chansler at (415) 355-3709. Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for calendar items are available for public inspection and are available online at [www.sfenvironment.org/coe](http://www.sfenvironment.org/coe). Public comment will be taken on each item before or during consideration of the item.

The following services are available on request 72 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Katie Chansler at (415) 355-3709 to make arrangements for the accommodation. Late requests will be honored, if possible.

### **Language Access**

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact the Commission Affairs Officer at 415-355-3709 or [katie.chansler@sfgov.org](mailto:katie.chansler@sfgov.org) at least 48 hours in advance of the hearing. Late requests will be honored if possible.

## 語言服務

根據語言服務條例(三藩市行政法典第91章)·中文、西班牙語和/或菲律賓語(泰加洛語)傳譯人員在收到要求後將會提供傳譯服務。翻譯版本的會議記錄可在委員會通過後透過要求而提供。其他語言協助在可能的情況下也將可提供。上述的要求·請於會議前最少48小時致電 415-355-3709或電郵至[katie.chansler@sfgov.org](mailto:katie.chansler@sfgov.org)向委員會秘書提出。逾期提出的請求·若可能的話·亦會被考慮接納。

## Acceso A Idioma

De acuerdo con la Ordenanza de Acceso a Idiomas "Language Access Ordinance" (Capítulo 91 del Código Administrativo de San Francisco "Chapter 91 of the San Francisco Administrative Code") intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Las minutas podrán ser traducidas, de ser requeridas, luego de ser aprobadas por la Comisión. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con el Secretario de la Comisión al 415-355-3709, o [katie.chansler@sfgov.org](mailto:katie.chansler@sfgov.org) por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

## Access Sa Wika

Ayon sa Language Access Ordinance (Chapter 91 ng San Francisco Administrative Code), maaaring mag-request ng mga tagapagsalin sa wikang Tsino, Espanyol, at/o Filipino (Tagalog). Kapag hiniling, ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Maari din magkaroon ng tulong sa ibang wika. Sa mga ganitong uri ng kahilingan, mangyaring tumawag sa Clerk ng Commission sa 415-355-3709, o [katie.chansler@sfgov.org](mailto:katie.chansler@sfgov.org) sa hindi bababa sa 48 oras bago mag miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan.

## Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, City Hall, Room 244, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-5163; E-mail: [sof@sfgov.org](mailto:sof@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org).

## Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, 2nd Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112, web site at [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

Katie Chansler, Commission Affairs Officer  
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Posted: May 20, 2021