



SF Environment

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A Department of the City and County of San Francisco

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**City and County of San Francisco
Department of the Environment
Urban Forestry Council**

MEETING MINUTES DRAFT

**Friday, May 28, 2021, 8:30 a.m.
Remote meeting via web conference**

Refer to the “Remote Access to Information and Participation” section below for instructions.

Council Members: Andrew Sullivan (Chair), Nicholas Crawford (Vice Chair, San Francisco Public Works), Jillian Keller, Morgan Vassiet-Fauvel, Igor Lacan, Ildiko Polony, Pamela Nagle, Edgar Xochitl Flores, Mike Sullivan, Blake Troxel (Presidio Trust), Damon Spigelman (San Francisco Public Utilities Commission), Oscar Hernandez-Gomez (San Francisco Planning Department), Tai Trang (Port of San Francisco) and Matthew Stephens (San Francisco Recreation and Park Department).

Order of Business

Public comment will be taken before the Council takes action on any item.

1. Call to Order and Roll Call.

The meeting was called to order at 8:35 am.

Present: Chair Sullivan, Vice Chair Crawford, Member Lacan, Member Vassiet-Fauvel, Member Troxel, Member Spigelman, Member Polony, Member Trang, Member Nagle, Member Xochitl-Flores
Excused: Member Keller, Member Sullivan, Member Stephens

Guests: Kasey Asberry, Christian Martin

2. Adoption of Minutes of the March 26, 2021 Urban Forestry Council Regular Meeting. (Explanatory Document: March 26, 2021 Draft Minutes) (Discussion and Action)

There was no public comment.

Upon a motion from Member Sullivan and seconded by Member Nagle the minutes were approved unanimously.

(Ayes: Vice Chair Crawford, Member Lacan, Member Vassiet-Fauvel, Member Troxel, Member Spigelman, Member Polony, Member Trang, Member Xochitl-Flores
Excused: Member Keller, Member Sullivan, Member Stephens; Absent: None)

3. General Public Comment: Members of the public may address the Council on matters that are within the Council's jurisdiction and are not on today's agenda.

There was no public comment.

4. Discussion of the Urban Forestry Council 2019 Strategic Plan goals and priorities. Speaker: Andrew Sullivan, Urban Forestry Council Chair. (Explanatory Document: UFC 2019 Strategic Plan)
(Discussion and Possible Action)

Chair Sullivan introduced this item and discussed that there has been increased support for urban forestry budgets.

Member Polony proposed that the Council draft and approve a resolution endorsing the 2021 Climate Action Plan.

There was discussion of the proposal to endorse the Climate Action Plan as well as the organization of the plan with respect to the carbon sequestration power of urban trees compared to other benefits and whether this should be discussed in other chapters, e.g., energy supply.

Member Trang introduced himself as a new member of the Urban Forestry Council and is an arborist for the Port of San Francisco.

There was no public comment.

5. Presentation on the SOMA West Community Benefit District. Speaker: Christian Martin, SOMA West Community Benefit District. (Discussion)

Guest Christian Martin presented on the SOMA West Community Benefit District. Martin explained the history of SOMA West launched in 2020. Services completed include trash collection, watering of trees, weeding and landscaping of the urban environment. Outreach to the unhoused community and response to SF resident complaints via 311 help to mitigate disagreements between unhoused and housed populations.

Future projects include adding murals, increasing green spaces and expanding into areas currently monitored for community improvement.

Discussion occurred about the funding of the SOMA West Community Benefit District.

Chair Sullivan expressed support for the addition of trees in this district and noted the difficulty of supporting urban trees. Martin noted that there is ongoing capacity building to increase impact of SOMA West.

There was no public comment.

6. Presentation on the UC Hastings-Tenderloin Green Community Benefits Plan. Speaker: Kasey Rios Asberry, Demonstration Gardens (Discussion)

Guest Kasey Rios Asberry presented on the Tenderloin Green Community Benefits (TGCB) Plan which addresses legacy equity issues. Asberry explained that lack of green spaces is connected with poor human health. Replacement and protection of trees in these neighborhoods are prioritized. TGCB participates in many partnerships and creates green collar jobs to address social justice. Asberry hopes to improve downtown neighborhoods by improving infrastructure to increase tree capacity in the Tenderloin neighborhood.

Discussion occurred about challenges faced by the TGCB plan and the ability of San Francisco to add funding and help with partnerships to facilitate cross-collaboration of similar groups. Asberry

clarified that collaboration of small organizations is already occurring and extremely beneficial to the work.

Public Comment via Webex:

Louis requested email addresses for both presenters to learn more.

Josh Klipp pointed out that collaboration between organizations is already occurring but that support for funding and resources is lacking.

7. Committee Reports: (Discussion)

Planning & Funding Committee. Igor Lacan, Committee Chair.

Landmark Tree Ad Hoc Committee. Mike Sullivan, Committee Chair.

Member Lacan recapped the Planning and Funding Committee discussion of Tree Mortality of Acacia and other tree species.

Peter Brastow noted that the Landmark Tree Committee had not met and thus there was no update.

There was no public comment.

8. Staff Report. Peter Brastow, Urban Forestry Coordinator, San Francisco Department of the Environment (Discussion)

Peter Brastow reported that the Landmark Tree files and documents have been sorted and each Landmark tree can be supported by documentation. However, SF Environment websites and Public Works will need to be updated. Pending Landmark tree on Filbert Street has been forwarded to the Board and the Landmark tree on McAllister (Buckeye) is in process.

Land Acknowledgment Resolution document feedback on language has been received and can be added to the June 22nd agenda. The most recent Street Tree List will be brought to Planning and Funding Committee meeting.

Dan Flannagan has retired from FUF and the UFC leaving an opening in Planning and Funding Committee.

There was no public comment.

9. Urban Forestry Council Member Announcements. (Discussion)

Vice Chair Crawford announced he will be speaking at a webinar at 9am, June 8th Coffeeberry and other native plants have been acquired so that organizations who may have overflow of native plants can continue to grow.

There was no public comment.

10. New Business/Future Agenda Items. (Discussion and Possible Action)

Member Troxel proposed discussing Article 16 at a future meeting.

Peter Brastow reminded that the national funding initiative could be on a future agenda.

Member Polony noted that the Council could discuss resolution on the Climate Action Plan.

There was no public comment.

11. Adjournment.

Meeting was adjourned at 10:15 am.

The next meeting of the Urban Forestry Council is scheduled for Tuesday, June 22, 2021 at 6 p.m. In compliance with the San Francisco Health Officer's Order No. C19-07c, directing all individuals to "shelter in place", Public meetings, panels and other advisory bodies will continue on a remote conferencing basis only. Find out about upcoming deadlines, public hearings, and meetings. Search the SFEnvironment.org website archived minutes and agenda.

Remote Access to Information and Participation

This meeting will be held remotely using video conferencing, through the WebEx Meetings platform, and by telephone for members of the public who are unable to attend using computers or smart devices.

Attending the Meeting: Watch or Listen

Members of the public have the following options for attending the meeting:

Option 1: Watch the meeting using a computer or smart device by clicking on the following link:

<https://ccsf.webex.com/ccsf/onstage/g.php?MTID=e521310f0cfab446583aacb7f92df0b1e>

- If you are able to and would like to watch via your computer, please follow these instructions: i) Click on the link above; ii) Enter your first name, last name, and email address if desired; iii) Click "Join by Browser" (directly beneath the "Join Now" button);
- If you are able to watch via your smart mobile device: i) Download the Webex Meetings application; ii) Click on the link above; iii) Click "Join"; iv) Enter your name and email; v) Click "Ready to Join".

Option 2: Join the meeting by phone if you do not have access to a computer or smart device.

Dial: **415-655-0001** and then enter the Access Code: **187 960 9522**

Participating During Public Comment

Members of the public will have opportunities to participate during public comment. The public is asked to wait for the particular agenda item before making a comment on that item. Comments will be addressed in the order they are received. When the moderator announces that the Committee is taking public comment, members of the public can:

Participate over the phone by pressing *3 (this step is very important, as it will activate the "Raise Hand" icon in the Participant window).

Depending on the number of people also in line ahead of you, you may have to wait before it is your opportunity to speak. When it is your turn, you will be notified that your line has been unmuted, and it will be your opportunity to speak. Your line will be muted again when your allotted time expires.

In accordance with Governor Gavin Newsom's statewide order for all residents to "Stay at Home" - and the numerous local and state proclamations, orders and supplemental directions - aggressive directives have been issued to slow down and reduce the spread of the COVID-19 virus. Copies of explanatory documents are available, 1) on the Urban Forestry Council webpage <https://sfenvironment.org/about/taskforce/urban-forestry-council>; or (2) upon request to the

Commission Affairs Manager, at telephone number 415-355-3709, or via e-mail at katie.chansler@sfgov.org.

Important Information

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Public Comment

At this time, members of the public may address the Committee on items of interest that are within the subject matter jurisdiction of the Committee but are not on today's agenda, including to request items they may wish to be on a future agenda. Public comment will be taken following each agenda item. Each member of the public may address the Committee for up to three minutes, unless otherwise announced by the Chair. If it is demonstrated that the comments by the public will exceed 15 minutes, the Chair may continue Public Comment to another time during the meeting.

NOTE: Persons unable to attend the meeting may submit to the Committee, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of Committee Members. Any written comments should be sent to: Commission Affairs Manager, Department of the Environment, katie.chansler@sfgov.org, by 5:00 p.m. on the day prior to the hearing. Written public comment received by the Council will be posted as an attachment to the minutes.

The Brown Act forbids the Committee from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Committee is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

Disability Access

The Urban Forestry Council meetings will be held virtually. The Committee meeting rooms are closed.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact the Department of Environment at (415) 355-3709 or katie.chansler@sfgov.org to make arrangements for the accommodation. Late requests will be honored, if possible.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals. Individuals with chemical sensitivity or related disabilities should call the Mayor's Office on Disability at (415) 554-6789 or (415) 554-6799 (TTY) for additional information.

Language Access

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact the Commission Affairs

Manager at 415-355-3700 or katie.chansler@sfgov.org, at least 48 hours in advance of the hearing. Late requests will be honored if possible.

語言服務

根據語言服務條例(三藩市行政法典第91章)·中文、西班牙語和/或菲律賓語(泰加洛語)傳譯人員在收到要求後將會提供傳譯服務。翻譯版本的會議記錄可在委員會通過後透過要求而提供。其他語言協助在可能的情況下也將可提供。上述的要求·請於會議前最少48小時致電 415-355-3709或電郵至katie.chansler@sfgov.org向委員會秘書提出。逾期提出的請求·若可能的話·亦會被考慮接納。

Acceso A Idioma

De acuerdo con la Ordenanza de Acceso a Idiomas "Language Access Ordinance" (Capítulo 91 del Código Administrativo de San Francisco "Chapter 91 of the San Francisco Administrative Code") intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Las minutas podrán ser traducidas, de ser requeridas, luego de ser aprobadas por la Comisión. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con el Secretario de la Comisión al 415-355-3709, o katie.chansler@sfgov.org por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

Access Sa Wika

Ayon sa Language Access Ordinance (Chapter 91 ng San Francisco Administrative Code), maaaring mag-request ng mga tagapagsalin sa wikang Tsino, Espanyol, at/o Filipino (Tagalog). Kapag hiniling, ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Maari din magkaroon ng tulong sa ibang wika. Sa mga ganitong uri ng kahilingan, mangyaring tumawag sa Clerk ng Commission sa 415-355-3709, o katie.chansler@sfgov.org sa hindi bababa sa 48 oras bago mag miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan.

Know Your Rights Under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, City Hall, Room 244, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-5163; E-mail: soff@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112; web site at www.sfgov.org/ethics.

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