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**City and County of San Francisco
Urban Forestry Council
Planning and Funding Committee**

DRAFT MEETING MINUTES

**Tuesday, June 1, 2021, 4:00 p.m.
Remote meeting via web conference**

Refer to the “Remote Access to Information and Participation” section below for instructions.

Committee Members: Members Igor Lacan (Chair), Nicholas Crawford, Andrew Sullivan and Blake Troxel.

Order of Business

Public comment will be taken before the Council takes action on any item.

1. Call to Order and Roll Call.

The meeting was called to order at 4:00pm.

Present: Chair Igor Lacan, Member Nicholas Crawford, Member Blake Troxel
Excused: Andrew Sullivan
Absent: None

2. Approval of Minutes of the May 4, 2021 Urban Forestry Council Planning and Funding Committee Meeting. (Explanatory Document: May 4, 2021 Draft Meeting Minutes) (Discussion and Action)

There was no public comment.

Upon a motion by Chair Lacan, and a second by Member Troxel, the minutes were approved without objection. (Ayes: Chair Igor Lacan, Member Crawford and Member Troxel. Noes: None; Excused: Andrew Sullivan; Absent: None).

3. General Public Comment: Members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on today's agenda.

Public Comment:

Lance Carnes asked how many street trees could be added to San Francisco by 2034 and said the data shows that 3500 is the most possible. Carnes also mentioned that Matthew Gutierrez has prepared the Expanding SF Urban Forest report and said to contact Katie Chansler for a copy. Additionally, Carnes suggested that the public be able to give online video format feedback on 2019-2023 Strategic Plan similar to the Street's of LA Tree Summit 2020-2021.

Denise Louie discussed trees in SF open spaces. Given wildfire risk increase, Louie expressed concern for wildfire potential within San Francisco parks due to drought stressed trees and expressed hope that attention will be paid to these unhealthy trees sooner than later.

4. Discussion of Current Tree Planting and Maintenance Funding for San Francisco's Street Trees.

Speaker: Nicholas Crawford, San Francisco Public Works. (Discussion)

Member Crawford presented on the Mayor's budget which shows increased funding for Street Tree Planting and Establishment. Crawford went over other ways in which funding is obtained for San Francisco' street trees: Prop K, IPIC funds, carbon credits (possible in future), stimulus funds, grants, community forests program (possible in future), and municipal bonds (possible in future). Tree Maintenance Fund is likely to return to pre-covid amount for FY21-22.

Chair Lacan mentioned that carbon credits tend to be a massive scam, but urban forestry may be an opportunity for legitimate carbon credits, albeit much more expensive ones.

Member Troxel suggested adding a chart of the breakdown of the total funding for each fiscal year. Additionally, perhaps there is a unique bond structure that has worked elsewhere that can be adapted.

Member Sullivan suggested that climate change and energy efficiency be combined with tree planting for a larger bond. Additionally, messaging for the next fiscal cycle should be prepared now so that the council is ready for budget conversations.

Public Comment:

Susan Karasoff from the California Native Plant Society mentioned that CalFire may be interested in the fact that coastal trees may help retain air moisture and therefore may help mitigate fires. The CA Natural Resources Agency is putting together a 30 by 30 plan that involves urban forestry so there may be funding there.

Lance Carnes asked how much was allocated last year for tree establishment; how many trees would the 2.5 million allocated this year provide for; and if there was watering capabilities for all the trees, if not, how would more funds be obtained.

Member Crawford said that he will research past allocations and said he doesn't know how many trees will be planted this year and asked to bookmark the watering question as it is not on the agenda.

5. Update on the process for Urban Forestry Council review of development projects. Speaker:

Oscar Hernandez-Gomez, San Francisco Planning Department. (Discussion and Possible Action)

Oscar Hernandez-Gomez presented on the revised version of the review process for development projects. Up to 5 major projects will be selected by Chris Buck, Nick Crawford will agendize them. The project will be notified of when it has to present to the Urban Forestry Council. The comments are documented, and the project sponsor is responsible for addressing the comments. The comments will be documented similarly to the Urban Design Guidelines.

Member Troxel asked if any project has gone through this new process yet. Hernandez-Gomez said not all the way through the Urban Forestry Council and will need to check about progress through the other stages. Troxel also asked who would be responsible for seeing if the review process ends up working as intended. Hernandez-Gomez said that the Planning Department's data team would track and report to BUF and the UFC. Perhaps should request regular reporting from the data team. Troxel suggested that this information eventually be included in the annual forestry report. Peter Brastow acknowledged and agreed.

Peter Brastow presented the presentation guidelines and review checklist for development project review. Code context was added as a footnote. There was discussion about how the guidelines and comments should be formatted in a way most useful and translatable for the Planning Department.

Public Comment:

Susan Karasoff asked the council to review the data measured and monitored regularly so that stakeholders get value from the process.

6. Review and vote on whether to recommend that the full Council approve the proposed 2021 Street Tree List. Speaker: Peter Brastow, Urban Forestry Coordinator, Department of Environment (Explanatory Document: SF Street Tree Species List 2021_Final Draft) (Discussion and Action)

Peter Brastow presented the 2021 Street Tree List. Not many changes since 2019; the size order was reversed to encourage the planting of larger trees; palms were placed in their own singular list; care notes for various trees were added.

Public Comment:

Susan Karasoff suggested moving all the native trees in section 4 be moved to the top, adding a link to the National Wildlife Federation site for lepidoptera information, removing the link to the UFEI site since it does not include information about pollinator support.

Upon a motion by Chair Lacan, and a second by Member Crawford, the Street Tree List was approved without objection. (Ayes: Chair Igor Lacan, Member Crawford and Member Troxel. Noes: None; Excused: Andrew Sullivan; Absent: None).

7. New Business/Future Agenda Items. (Discussion and Possible Action)

Chair Lacan thanked Dan Flanagan for his many years of leadership.

Member Troxel brought up Article 16 regarding discouraging illegal removals; in the future, a resolution will have to be written to update/change it. Perhaps Josh could join the discussion. Chair Lacan talked about a recent paper about the difficulty of tree removal, proposed that one of the authors join the council for discussion.

Public Comment:

Susan Karasoff said if there is something on the Cal IPC watch list then it shouldn't be on the street tree list.

8. Adjournment.

The meeting was adjourned at 5:43 p.m.

The next Planning and Funding Committee meeting is on July 6th, 2021 at 4:00 p.m. In compliance with the San Francisco Health Officer's Order No. C19-07c, directing all individuals to "shelter in place", public meetings, panels and other advisory bodies will continue on a remote conferencing basis only. Find out about upcoming deadlines, public hearings and meetings. Search the SFEvironment.org website archived minutes and agenda.

Remote Access to Information and Participation

This meeting will be held remotely using video conferencing, through the WebEx Meetings platform, and by telephone for members of the public who are unable to attend using computers or smart devices.

Attending the Meeting: Watch or Listen

Members of the public have the following options for attending the meeting:

Option 1: Watch the meeting using a computer or smart device by clicking on the following link:

<https://ccsf.webex.com/ccsf/onstage/g.php?MTID=e440bb918a09458edf8073f3a33530c6d>

- If you are able to and would like to watch via your computer, please follow these instructions: i) Click on the link above; ii) Enter your first name, last name, and email address if desired; iii) Click "Join by Browser" (directly beneath the "Join Now" button);
- If you are able to watch via your smart mobile device: i) Download the Webex Meetings application; ii) Click on the link above; iii) Click "Join"; iv) Enter your name and email; v) Click "Ready to Join".

Option 2: Join the meeting by phone if you do not have access to a computer or smart device.
Dial: **415-655-0001** and then enter the Access Code: **187 210 9068**

Participating During Public Comment

Members of the public will have opportunities to participate during public comment. The public is asked to wait for the particular agenda item before making a comment on that item. Comments will be addressed in the order they are received. When the moderator announces that the Committee is taking public comment, members of the public can:

Participate over the phone (see above) by pressing *3 (this step is very important, as it will activate the "Raise Hand" icon in the Participant window).

Depending on the number of people also in line ahead of you, you may have to wait before it is your opportunity to speak. When it is your turn, you will be notified that your line has been unmuted, and it will be your opportunity to speak. Your line will be muted again when your allotted time expires.

In accordance with Governor Gavin Newsom's statewide order for all residents to "Stay at Home" - and the numerous local and state proclamations, orders and supplemental directions - aggressive directives have been issued to slow down and reduce the spread of the COVID-19 virus. Copies of

explanatory documents are available, 1) on the Urban Forestry Council webpage <https://sfenvironment.org/about/taskforce/urban-forestry-council>; or (2) upon request to the Commission Affairs Manager, at telephone number 415-355-3700, or via e-mail at katie.chansler@sfgov.org.

Important Information

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Public Comment

At this time, members of the public may address the Committee on items of interest that are within the subject matter jurisdiction of the Committee but are not on today's agenda. Public comment will be taken following each agenda item. Each member of the public may address the Committee for up to three minutes, unless otherwise announced by the Chair. If it is demonstrated that the comments by the public will exceed 15 minutes, the Chair may continue Public Comment to another time during the meeting.

NOTE: Persons unable to attend the meeting may submit to the Committee, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of Committee Members. Any written comments should be sent to: Commission Affairs Manager, Department of the Environment, katie.chansler@sfgov.org, by 5:00 p.m. on the day prior to the hearing. Written public comment received by the Council will be posted as an attachment to the minutes.

The Brown Act forbids the Committee from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Committee is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

Disability Access

The Urban Forestry Council meetings will be held virtually. The Committee meeting rooms are closed.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact the Department of Environment at (415) 355-3700 or katie.chansler@sfgov.org to make arrangements for the accommodation. Late requests will be honored, if possible.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals. Individuals with chemical sensitivity or related disabilities should call the Mayor's Office on Disability at (415) 554-6789 or (415) 554-6799 (TTY) for additional information.

Language Access

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact the Commission Affairs Manager at 415-355-3700 or katie.chansler@sfgov.org, at least 48 hours in advance of the hearing. Late requests will be honored if possible.

語言服務

根據語言服務條例(三藩市行政法典第91章)·中文、西班牙語和/或菲律賓語(泰加洛語)傳譯人員在收到要求後將會提供傳譯服務。翻譯版本的會議記錄可在委員會通過後透過要求而提供。其他語言協助在可能的情況下也將可提供。上述的要求·請於會議前最少48小時致電 415-355-3700或電郵至 katie.chansler@sfgov.org向委員會秘書提出。逾期提出的請求·若可能的話·亦會被考慮接納。

Acceso A Idioma

De acuerdo con la Ordenanza de Acceso a Idiomas "Language Access Ordinance" (Capítulo 91 del Código Administrativo de San Francisco "Chapter 91 of the San Francisco Administrative Code") intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Las minutas podrán ser traducidas, de ser requeridas, luego de ser aprobadas por la Comisión. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con el Secretario de la Comisión al 415-355-3700, o katie.chansler@sfgov.org por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

Access Sa Wika

Ayon sa Language Access Ordinance (Chapter 91 ng San Francisco Administrative Code), maaaring mag-request ng mga tagapagsalin sa wikang Tsino, Espanyol, at/o Filipino (Tagalog). Kapag hiniling, ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Maari din magkaroon ng tulong sa ibang wika. Sa mga ganitong uri ng kahilingan, mangyaring tumawag sa Clerk ng Commission sa 415-355-3700, o katie.chansler@sfgov.org sa hindi bababa sa 48 oras bago mag miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan.

Know Your Rights Under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, City Hall, Room 244, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-5163; E-mail: sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112; web site at www.sfgov.org/ethics.