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**City and County of San Francisco
Urban Forestry Council
Planning and Funding Committee**

MEETING MINUTES APPROVED

**Tuesday, July 2, 2019, 4:00 p.m.
Offices of the San Francisco Planning Department
1650 Mission Street, Room 400
San Francisco, CA 94103**

Committee Members: Members Igor Lacan (Chair), Nicholas Crawford, Dan Flanagan, Andrew Sullivan and Blake Troxel.

Order of Business

Public comment will be taken before the Council takes action on any item.

1. Call to Order and Roll Call.

This meeting was called to order at 4:11 p.m.

Present: Members Lacan, Crawford and Flanagan. Excused: Members Andrew Sullivan and Troxel.

2. Approval of Minutes of the May 7, 2019 Urban Forestry Council Planning and Funding Committee Meeting. (Explanatory Document: May 7, 2019 Draft Meeting Minutes) (Discussion and Action)

Upon a motion by Member Crawford and a second by Member Flanagan, the meeting minutes were approved without objection. (Ayes: Members Lacan, Crawford, Flanagan. Noes: None. Excused: Andrew Sullivan and Troxel)

There was no public comment.

3. General Public Comment: Members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on today's agenda.

Unidentified speaker discussed funding for maintenance of trees.

4. Discussion of strategic planning for the Urban Forestry Council. Speaker: Mike Allison, Mike Allison Consulting (Explanatory Document: Discussion Questions on Draft Strategic Plan and Draft Strategic Plan 2019-2022) (Discussion and Possible Action)

Mike Allison, Mike Allison Consulting, discussed implementation, priorities, structure for implementation of the priorities and staffing.

Member Crawford asked where the text of the draft strategic plan originated.

The Committee discussed prioritizing the list of priorities.

The Committee discussed possible funding sources.

The Committee discussed the process for the development of the Recommended Street Tree List.

The Committee discussed the strategic plan process moving forward.

Public Comment:

Unidentified speaker discussed the impact of climate change on existing trees and CalFire funding.

5. New Business/Future Agenda Items. (Discussion and Possible Action)

Peter Brastow, Urban Forestry Coordinator, discussed continuing the strategic plan conversation at the August Planning and Funding Committee Meeting.

There was no public comment.

6. Adjournment.

The meeting was adjourned at 5:24 p.m.

The next Planning and Funding Committee meeting is scheduled for Tuesday, August 6, 2019 at 4:00 p.m., Offices of the San Francisco Planning Department, 1650 Mission Street, Room 400.

Copies of explanatory documents are available at (1) the Department of the Environment office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to the building. (2) on the Urban Forestry Council's website <http://sfenvironment.org/ufc>; (3) upon request to the Commission Affairs Manager, at telephone number 415-355-3709, or via e-mail at anthony.e.valdez@sfgov.org within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Council after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://sfenvironment.org/ufc> as attachments to the agenda or meeting minutes. Written public comment received by the Council will be posted as an attachment to the minutes.

Anthony Valdez, Commission Affairs Manager
TEL: (415) 355-3709; FAX: 415-554-6393

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