



SF Environment

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A Department of the City and County of San Francisco

London N. Breed
Mayor

Tyrone Jue
Acting Director

**City and County of San Francisco
Commission on the Environment
Operations Committee***

MEETING MINUTES FINAL

**Wednesday, July 20, 2022, at 5:00 PM
Remote meeting via web conference**

COMMITTEE MEMBERS: Commissioners Sarah Wan (Chair),
Austin Hunter, and Heather Stephenson.

ORDER OF BUSINESS

Public comment will be taken before the Committee takes action on any item.

1. Call to Order and Roll Call.

The meeting was called to order at 5:06 p.m.

Present: Commissioners Sarah Wan, Austin Hunter, and Heather Stephenson.

2. Review and vote on whether to approve Resolution File 2022-03-COE-OC, Resolution Making Findings to Allow Teleconferenced Meetings Under California Government Code Section 54953(e). Speaker: Kyle Wehner, Commission Affairs Officer. (Explanatory Document: Resolution File 2022-03-COE-OC) (Discussion and Action)

Public Comment: David Pilpel confirmed his audio was working.

Upon a motion by Commissioner Hunter and a second by Commissioner Stephenson, the resolution was approved without objection. (Ayes: Commissioners Wan, Hunter, and Stephenson; Noes: None; Absent: None)

3. Approval of minutes of the April 20, 2022, Commission on the Environment Operations Committee meeting. (Explanatory Document: April 20, 2022, Draft Minutes) (Discussion and Action)

Public Comment: David Pilpel expressed approval of the draft minutes.

Upon a motion by Commissioner Stephenson and a second by Commissioner Hunter, the minutes were approved without objection. (Ayes: Commissioners Wan, Hunter, and Stephenson; Noes: None; Absent: None)

4. General Public Comment. Members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on today's agenda.

Public Comment: David Pilpel expressed concerns related to the availability of meeting materials.

5. **Update on the Department of the Environment Budget.** Speaker: Joe Salem, Program Manager, Finance and Administration. (Discussion)

Joe Salem presented on the Department of the Environment budget and the administration of funding awarded through the Board of Supervisors' addback process.

Commissioner Wan, Joe, and Acting Director Jue discussed funding for new positions at the Department.

Commissioner Hunter, Joe, and Acting Director Jue discussed funding for professional services and grants related to the Climate Action Plan.

Public Comment: David Pilpel identified an error in the budget presentation and discussed strategies to fund the Climate Action Plan.

6. **Presentation on Toxics Reduction Grant Program Pilot.** Speaker: Huy Le, Household Hazardous Waste and Used Oil Program Coordinator. (Discussion)

Huy Le and Minhthu Le, Commercial Toxics Reduction Assistant Coordinator, presented on the Department's Toxics Reduction Grant Program.

Commissioner Wan and Minhthu discussed whether existing grants can be renewed.

Commissioner Hunter and Huy discussed grant recipient criteria.

There was no public comment.

7. **Update on ReThink Disposables.** Speaker: Doug Streblow, Engagement Coordinator. (Discussion)

Doug Streblow provided an update on Environment Now and the Department's reuse work.

Commissioner Hunter and Doug discussed strategies for outreach to local businesses.

Commissioner Stephenson and Doug discussed resources that could help educate the public.

Commissioner Wan and Doug discussed barriers to participation among local businesses.

Public Comment: David Pilpel expressed support for the Department's reuse programs and described reservations about the use of door-to-door outreach going forward.

8. **Adjournment.**

The meeting was adjourned at 6:24 p.m.