



**SF Environment**

**Our home. Our city. Our planet.**

A Department of the City and County of San Francisco

London N. Breed  
Mayor

Deborah O. Raphael  
Director

**City and County of San Francisco**  
**Commission on the Environment**

**MEETING MINUTES FINAL**

**Tuesday, July 27, 2021 at 5:00 PM**

Watch [www.sfgovtv.org](http://www.sfgovtv.org)  
**PUBLIC COMMENT CALL-IN**  
**1-415-655-0001 / Access Code: 146 031 0364**

Due to the COVID-19 health emergency and to protect Commissioners, SFE staff, and members of the public, the Commission on the Environment's Meeting Room (Room 416) is closed.

Members of the public are to participate remotely. If you want to ensure your comment on any item on the agenda is received by the Commission on the Environment in advance of the meeting, please send an email to [katie.chansler@sfgov.org](mailto:katie.chansler@sfgov.org) by 5pm on July 26 or call (415) 355-3709.

Please see the information on the next page for remote meeting access.

**COMMISSION MEMBERS:** Heather Stephenson (President), Eddie Ahn (Vice President), Elmy Bermejo, Austin Hunter, Mike Sullivan, Johanna Wald, and Sarah Wan.

**ORDER OF BUSINESS**

**Public comment will be taken on each agenda item involving discussion or action before the Commission takes action on that item.**

**1. Call to Order and Roll Call.**

The Commission on the Environment meeting was convened at 5:05 p.m.

Present: Commissioners Eddie Ahn, Elmy Bermejo, Austin Hunter, Johanna Wald, and Sarah Wan.

Excused: Commissioners Heather Stephenson and Mike Sullivan.

**2. President's Welcome.** (Discussion)

Vice President Ahn introduced Commissioner Hunter and announced that Item 7 would be heard before Item 5.

Commissioner Hunter expressed his excitement to join the Commission.

There was no public comment.

**3. Approval of Minutes of the May 25, 2021 Commission on the Environment Meeting.** (Explanatory Documents: May 25, 2021 Draft Meeting Minutes) (Discussion and Possible Action)

There was no public comment.

Upon a motion by Commissioner Bermejo and a second by Commissioner Wald, the minutes were approved without objection. (Ayes: Commissioners Ahn, Bermejo, Hunter, Wald, and Wan; Noes: None; Absent: Commissioners Stephenson and Sullivan).

**4. General Public Comment:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

There was no public comment.

PRESENTATIONS

**5. Presentation of the Commission on the Environment – Environmental Service Award to Jo Licata.** (Discussion)

Commissioner Wald presented Jo Licata with the award.

Terry Lewis, Hilton, expressed gratitude for Jo and her work.

Shawn Rosenmoss, SF Environment, thanked Jo for her service to the City.

Director Raphael expressed her appreciation.

Jo Licata thanked the Commission for the award and the speakers for their kind words.

There was no public comment.

**6. Presentation on Mobile CRV Bottle Redemption Pilot Program.** Sponsor: Deborah Raphael, Director. Speaker: Kevin Drew, Senior Zero Waste Specialist (Discussion)

Director Raphael introduced the item.

Kevin Drew presented an update on the mobile recycling pilot program and introduced the partners.

Marilee Eckert spoke about the San Francisco Conservation Corps' involvement in the program.

Eric Chambers spoke about Oregon Beverage Recycling Cooperative's role in the project.

Commissioner Wald asked what criteria would be used to assess the pilot and how the information will be gathered.

Kevin said that the cost and benefits of the pilot will be evaluated.

Director Raphael mentioned that there is a lot of interest in this at the state level and that the bottle bill needs to be updated.

Commissioner Wan expressed excitement for the pilot and would like to see outreach in low-income neighborhoods with different languages.

Commissioner Hunter asked about the smartphone requirement and how those without phones would receive payment.

Kevin said that a solution is being developed.

Public Comment Received via Phone:

David Pilpel called to say that the process for providing public comment is confusing and asked if there is a way to comment through Webex and see the other participants. David also expressed support for all the work Kevin is doing and said that there is a narrow window of time to act. David asked if a timer could be shown on the screen during public comment.

**7. Presentation on Fix Lead SF Overview and Progress to Date.** Sponsor: Deborah Raphael, Director; Speakers: Ryan Ramos, Climate Program Manager, and Karen Yu, Senior Environmental Health Inspector (Discussion)

Director Raphael introduced the item.

Ryan Ramos presented an update on the Fix Lead SF programs.

Vice President Ahn asked about plans for expansion beyond the current zip codes.

Ryan said that there are plans to roll out the program to the 3 priority zip codes and their involvement will be evaluated.

Commissioner Hunter asked if the census data will be used to identify prioritization areas.

Ryan said that the data will be taken into consideration.

Karen Yu said that data from 2019 was used and some changes in the Mission are expected.

Commissioner Hunter asked about outreach to SFUSD and work with schools.

Karen said that schools will be a part of outreach efforts but that most kids are exposed to lead between the age of 8 months and 3 years.

There was no public comment.

**8. Review and vote on whether to accept the Policy Committee's recommendation to approve the Draft 2020 Annual Buy Green Report.** Sponsor: Eddie Ahn, Commissioner. Speaker: Jessian Choy, City Toxics Reduction Analyst (Explanatory Document: Draft 2020 Annual Buy Green Report) (Discussion and Possible Action)

Vice President Ahn introduced the item.

Jessian presented the report and gave program updates.

Public Comment via Phone:

David Pilpel expressed frustration with the Webex platform and support for the Toxics team. David asked if there are other examples of doing better, worse or about the same with purchasing during the pandemic. David also asked if there are pandemic related supplies that we should be aware of. David added that the Environment Department should be involved in all City purchasing efforts and construction contracts.

Jessian said that construction projects and big City purchases often have carbon regulations which are still new but helpful.

Upon a motion by Commissioner Wald and a second by Commissioner Bermejo, the 2020 Annual Buy Green Report was approved without objection. (Ayes: Commissioners Ahn, Bermejo, Hunter, Wald, and Wan; Noes: None; Absent: Commissioners Stephenson and Sullivan).

**9. Department Budget Update.** Sponsor: Deborah Raphael, Director. Speakers: Joseph Salem, Program Manager Finance and Administration, and Charles Sheehan, Chief Policy and Public Affairs Officer (Discussion)

Director Raphael introduced the item.

Joseph Salem gave an update on the department budget.

Charles Sheehan gave an update on new funding for the Department.

Commissioner Wald asked about bringing plans for using the new funds before the Commission.

Charles said that the Department will bring plans to the Committees and the Commission.

Director Raphael added that there will be a plan for involving the Commission in the climate action funding study and expressed interest in hearing from the Policy Committee.

Public Comment Received via Phone:

David Pilpel asked about the budget presentation because it was not accessible on the website. David expressed frustration with the barriers to public participation and added that it is difficult to comment on a presentation that is not available on the Department's website.

**10. Director's Report.** Speaker: Deborah Raphael, Director (Explanatory Document: Director's Report) (Discussion)

Director Raphael gave an update on legislation at the Board of Supervisors, the Reduced Risk Pesticide List, and returning to the office.

Public Comment Received via Phone:

David Pilpel called to say that the Director's Report was uploaded to the website incorrectly and expressed frustration with staff. David asked if future meetings could include presentations on the PUC's work on CleanPowerSF and the Controller's Office Refuse Working Group.

## **11. Committee Reports.** (Discussion)

Vice President Ahn gave an update on the Policy Committee.

Commissioner Wan gave an update on the Operations Committee.

There was no public comment.

## **12. Announcements.** (Discussion)

There were no announcements.

There was no public comment.

## **13. New Business/Future Agenda Items.** Speaker: Charles Sheehan, Chief Policy and Public Affairs Officer (Discussion)

Charles Sheehan mentioned the dates for upcoming Commission meetings and reviewed potential future agenda items.

Director Raphael added that the PUC's CleanPowerSF work and the refuse working group would be good future topics.

Public Comment Received via Phone:

David Pilpel called to ask that the Department's record retention policy be brought to the Operations Committee before going to the full Commission.

## **14. Adjournment.**

The meeting was adjourned at 7:11 p.m.

**The next meeting of the Commission on the Environment is scheduled for Tuesday, September 28, 2021, at 5:00 p.m. In compliance with the San Francisco Health Officer's Order No. C19-07 directing all individuals to "shelter in place," and in compliance with the Mayor's emergency orders regarding the conduct of City meetings, public meetings of the Commission on the Environment and its committees will continue on a remote conferencing basis only at this time.**

**Find out about upcoming events and search for archived meeting materials on the [SFEnvironment.org](https://www.sfenvironment.org) website.**

### **Attending the Meeting: Watch or Listen**

Members of the public have the following options for attending the meeting:

**WATCH** (via SFGovTV) - [www.sfgovtv.org](http://www.sfgovtv.org)

**OR**

Watch the meeting using a computer or smart device by clicking on the following link:

<https://ccsf.webex.com/ccsf/onstage/g.php?MTID=e2c3a78f99e26c3eba4cd36c0d856e0ff>

### Participating During Public Comment: By Phone

Members of the public will have opportunities to participate during public comment. The public is asked to wait for the particular agenda item before making a comment on that item. Comments will be addressed in the order they are received. When the moderator announces that the Commission is taking public comment, members of the public can:

**PUBLIC COMMENT CALL-IN: 1- 415-655-0001 / Access Code: 146 031 0364**

<ul style="list-style-type: none"><li>• <i>Ensure you are in a quiet location</i></li><li>• <i>Speak clearly</i></li><li>• <i>Turn off any TVs or radios around you</i></li></ul>	<ol style="list-style-type: none"><li>1. When prompted, "raise hand" by pressing * <b>3</b> and you'll be queued.</li><li>2. Callers will hear silence when waiting for your turn to speak. Operator will unmute you.</li><li>3. When prompted, callers will have the standard three minutes to provide comment.</li></ol>
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In accordance with Governor Gavin Newsom's statewide order for all residents to "Stay at Home" - and the numerous local and state proclamations, orders and supplemental directions - aggressive directives have been issued to slow down and reduce the spread of the COVID-19 virus. Copies of explanatory documents are available at 1) on the Commission's website <http://www.sfenvironment.org/commission>; (2) upon request to the Commission Affairs Officer, at telephone number 415-355-3709, or via e-mail at [katie.chansler@sfgov.org](mailto:katie.chansler@sfgov.org).

### Important Information

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

NOTE: Persons unable to attend the meeting may submit to the Committee, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of Committee Members. Any written comments should be sent to: Commission Affairs Manager, Department of the Environment, 1155 Market Street, 3<sup>rd</sup> Floor, San Francisco, CA 94103 by 5:00 p.m. on the day prior to the hearing. Comments that cannot be delivered to the Commission Affairs Officer by that time may be sent to Katie Chansler via e-mail [katie.chansler@sfgov.org](mailto:katie.chansler@sfgov.org).

### Public Comment

At this time, members of the public may address the Committee on items of interest that are within the subject matter jurisdiction of the Committee but are not on today's agenda. Public comment will be taken following each agenda item. Each member of the public may address the Committee for up to three minutes, unless otherwise announced by the President. If it is demonstrated that the comments by the public will exceed 15 minutes, the President may continue Public Comment to another time during the meeting.

The Brown Act forbids the Committee from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Committee is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

### **Accessible Meeting Policy**

The Commission on the Environment meeting will be held virtually due to the public health emergency.

To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative format, please contact Katie Chansler at (415) 355-3709. Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for calendar items are available for public inspection and are available online at <https://sfenvironment.org/environment-commission>. Public comment will be taken on each item before or during consideration of the item.

The following services are available on request 72 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Katie Chansler at (415) 355-3709 to make arrangements for the accommodation. Late requests will be honored, if possible.

### **Language Access**

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact the Commission Affairs Officer at 415-355-3709 or [katie.chansler@sfgov.org](mailto:katie.chansler@sfgov.org) at least 48 hours in advance of the hearing. Late requests will be honored if possible.

### **語言服務**

根據語言服務條例(三藩市行政法典第91章)，中文、西班牙語和/或菲律賓語(泰加洛語)傳譯人員在收到要求後將會提供傳譯服務。翻譯版本的會議記錄可在委員會通過後透過要求而提供。其他語言協助在可能的情況下也將可提供。上述的要求，請於會議前最少48小時致電 415-355-3709或電郵至[katie.chansler@sfgov.org](mailto:katie.chansler@sfgov.org)向委員會秘書提出。逾期提出的請求，若可能的話，亦會被考慮接納。

### **Acceso A Idioma**

De acuerdo con la Ordenanza de Acceso a Idiomas "Language Access Ordinance" (Capítulo 91 del Código Administrativo de San Francisco "Chapter 91 of the San Francisco Administrative Code") intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Las minutas podrán ser traducidas, de ser requeridas, luego de ser aprobadas por la Comisión. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con el Secretario de la Comisión al 415-355-3709, o [katie.chansler@sfgov.org](mailto:katie.chansler@sfgov.org) por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

### **Access Sa Wika**

Ayon sa Language Access Ordinance (Chapter 91 ng San Francisco Administrative Code), maaaring mag-request ng mga tagapagsalin sa wikang Tsino, Espanyol, at/o Filipino (Tagalog). Kapag hiniling, ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Maari din magkaroon ng tulong sa ibang wika. Sa mga ganitong uri ng kahilingan, mangyaring tumawag sa Clerk ng Commission sa 415-355-3709, o [katie.chansler@sfgov.org](mailto:katie.chansler@sfgov.org) sa hindi bababa sa 48 oras bago mag miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan.

### **Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, City Hall, Room 244, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-5163; E-mail: [sof@sfgov.org](mailto:sof@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org).

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, 2nd Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112, web site at [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

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