



SF Environment

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A Department of the City and County of San Francisco

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Acting Director

**City and County of San Francisco
Commission on the Environment
[Search Committee*](#)**

MEETING MINUTES FINAL

**Monday, August 22, 2022, at 4:00 PM
Remote meeting via web conference**

COMMITTEE MEMBERS: Commissioners Eddie Ahn (Chair), Elmy Bermejo,
and Johanna Wald; Lowell Chu; and Sarah Owens.

ORDER OF BUSINESS

Public comment will be taken before the Committee takes action on any item.

1. Call to Order and Roll Call.

The meeting was called to order at 4:09 p.m.

Present: Commissioners Eddie Ahn and Johanna Wald, and Member Lowell Chu.
Excused: Commissioner Elmy Bermejo and Member Sarah Owens.

2. Review and vote on whether to approve Resolution File 2022-01-COE-SC, Resolution Making Findings to Allow Teleconferenced Meetings Under California Government Code Section 54953(e). Speaker: Kyle Wehner, Commission Affairs Officer. (Explanatory Document: Resolution File 2022-01-COE-SC) (Discussion and Action)

There was no public comment.

Upon a motion by Commissioner Wald and a second by Member Chu, the resolution was approved without objection. (Ayes: Commissioners Ahn and Wald, and Member Chu; Noes: None; Absent: Commissioner Bermejo and Member Owens)

3. General Public Comment. Members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on today's agenda.

There was no public comment.

4. Review and vote on whether to retain CPS HR Consulting for services related to Executive Director recruitment. Speaker: Eddie Ahn, Commission President. (Explanatory Document: CPS HR Consulting proposal) (Discussion and Possible Action)

Commissioner Ahn discussed the decision of the Commission on the Environment to delegate the Department of the Environment Executive Director recruitment effort to the Search Committee.

Kate Howard, Deputy Director at the Department of Human Resources, discussed the proposal submitted by CPS HR Consulting to support the recruitment effort.

Commissioner Ahn and Kate discussed CPS HR Consulting's experience supporting similar recruitment efforts.

Commissioner Wald and Kate discussed elements of CPS HR Consulting's proposal.

Member Chu and Kate discussed the process for background checks.

Commissioners Ahn and Wald, Member Chu, and Kate discussed alternatives to retaining CPS HR Consulting to support the recruitment effort.

There was no public comment.

Upon a motion by Commissioner Wald and a second by Member Chu, a motion to retain CPS HR Consulting for services related to the Department of the Environment Executive Director recruitment effort was approved without objection. (Ayes: Commissioners Ahn and Wald, and Member Chu; Noes: None; Absent: Commissioner Bermejo and Member Owens)

5. **New Business/Future Agenda Items.** Speaker: Kyle Wehner, Commission Affairs Officer. (Discussion)

Kyle Wehner and Commissioner Wald discussed the timing of future Search Committee meetings.

There was no public comment.

6. **Adjournment.**

The meeting was adjourned at 4:44 p.m.