NOTICE OF MEETING AND AGENDA

Tuesday, August 22, 2023, 6:00 p.m.
City Hall, Room 416
One Dr. Carlton B. Goodlett Jr. Place
San Francisco, CA 94102

PUBLIC COMMENT CALL-IN
Dial: 1-415-655-0001 • Access Code: 2662 676 3909 • Password: SFGOV

Members of the Urban Forestry Council will attend this meeting in-person. Members of the public are invited to observe the meeting in-person or remotely online as described below. Members of the public attending the meeting in person will have an opportunity to provide public comment on every item.

In addition to in-person public comment, the Council will hear up to 15 minutes of remote public comment on each agenda item. The Council will hear remote public comment on each item in the order that commenters add themselves to the queue to comment on the item. Because of the 15-minute time limit, it is possible that not every person in the queue will have an opportunity to provide remote public comment. Remote public comment from people who have received an accommodation due to disability (as described below) will not count toward the 15-minute limit.

COUNCIL MEMBERS: Andrew Sullivan (Chair), Nicholas Crawford (Vice Chair, San Francisco Public Works), Igor Lacan, Morgan Vaisset-Fauvel, Pamela Nagle, Edgar Xochitl Flores, Mike Sullivan, Damon Spigelman (San Francisco Public Utilities Commission), Ilaria Salvadori (San Francisco Planning Department), Tai Trang (Port of San Francisco), Spencer Potter (Recreation and Parks Department), and Lew Stringer (Presidio Trust).

Order of Business
Public comment will be taken before the Council takes action on any item.

1. **Call to Order and Roll Call.**

2. **Chair’s Welcome and Land Acknowledgement.** (Discussion)

3. **Adoption of Minutes of the June 27, 2023, Urban Forestry Council Meeting.** Explanatory Document: June 27, 2023, Meeting Draft Minutes. (Discussion and Action)

4. **General Public Comment.** Members of the public may address the Council on matters that are within the Council’s jurisdiction and are not on today’s agenda. (Discussion)

5. **Discussion and Possible Action on Mission Verde Regarding Community Solutions for Expanding Citywide Urban Forestry Efforts.** Speaker: Joshua Klipp, Mission Verde Community Coordinator. (Discussion and Possible Action)
The Council may make a motion to draft recommendations on community solutions for expanding citywide urban forestry efforts for further discussion at an upcoming Urban Forestry Council meeting.

6. Discussion and Possible Action Regarding the Content and Submission Date of the 2023 Annual Urban Forest Report and Urban Forestry Funding Letter. Speaker: Jesus Lozano, Urban Forestry Council Coordinator. (Discussion and Possible Action)

The Council may make a motion to draft a resolution in support of amending San Francisco Environment Code, Chapter 12, Sec.1209(a) to change the regular submission date of the Annual Urban Forest Report.

7. Annual Update and Discussion on San Francisco’s Tree Planting Budget. Speaker: Nicholas Crawford, Department of Public Works, Vice Chair of the Urban Forestry Council. (Informational Update and Discussion)

8. Staff Report on Recent Work Performed by the Urban Forestry Program on Behalf of the Urban Forestry Council. Speaker: Jesus Lozano, Urban Forestry Council Coordinator. (Discussion)

9. Urban Forestry Council Member Announcements. (Discussion)

10. New Business/Future Agenda Items. (Discussion)

Council members may introduce new agenda items for future consideration by the Council.

11. Adjournment.

The next meeting of the Urban Forestry Council will be held on Friday, September 22, 2023, at 8:30 a.m. Information on upcoming meetings, public hearings, and deadlines, as well as archived minutes and agendas, is available on the sfenvironment.org website.

Land Acknowledgement
The Urban Forestry Council acknowledges that we occupy the unceded ancestral homeland of the Ramaytush Ohlone peoples, who are the original inhabitants of the San Francisco Peninsula. We wish to pay our respects to the Ancestors, Elders and Relatives of the Ramaytush Community and to affirm their sovereign rights as First Peoples. We honor the Ramaytush Ohlone for their enduring commitment to steward Mother Earth. We recognize that the Ramaytush Ohlone have lived in harmony with nature for millennia, and that to achieve a truly ecologically sustainable future for San Francisco, we must embrace Indigenous traditional ecological knowledge in how we care for the city’s lands, waters, and all its people.

Public Comment
Public comment will be taken during each agendized item. The public is asked to wait for the particular agenda item before making a comment on that item. When the moderator announces that the Council is taking public comment, members of the public can stand before the Council and be called forward. Each member of the public may address the Council for up to three minutes, unless otherwise announced by the Chair. Comments will be batched so all in-person comments will typically go together, and all Webex or phone comments will typically go together.

The Brown Act forbids the Council from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agendized item, the Council is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Requesting staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

Remote Access to Information and Participation
Members of the public will have the following options for accessing the meeting remotely:

Option 1: Watch the meeting using a computer or smart device by clicking on the following link:

https://sfpublic.webex.com/sfpublic/j.php?MTID=m508bf3fa73e3a888bf1dc65de79fcf6

• If you are able to and would like to watch via your computer, please follow these instructions: (1) Click on the link above; (2) Enter your first name, last name, and email address if desired; (3) Click “Join by Browser” (directly beneath the “Join Now” button).

• If you are able to watch via your smart mobile device: (1) Download the Webex Webinar application; (2) Click on the link above; (3) Click “Join”; (4) Enter your name and email; (5) Click “Ready to Join.”

Option 2: Join the meeting by phone if you do not have access to a computer or smart device.

• (1) Dial: 415-655-0001; (2) Enter the Access Code: 2662 676 3909; (3) Enter the Meeting Password: SFGOV.

Participating During Public Comment
Members of the public will have opportunities to participate during public comment. Comments will be addressed in the order they are received. When the moderator announces that the Council is taking public comment, members of the public can:

• Participate over the phone by pressing *3 (this step is very important, as it will activate the “Raise Hand” icon in the Participant window).

Depending on the number of people also in line ahead of you, you may have to wait before it is your opportunity to speak. When it is your turn, you will be notified that your line has been unmuted, and it will be your opportunity to speak. Your line will be muted again when your allotted time expires.

Copies of explanatory documents are available, (1) on the Urban Forestry Council webpage https://sfenvironment.org/about/taskforce/urban-forestry-council; or (2) upon request to the Commission Affairs Officer, at telephone number 415-355-3700, or via e-mail at kyle.wehner@sfgov.org.

Important Information
The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Please note that persons unable to attend the meeting may submit to the Council, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Council Members. Any written comments should be sent to: Commission Affairs Officer, Environment Department, 1155 Market Street, 3rd Floor, San Francisco, CA 94103 by 5:00 p.m. on the day prior to the meeting. Comments that cannot be delivered to the Commission
Affairs Officer by that time may be taken directly to the meeting at the location above. When bringing handouts to meetings, please photocopy on both sides of the paper and try to use post-consumer recycled or tree-free paper. Also, please bring sufficient copies of handouts for the Council, the Commission Affairs Officer, and the public.

**Disability Access**

Urban Forestry Council meetings will be held in City Hall, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA. Council meeting rooms are wheelchair accessible. The closest accessible BART station is the Civic Center Station at United Nations Plaza and Market St. Accessible MUNI lines serving this location are: #42 Downtown Loop, and #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro Stations at Van Ness and Market and at Civic Center. For information about MUNI accessible services, call 415-923-6142. Accessible curbside parking is adjacent to City Hall on Grove Street and Van Ness Avenue and in the vicinity of the Veterans Building at 401 Van Ness Avenue adjacent to Davies Hall and the War Memorial Complex.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact the Environment Department at 415-355-3700 or kyle.wehner@sfgov.org to arrange for the accommodation. Late requests will be honored, if possible.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. Individuals with chemical sensitivity or related disabilities should call the Mayor’s Office on Disability at 415-554-6789 or 415-554-6799 (TTY) for additional information.

**Language Access**

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Council. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact the Commission Affairs Officer at 415-355-3700 or kyle.wehner@sfgov.org, at least 48 hours in advance of the hearing. Late requests will be honored if possible.

根據語言服務條例(三藩市行政法典第91章), 中文、西班牙語和/或菲律賓語（泰加洛語）傳譯人員在收到要求後將會提供傳譯服務。翻譯版本的會議記錄可在委員會通過後透過要求而提供。其他語言協助在可能的情況下也將可提供。上述的要求，請於會議前最少48小時致電 415-355-3700或電郵至 kyle.wehner@sfgov.org 向委員會秘書提出。逾期提出的請求，若可能的話，亦會被考慮接納。

**Acceso A Idioma**

De acuerdo con la Ordenanza de Acceso a Idiomas “Language Access Ordinance” (Capítulo 91 del Código Administrativo de San Francisco “Chapter 91 of the San Francisco Administrative Code”) intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Las minutas podrán ser traducidas, de ser requeridas, luego de ser aprobadas por la Comisión. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con el Secretario de la Comisión al 415-355-3700, o kyle.wehner@sfgov.org por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.
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Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)
Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, City Hall, Room 244, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-5163; E-mail: sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City’s website at www.sfgov.org.

Lobbyist Registration and Reporting Requirements
Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112; web site at www.sfgov.org/ethics.

Jesus Lozano, Urban Forestry Council Coordinator
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Posted: August 18, 2023