



**SF Environment**

**Our home. Our city. Our planet.**

A Department of the City and County of San Francisco

Edwin M. Lee  
Mayor

Deborah O. Raphael  
Director

**City and County of San Francisco  
Department of the Environment  
Urban Forestry Council**

**Meeting Minutes Draft**

**Friday, September 23, 2016, 8:30 a.m.  
City Hall, Room 400  
One Dr. Carlton B. Goodlett Jr. Place  
San Francisco, CA 94102**

Council Members: Dan Flanagan (Chair), Carla Short (Vice Chair) (Department of Public Works), Malcolm Hillan, Rose Hillson, Dan Kida, Igor Lacan, Meg Lowman, Andrew Sullivan, Michael Sullivan, Zachary Taylor (San Francisco Recreation and Park Department), Tom Carter (San Francisco Port), Yolanda Manzone, (San Francisco Public Utilities Commission), Jon Swae (San Francisco Planning Department), and Golden Gate National Recreation Area (Vacant)

**Order of Business**

Public comment will be taken before the Council takes action on any item.

- 1. Call to Order and Roll Call.** The Council meeting was called to order at 8:43 a.m.

Members present: Short, Hillan (arrived 8:47 a.m.), Hillson, Lacan, Lowman, Carter, Manzone, Andrew Sullivan, Michael Sullivan and Swae. Members excused: Flanagan and Kida. Members Absent: Taylor.

Member Short welcomed Member Lowman.

- 2. Adoption of Minutes of the August 23, 2016 Urban Forestry Council Regular Meeting.** (Explanatory Document: August 23, 2016 Draft Minutes) (Discussion and Action)

Member Hillson moved to adopt the minutes with amendments and Member Michael Sullivan seconded. Public comment: none. Meeting minutes were adopted without objection. (Aye: Members Short, Hillan, Hillson, Lacan, Lowman, Carter, Manzone, Andrew Sullivan, Michael Sullivan and Swae; No's: None; Members excused: Flanagan and Kida; Members Absent: Taylor)

- 3. Public Comment:** Members of the public may address the Council on matters that are within the Council's jurisdiction and are not on today's agenda.

There was no public comment.

- 4. Presentation on the Mount Sutro Draft Management Plan.** The council will hear a presentation on the Mount Sutro Draft Management Plan. Speakers: Christine Gasparac, Interim Director of

Community Relations, University of California San Francisco and Julie Sutton, Facilities Program Manager, University of California San Francisco. (Discussion)

Christine Gasparac and Julie Sutton discussed the history of Mount Sutro, the geography of the area, maintenance of the Open Space Reserve, UCSF policies in the reserve, decline in the health of the reserve, goals for the management of the reserve, process overview/project timeline including TAC and the EIR, management plan recommendations, forest inventory, existing conditions, desired future conditions and plan to achieve desired conditions, phase 1 (5 years), phase 2 (years 6-10) and phase 3 (years 11-20).

Member Andrew Sullivan asked about the goals about targeted trees per acre and proportional distribution for species diversity.

Member Lowman asked if other species of eucalyptus have been considered to enhance the park.

Member Andrew Sullivan asked what native and non-native plants have been considered for replanting.

Member Hillan asked about California versus San Francisco native species.

Member Short asked about plans for understory removal and plantings and the activity in the nursery.

Member Lacan asked about the proportion of stumps or fallen trees have decay.

Public Comment:

Denise Louis discussed opposition to the planting of eucalyptus.

Amy Kaiser, Sutro Stewards, discussed support for the Mount Sutro Draft Management Plan.

**5. Approval of Draft 2016 Annual Urban Forest Report.** (Explanatory Document: Draft 2016 Annual Urban Forest Report) (Discussion and Action)

Mei Ling Hui, Urban Forest and Agriculture Coordinator, discussed the amendments to the report from the Planning and Funding Committee, the information that had come in since the last draft from various agencies, the concern this year about the health of mature trees, the drought, concerns about resources to manage trees, tree removals, Prop E, the street tree census.

Member Lacan thanked Coordinator Hui.

Member Hillson asked about the numbers for the amount on page 11 and pointed out various spelling errors.

Member Lowman pointed out various spelling errors.

Member Andrew Sullivan asked about the amount reported by San Francisco Public Works.

Member Short offered various non-substantive changes.

Member Hillson moved to adopt the minutes with amendments and Member Andrew Sullivan seconded. Public comment: none. The Draft 2016 Annual Urban Forest Report was adopted

without objection. (Aye: Members Short, Hillan, Hillson, Lacan, Lowman, Carter, Manzone, Andrew Sullivan, Michael Sullivan and Swae; No's: None; Members excused: Flanagan and Kida; Members Absent: Taylor)

**6. Committee Reports:** (Discussion)

**Planning & Funding Committee.** Chair's Report. Chair Lacan reported that the Planning and Funding Committee had received a presentation at their September meeting from the Geary BRT project and that there will be a presentation to the full council. Member Andrew Sullivan noted that there was a spirited conversation in committee.

**Landmark Tree Ad Hoc Committee.** Chair's Report. Coordinator Hui announced that there was a landmark tree nominated that will be discussed in October.

There was no public comment.

**7. Staff Report.** (Discussion)

Coordinator Hui gave an update on the UFC's response to the Civil Grand Jury.

There was no public comment.

**8. Chair's Announcements:** Chair, Urban Forestry Council (Discussion)

There were no announcements.

There was no public comment.

**9. Urban Forestry Council Member Announcements.** (Discussion)

Member Manzone announced that Damon Spiegelman will be Member Manzone's replacement as the San Francisco Public Utilities Commission representative to the Urban Forestry Council effective the next meeting.

There was no public comment.

**10. New Business/Future Agenda Items.** (Discussion)

Coordinator Hui announced that PG&E will be giving a presentation at a future Council meeting and Chair Flanagan has requested that the Council offer an opinion on the Mount Sutro Plan.

Member Andrew Sullivan requested an update on findings from the Street Tree Census.

There was no public comment.

**11. Adjournment.** The meeting was adjourned at 9:37 a.m.

**The next meeting of the Urban Forestry Council is scheduled for Tuesday, October 25, 2016 at 6:00 p.m., City Hall, Room 416, San Francisco, CA 94102.**

Copies of explanatory documents are available at (1) the Department of the Environment office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to the building. (2) on the Urban Forestry Council's

website <http://sfenvironment.org/ufc>; (3) upon request to the Commission Affairs Manager, at telephone number 415-355-3709, or via e-mail at [anthony.e.valdez@sfgov.org](mailto:anthony.e.valdez@sfgov.org) within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Council after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://sfenvironment.org/ufc> as attachments to the agenda or meeting minutes.

---

Anthony Valdez, Commission Affairs Manager  
TEL: (415) 355-3709; FAX: 415-554-6393

Posted: October 4, 2016