



**SF Environment**

**Our home. Our city. Our planet.**

A Department of the City and County of San Francisco

London N. Breed  
Mayor

Deborah O. Raphael  
Director

**City and County of San Francisco**  
**[Commission on the Environment](#)**

**MEETING MINUTES DRAFT**

**Tuesday, September 28, 2021 at 5:00 PM**

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**PUBLIC COMMENT CALL-IN**

**1-415-655-0001 / Access Code: 2484 648 3848**

Due to the COVID-19 health emergency and to protect Commissioners, SFE staff, and members of the public, the Commission on the Environment's Meeting Room (Room 416) is closed.

Members of the public are to participate remotely. If you want to ensure your comment on any item on the agenda is received by the Commission on the Environment in advance of the meeting, please send an email to [katie.chansler@sfgov.org](mailto:katie.chansler@sfgov.org) by 5pm on September 27 or call (415) 355-3709.

Please see the information on the next page for remote meeting access.

**COMMISSION MEMBERS:** Heather Stephenson (President), Eddie Ahn (Vice President), Elmy Bermejo, Austin Hunter, Mike Sullivan, Johanna Wald, and Sarah Wan.

**ORDER OF BUSINESS**

**Public comment will be taken on each agenda item involving discussion or action before the Commission takes action on that item.**

**1. Call to Order and Roll Call.**

The meeting was called to order at 5:08pm.

Present: Commissioners Eddie Ahn, Elmy Bermejo, Austin Hunter, Heather Stephenson, Mike Sullivan, Johanna Wald, and Sarah Wan.

**2. President's Welcome.** (Discussion)

President Stephenson read the land acknowledgement and welcomed everyone to the meeting.

There was no public comment.

**3. Approval of Minutes of the July 27, 2021 Commission on the Environment Meeting.** (Explanatory Documents: July 27, 2021 Draft Meeting Minutes) (Discussion and Possible Action)

There was no public comment.

Upon a motion by Commissioner Bermejo and a second by Commissioner Wan, the minutes were approved without objection. (Ayes: Commissioners Ahn, Bermejo, Hunter, Stephenson, Sullivan, Wald, and Wan; Noes: None; Absent: None).

**4. General Public Comment:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

There was no public comment.

#### PRESENTATIONS

**5. Presentation of the Commission on the Environment – Environmental Service Award to Lena Huang.** (Discussion)

Commissioner Hunter presented Lena Huang with the Environmental Service Award.

Gianna Fazioli and Katy Liang congratulated Lena on the award.

Lena thanked the Commission and spoke about her experiences.

There was no public comment.

**6. Review and vote on whether to accept the Policy Committee's recommendation to approve Resolution File 2021-04-COE adopting the 2021 Reduced Risk Pesticide list for City properties.** Under the Environment Code, the Department maintains a Reduced Risk Pesticide List identifying those pesticides that may be used on City property, subject to restrictions. Sponsor: Deborah Raphael, Director; Speaker Dr. Chris Geiger, Integrated Pest Management Program Manager (Explanatory Documents: Staff memo, Resolution File No. 2020-04-COE, 2021 Reduced Risk Pesticide List) (Discussion and Possible Action)

Director Raphael introduced the item.

Chris Geiger presented on the reduced risk pesticide list.

President Stephenson thanked Chris for his work and presentation.

Commissioner Wald thanked Chris and congratulated the IPM program on its successes over the years.

Commissioner Hunter complimented Chris on balancing all of the needs of pest management.

Commissioner Bermejo thanked Chris for all his work and dedication.

There was no public comment.

Upon a motion by Commissioner Wald and a second by Commissioner Sullivan, the resolution was

approved without objection. (Ayes: Commissioners Ahn, Bermejo, Hunter, Stephenson, Sullivan, Wald, and Wan; Noes: None; Absent: None).

**7. Presentation on EnergyAccessSF and Progress to Date.** Sponsor: Deborah Raphael, Director. Speaker: Kathleen Bryan, Senior Energy Efficiency Specialist, and Becca Raybin, Outreach Associate. (Discussion)

Director Raphael introduced the item.

Kathleen and Becca presented on program progress to date.

President Stephenson asked what metrics are being used to measure success.

Kathleen said that metrics include mailers, successful calls, referrals, and energy assessments.

Commissioner Ahn asked about which state funding guidelines were used.

Kathleen spoke about hard-to-reach communities.

Commissioner Ahn gave additional background on working to improve the definition of disadvantaged communities.

Director Raphael thanked Kathleen for all of her work as she prepares to leave the department.

There was no public comment.

**8. Update on the Department's Strategic Plan.** Sponsor: Deborah Raphael, Director. Speakers: Asia Meshack, Program Manager Communications & Community Engagement, and Deborah Raphael, Director. (Discussion)

Director Raphael introduced the item.

Asia Meshack presented the Department's Strategic Plan with Director Raphael.

President Stephenson thanked Asia and Director Raphael for their work on this.

There was no public comment.

**9. Director's Report.** Speaker: Deborah Raphael, Director (Explanatory Document: Director's Report) (Discussion)

Director Raphael gave department updates and introduced new staff.

There was no public comment.

**10. Committee Reports.** (Discussion)

**Policy Committee.** Mike Sullivan, Committee Chair.

**Operations Committee.** Sarah Wan, Committee Chair.

Commissioner Sullivan gave a report on the Policy Committee.

Commissioner Wan gave a report on the Operations Committee.

There was no public comment.

**11. Announcements.** (Discussion)

There was no public comment.

**12. New Business/Future Agenda Items.** Speaker: Charles Sheehan, Chief Policy and Public Affairs Officer (Discussion)

Charles reviewed the upcoming meeting dates and potential future agenda items.

There was no public comment.

**13. Adjournment.**

The meeting was adjourned at 7:00pm.

**The next meeting of the Commission on the Environment is scheduled for Tuesday, December 7, 2021, at 5:00 p.m. In compliance with the San Francisco Health Officer's Order No. C19-07 directing all individuals to "shelter in place," and in compliance with the Mayor's emergency orders regarding the conduct of City meetings, public meetings of the Commission on the Environment and its committees will continue on a remote conferencing basis only at this time.**

**Find out about upcoming events and search for archived meeting materials on the SFEnvironment.org website.**

**Attending the Meeting: Watch or Listen**

Members of the public have the following options for attending the meeting:

**WATCH** (via SFGovTV) - [www.sfgovtv.org](http://www.sfgovtv.org)

**OR**

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Watch the meeting using a computer or smart device by clicking on the following link:

<https://ccsf.webex.com/ccsf/onstage/g.php?MTID=e21f6fcb090c9e0dc8430309bf269d432>

**Participating During Public Comment: By Phone**

Members of the public will have opportunities to participate during public comment. The public is asked to wait for the particular agenda item before making a comment on that item. Comments will be addressed in the order they are received. When the moderator announces that the Commission is taking public comment, members of the public can:

<ul style="list-style-type: none"><li>• <i>Ensure you are in a quiet location</i></li><li>• <i>Speak clearly</i></li><li>• <i>Turn off any TVs or radios around you</i></li></ul>	<ol style="list-style-type: none"><li>1. When prompted, "raise hand" by pressing * <b>3</b> and you'll be queued.</li><li>2. Callers will hear silence when waiting for your turn to speak. Operator will unmute you.</li><li>3. When prompted, callers will have the standard three minutes to provide comment.</li></ol>
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In accordance with Governor Gavin Newsom's statewide order for all residents to "Stay at Home" - and the numerous local and state proclamations, orders and supplemental directions - aggressive directives have been issued to slow down and reduce the spread of the COVID-19 virus. Copies of explanatory documents are available at 1) on the Commission's website <http://www.sfenvironment.org/commission>; (2) upon request to the Commission Affairs Officer, at telephone number 415-355-3709, or via e-mail at [katie.chansler@sfgov.org](mailto:katie.chansler@sfgov.org).

**Important Information**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

NOTE: Persons unable to attend the meeting may submit to the Committee, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of Committee Members. Any written comments should be sent to: Commission Affairs Manager, Department of the Environment, 1155 Market Street, 3<sup>rd</sup> Floor, San Francisco, CA 94103 by 5:00 p.m. on the day prior to the hearing. Comments that cannot be delivered to the Commission Affairs Officer by that time may be sent to Katie Chansler via e-mail [katie.chansler@sfgov.org](mailto:katie.chansler@sfgov.org).

**Public Comment**

At this time, members of the public may address the Committee on items of interest that are within the subject matter jurisdiction of the Committee but are not on today's agenda. Public comment will be taken following each agenda item. Each member of the public may address the Committee for up to three minutes, unless otherwise announced by the President. If it is demonstrated that the comments by the public will exceed 15 minutes, the President may continue Public Comment to another time during the meeting.

The Brown Act forbids the Committee from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Committee is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or

3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

### **Accessible Meeting Policy**

The Commission on the Environment meeting will be held virtually due to the public health emergency.

To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative format, please contact Katie Chansler at (415) 355-3709. Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for calendar items are available for public inspection and are available online at <https://sfenvironment.org/environment-commission>. Public comment will be taken on each item before or during consideration of the item.

The following services are available on request 72 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Katie Chansler at (415) 355-3709 to make arrangements for the accommodation. Late requests will be honored, if possible.

### **Language Access**

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact the Commission Affairs Officer at 415-355-3709 or [katie.chansler@sfgov.org](mailto:katie.chansler@sfgov.org) at least 48 hours in advance of the hearing. Late requests will be honored if possible.

### **語言服務**

根據語言服務條例(三藩市行政法典第91章)，中文、西班牙語和/或菲律賓語(泰加洛語)傳譯人員在收到要求後將會提供傳譯服務。翻譯版本的會議記錄可在委員會通過後透過要求而提供。其他語言協助在可能的情況下也將可提供。上述的要求，請於會議前最少48小時致電 415-355-3709或電郵至[katie.chansler@sfgov.org](mailto:katie.chansler@sfgov.org)向委員會秘書提出。逾期提出的請求，若可能的話，亦會被考慮接納。

### **Acceso A Idioma**

De acuerdo con la Ordenanza de Acceso a Idiomas "Language Access Ordinance" (Capítulo 91 del Código Administrativo de San Francisco "Chapter 91 of the San Francisco Administrative Code") intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Las minutas podrán ser traducidas, de ser requeridas, luego de ser aprobadas por la Comisión. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con el Secretario de la Comisión al 415-355-3709, o [katie.chansler@sfgov.org](mailto:katie.chansler@sfgov.org) por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

### **Access Sa Wika**

Ayon sa Language Access Ordinance (Chapter 91 ng San Francisco Administrative Code), maaaring mag-request ng mga tagapagsalin sa wikang Tsino, Espanyol, at/o Filipino (Tagalog). Kapag hiniling, ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Maari din magkaroon ng tulong sa ibang wika. Sa mga ganitong uri ng kahilingan, mangyaring tumawag sa Clerk ng Commission sa 415-355-3709, o [katie.chansler@sfgov.org](mailto:katie.chansler@sfgov.org) sa hindi bababa sa 48 oras bago mag miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan.

**Know your Rights under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, City Hall, Room 244, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-5163; E-mail: [soff@sfgov.org](mailto:soff@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org).

**Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, 2nd Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112, web site at [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

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