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Edwin M. Lee
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Director

**City and County of San Francisco
Urban Forestry Council
Planning and Funding Committee**

REGULAR MEETING MINUTES DRAFT

**Tuesday, October 3, 2017, 4:00 p.m.
Offices of the San Francisco Planning Department
1650 Mission Street, Room 400
San Francisco, CA 94103**

Committee Members: Members Igor Lacan (Chair), Nicholas Crawford, Dan Flanagan, Andrew Sullivan and Jon Swae.

Order of Business

Public comment will be taken before the Council takes action on any item.

1. Call to Order and Roll Call.

The meeting was called to order at 4:07 p.m.

Present: Members Flanagan, Crawford and Swae. Excused: Members Lacan and Andrew Sullivan.

2. Approval of Minutes of the September 5, 2017 Urban Forestry Council Planning and Funding Committee Meeting. (Explanatory Document: September 5, 2017 Meeting Draft Minutes) (Discussion and Action)

Upon a motion by Member Flanagan and a second by Member Swae, the meeting minutes as amended were approved without objection. (Ayes: Members Flanagan, Crawford and Swae; Excused: Members Lacan and Andrew Sullivan)

There was no public comment.

3. Public Comment: Members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on today's agenda.

There was no public comment.

4. Discussion of creating an Urban Forestry Council workplan. Speaker: Gordon Matassa, Urban Forestry and Green Purchasing, San Francisco Department of the Environment (Discussion)

Gordon Matassa, Urban Forestry and Green Purchasing, San Francisco Department of the Environment discussed funding for developing an Urban Forestry Council workplan or strategic plan.

Member Flanagan asked why the Department of the Environment does not contribute funds toward the Urban Forestry Council.

Member Swae asked about funding from the Port of San Francisco.

Member Crawford asked about funding for Friends of the Urban Forest and other funding sources.

Member Swae asked about the possibility of going to the private sector for grants.

Member Flanagan asked about approaching CalFire for funding.

There was no public comment.

5. Discussion of Urban Forestry Council funding. Speaker: Gordon Matassa, Urban Forestry and Green Purchasing, San Francisco Department of the Environment (Explanatory Document: Urban Forestry Council Funding Spreadsheet) (Discussion)

Gordon Matassa, Urban Forestry and Green Purchasing, San Francisco Department of the Environment discussed the

Member Flanagan asked about supporting the Recreation and Park Department strategic plan and Phase II of the Urban Forestry Plan.

Member Flanagan asked about Planning Department funding for Phase II of the Urban Forestry Plan.

Member Flanagan asked Gordon Matassa to check in with Member Lacan about utilizing a student to study best practices on tree policies.

Member Flanagan asked about best ways to learn of or anticipate major projects in the pipeline in San Francisco.

There was no public comment.

6. New Business/Future Agenda Items. (Discussion)

Member Crawford discussed an update from Member Lacan on research projects.

Member Swae discussed a possible presentation on the effects of climate change on street trees.

There was no public comment.

7. Adjournment.

The meeting was adjourned at 4:40 p.m.

The next Planning and Funding Committee meeting is scheduled for Tuesday, December 5, 2017 at 4:00 p.m., Offices of the San Francisco Planning Department, 1650 Mission Street, Room 400.

Copies of explanatory documents are available at (1) the Department of the Environment office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to the building. (2) on the Urban Forestry Council's website <http://sfenvironment.org/ufc>; (3) upon request to the Commission Affairs Manager, at telephone number 415-355-3709, or via e-mail at anthony.e.valdez@sfgov.org within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Council after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://sfenvironment.org/ufc> as attachments to the agenda or meeting minutes. Written public comment received by the Council will be posted as an attachment to the minutes.

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Posted: November 30, 2017