



SF Environment

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A Department of the City and County of San Francisco

Edwin M. Lee
Mayor

Deborah O. Raphael
Director

**City and County of San Francisco
Commission on the Environment**

SPECIAL MEETING MINUTES APPROVED

**Tuesday, October 10, 2017, 12:00 P.M.
City Hall, Room 416
One Dr. Carlton B. Goodlett Jr. Place
San Francisco, CA 94102**

COMMISSION MEMBERS: Elmy Bermejo (President), Johanna Wald (Vice President), Eddie Ahn, Lisa Hoyos, Heather Stephenson and Sarah Wan.

ORDER OF BUSINESS

Public comment will be taken before the Commission takes action on any item.

1. Call to Order and Roll Call.

The Commission on the Environment meeting was convened at 12:18 p.m.

Present: Commissioners Ahn, Hoyos, Stephenson and Wan. Excused: Commissioners Bermejo and Wald.

2. President's Welcome. (Discussion)

Anthony Valdez, Commission Secretary, noted that the Commission president and vice-president were excused from the meeting, that staff had consulted the Office of the City Attorney about who would preside over the meeting and that staff recommended that the most senior member of the Commission on the Environment preside over the meeting. Commissioner Stephenson was selected to run the meeting without objection.

Commissioner Stephenson welcomed guests and welcomed new Commissioner Eddie Ahn.

Commissioner Ahn discussed past and future work with the Department of the Environment.

Commissioner Stephenson welcomed Deputy City Attorney Manu Pradhan, discussed San Francisco's 0-50-100 Roots goals, the theme of the meeting being the City's Zero Waste efforts, the completion of the City's Refuse Rate Process and new Zero Waste programming.

There was no public comment.

3. Approval of Minutes of the May 23, 2017 Commission on the Environment meeting. (Explanatory Documents: May 23, 2017 Draft Minutes) (Discussion and Action)

Upon a motion by Commissioner Wan and Second by Commissioner Hoyos the May 23, 2017 meeting minutes were approved without objection. (Ayes: Commissioners Ahn, Hoyos, Stephenson and Wan; Noes: None; Absent: Commissioners Bermejo and Wald.)

There was no public comment.

4. Public Comment: Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

Anastasia Glikshtern discussed the use of herbicides in San Francisco.

PRESENTATIONS AND AWARDS

5. Presentation of the Environmental Service Award to Guillermo Rodriguez, former Policy and Communications Director. (Explanatory Document: Resolution File No. 2017-07-COE Commending Guillermo Rodriguez) Sponsor: Elmy Bermejo, President (Discussion and Action)

Commissioner Stephenson thanked Guillermo Rodriguez for service to the Department of the Environment.

Anthony Valdez, Commission Secretary, read Resolution File No. 2017-07-COE.

Commissioner Wan discussed the work of Guillermo Rodriguez.

Commissioner Hoyos discussed the work of Guillermo Rodriguez.

Director Raphael discussed the work of Guillermo Rodriguez.

Commissioner Ahn discussed the work of Guillermo Rodriguez.

Upon a motion by Commissioner Wan and Second by Commissioner Hoyos Resolution File No. 2017-07-COE was approved without objection. (Ayes: Commissioners Ahn, Hoyos, Stephenson and Wan; Noes: None; Absent: Commissioners Bermejo and Wald.)

Commissioner Stephenson presented Guillermo Rodriguez with the Environmental Service Award.

Guillermo Rodriguez discussed working with the Commission and the Department of the Environment.

Public Comment:

Avni Jamdar discussed working with Guillermo Rodriguez.

Jackie Flin, A. Philip Randolph Institute, discussed working with Guillermo Rodriguez.

CONSENT AGENDA

6. **Accept the recommendation of the Policy Committee by approving the Draft 2016 Annual Green Purchasing Report.** (Explanatory Document: Draft 2016 Annual Green Purchasing Report)
Sponsor: Deborah Raphael, Director (Action)

7. **Accept the recommendation of the Policy Committee by approving Resolution File No. 2017-05-COE regarding a City policy on flame retardants in upholstered furniture and certain juvenile products.** (Explanatory Documents: Resolution File No. 2017-05-COE Flame Retardants in Upholstered Furniture) Sponsor: Deborah Raphael, Director (Action)

The consent agenda was approved without objection. (Ayes: Commissioners Ahn, Hoyos, Stephenson and Wan; Noes: None; Absent: Commissioners Bermejo and Wald.)

Public Comment:

Anastasia Glikshtern discussed the use of chemicals and herbicides in San Francisco.

REGULAR AGENDA

8. **Presentation on the development of new Zero Waste programs.** Under the City Charter, the Commission on the Environment conducts public education and outreach to the community on San Francisco's sustainability efforts. Sponsor: Deborah Raphael, Director (Discussion)

Director Raphael discussed the City's 0-50-100 Roots Climate Action Strategy, the zero waste strategy, upgrades to recycling services and the refuse rate process.

a. **Overview of the new Zero Waste program.** Speaker: Robert Haley, Zero Waste Program Manager.

Robert Haley, Zero Waste Program Manager, discussed refuse rate structures, program and facility improvements, performance expectations of new equipment, volume of San Francisco recycling, media reports on changes to programming, changes to what can be placed in the blue recycling bin and changes in the size and labeling of bins.

b. **Progress to date and plans for future San Francisco services.** Speaker: Paul Giusti, Regional Government and Community Affairs Manager, Recology.

Paul Giusti, Regional Government and Community Affairs Manager, Recology, discussed the distribution of the new bins, the various communications to customers announcing the changes, labeling of new bins and replacement of broken bins.

c. **Overview of communications and collateral development.** Speakers: Donnie Oliveira, Outreach Program Manager.

Donnie Oliveira, Outreach Program Manager, rollout of the Fantastic Three bin system, City requirements for outreach, considerations for labeling, messaging about Zero Waste, secondary signage on bins, development of the sfrecycles.org website, school outreach and collection of feedback from the community.

Commissioner Ahn asked about the City's Zero Waste goals.

Commissioner Hoyos asked about capturing film plastic.

Commissioner Stephenson asked about diversion rates, the need to clean film plastic and other recyclable products and outreach to school age children.

Director Raphael asked about responses from the community.

Public Comment:

Anastasia Glikshtern discussed the option to take new bins and bulk item pick up.

Deborah Gore-Mann, San Francisco Conservation Corps, discussed workforce development and career training in San Francisco created by the new zero waste programs.

9. Approval of Resolution File No. 2017-06-COE Approving Funding for Zero Waste Grants.

(Explanatory Documents: Resolution File 2017-06-COE Zero Waste Grants, San Francisco Zero Waste Funding Recommendations) Speakers: Alexa Kielty, Residential Zero Waste Assistant Coordinator (Discussion and Action)

Anthony Valdez, Commission Secretary, discussed a staff proposal to amend Resolution File No. 2017-06-COE page 1, line 4 to replace the word "eleven" with "thirteen."

Alexa Kielty, Residential Zero Waste Assistant Coordinator, discussed the history of the Zero Waste Grant program, source of funding, examples of past grantees and provided a description of the thirteen proposed grantees.

Commissioner Hoyos asked about the application process and the acceptance rate for applications.

Commissioner Stephenson asked about additional information about where the money comes from and required reporting of recipients.

Upon a motion by Commissioner Hoyos and Second by Commissioner Wan, Resolution File No. 2017-06-COE was approved without objection. (Ayes: Commissioners Ahn, Hoyos, Stephenson and Wan; Noes: None; Absent: Commissioners Bermejo and Wald.)

There was no public comment.

10. Presentation on Zero Waste program highlights. Speakers: Alexa Kielty, Residential Zero Waste Assistant Coordinator; Susan Bluestone and Daniel Chau, UCSF Campus Life Services/Facility Services, Recycling & Waste Reduction Program; Ivy Wan, IP Ecoservices (Discussion)

Alexa Kielty, Residential Zero Waste Assistant Coordinator, introduced the speakers.

Susan Bluestone and Daniel Chau, UCSF Campus Life Services/Facility Services, Recycling & Waste Reduction Program, discussed UCSF waste data, project diversion goals and rates, the creation of jobs and efforts to change behavior.

Ivy Wan, IP Ecoservices, discussed the history of outreach to the Chinatown Merchants Environmental Workshop, an energy saving torchier light exchange, the Chinatown City College household toxic reduction workshop and high school student zero waste interns.

Commissioner Stephenson asked about creating a toolkit of best practices.

Commissioner Wan discussed the work of Ivy Wan.

Director Raphael discussed building partnerships.

Commissioner Ahn discussed building a new generation of zero waste leaders.

Commissioner Hoyos discussed the San Francisco Conservation Corps and creating a pathway for job development.

There was no public comment.

11. Director's Report. Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. Speaker: Deborah Raphael, Director (Explanatory Documents: Director's Report for July 2017 and Director's Report for October 2017) (Discussion)

Deborah Raphael, Director, discussed the departure of Guillermo Rodriguez, the Department's community dialogue series, introductory meetings with new members of the Board of Supervisors, an ordinance regarding flame retardants, an ordinance on antibiotics in meat, regulations on the cannabis industry, the Electric Vehicle Working Group, the launch of the safe drug disposal program and introduced new Department of the Environment staff.

Commissioner Hoyos asked about the Global Gathering on the Climate.

Public Comment:

Holly Kaufman discussed the date of the Global Gathering on the Climate.

Kevin Drew discussed the hiring of new staff at the Department of the Environment.

Anastasia Glikshtern discussed the removal of trees and the use of herbicides in San Francisco.

12. Committee Reports. Highlights of the July 12, 2017 Operations Committee meeting and the June 19, July 10 and September 11, 2017 Policy Committee meetings. (Discussion)

Anthony Valdez, Commission Secretary, reported on the Policy Committee meetings. On June 19, 2017, the Committee heard presentations on beverage container redemption, the consequences of antibiotics in meat and a small business pilot program to improve performance of refrigeration units. On July 10, 2017 Commissioners went on a tour of Recology facilities. On September 11, 2017, the Committee heard various updates on the Department's Toxics Reduction Program including an update on an ordinance regarding flame retardants in furniture and children's

products, implementation of the safe drug disposal ordinance and approval of the Green Purchasing Report.

Commissioner Stephenson reported on the July 12, 2017 Operations Committee meeting including presentations on the budget, the Department's rollout of the Financials Services Program and the Department's school outreach programming.

There was no public comment.

13. Announcements. (Discussion)

There were no announcements.

There was no public comment.

14. New Business/Future Agenda Items. Speaker: Anthony Valdez, Commission Secretary (Discussion and Possible Action)

Anthony Valdez, Commission Secretary, discussed the November Commission meeting which will include presentations on the results of the community meetings and the annual evaluation of Director Raphael. In January, the Commission will have a meeting themed on the City's 100 renewable energy goals and will discuss the Department's budget.

There was no public comment.

15. Adjournment.

The meeting was adjourned at 2:23 p.m.

The next Regular Meeting of the Commission on the Environment is scheduled for Tuesday, November 28, 2017, 5:00 p.m. at City Hall, Room 416.

** Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to Suite 1200. (2) on the Commission's website <http://www.sfenvironment.org/commission>; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at anthony.e.valdez@sfgov.org within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Commission after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://www.sfenvironment.org/commission> as attachments to the agenda or meeting minutes. Written public comment received by the Commission will be posted as an attachment to the minutes.

Anthony Valdez, Commission Secretary
TEL: (415) 355-3709; FAX: (415) 554-6393

Posted: December 12, 2017