



**City and County of San Francisco  
Department of the Environment  
[Urban Forestry Council](#)**

**MEETING MINUTES DRAFT**

**Tuesday, October 25, 2022, 6:00 p.m.  
Remote meeting via web conference**

COUNCIL MEMBERS: Andrew Sullivan (Chair), Nicholas Crawford (Vice Chair, San Francisco Public Works), Igor Lacan, Morgan Vaisset-Fauvel, Ildiko Polony, Pamela Nagle, Edgar Xochitl Flores, Mike Sullivan, Damon Spigelman (San Francisco Public Utilities Commission), Ilaria Salvadori (San Francisco Planning Department), Tai Trang (Port of San Francisco), Spencer Potter (Recreation and Parks Department), and Lew Stringer (Presidio Trust).

**Land Acknowledgement**

The Urban Forestry Council acknowledges that we occupy the unceded ancestral homeland of the Ramaytush Ohlone peoples, who are the original inhabitants of the San Francisco Peninsula. We wish to pay our respects to the Ancestors, Elders and Relatives of the Ramaytush Community and to affirm their sovereign rights as First Peoples. We honor the Ramaytush Ohlone for their enduring commitment to steward Mother Earth. We recognize that the Ramaytush Ohlone have lived in harmony with nature for millennia, and that to achieve a truly ecologically sustainable future for San Francisco, we must embrace Indigenous traditional ecological knowledge in how we care for the city's lands, waters, and all its people.

**Order of Business**

Public comment will be taken before the Council takes action on any item.

**1. Call to Order and Roll Call.**

The meeting was called to order at 6:05 p.m.

Present: Chair Andrew Sullivan, Vice Chair Crawford, Members Igor Lacan, Morgan Vaisset-Fauvel, Pamela Nagle, Edgar Xochitl Flores, Damon Spigelman, Ilaria Salvadori, and Lew Stringer.

Excused: Members Ildiko Polony, Mike Sullivan, Tai Trang, and Spencer Potter.

Absent: None.

**2. Chair's Welcome and Land Acknowledgement. (Discussion)**

Chair Sullivan welcomed Council Members to the meeting. Kyle Wehner, Commission Affairs Officer, read the land acknowledgement.

There was no public comment.

**3. Review and vote on whether to approve Resolution File 2022-10-UFC, Resolution Making Findings to Allow Teleconferenced Meetings Under California Government Code Section 54953(e). Speaker: Kyle**

Wehner, Commission Affairs Officer. (Explanatory Document: Resolution File 2022-10-UFC) (Discussion and Action)

There was no public comment.

Upon a motion by Member Lacan and a second by Chair Sullivan, the resolution was approved without objection. (Ayes: Chair Sullivan, Vice Chair Crawford, Members Lacan, Vaisset-Fauvel, Nagle, Xochitl Flores, Spigelman, Salvadori, and Stringer; Noes: None; Absent: Members Polony, Sullivan, Trang, and Potter)

**4. Adoption of Minutes of the September 23, 2022, Urban Forestry Council Meeting.** (Explanatory Document: September 23, 2022, Draft Minutes) (Discussion and Action)

There was no public comment.

Upon a motion by Chair Sullivan and a second by Member Lacan, the minutes were approved without objection. (Ayes: Chair Sullivan, Vice Chair Crawford, Members Lacan, Vaisset-Fauvel, Nagle, Xochitl Flores, Spigelman, Salvadori, and Stringer; Noes: None; Absent: Members Polony, Sullivan, Trang, and Potter)

**5. General Public Comment.** Members of the public may address the Council on matters that are within the Council's jurisdiction and are not on today's agenda. (Discussion)

Public Comment: Lance Carnes expressed concerns related to the Annual Urban Forestry Report.

Jesus Lozano, Urban Forestry Council Coordinator, discussed the timeline for the report.

**6. Review and vote on approval of Resolution File 2022-11-UFC amending Article XII – Parental Leave Policy to the Urban Forestry Council's Bylaws.** (Explanatory Documents: Draft Resolution File 2022-11-UFC, Urban Forestry Council Bylaws to be Adopted) (Discussion and Action)

There was no public comment.

Upon a motion by Chair Sullivan and a second by Member Lacan, the resolution was approved without objection. (Ayes: Chair Sullivan, Vice Chair Crawford, Members Lacan, Vaisset-Fauvel, Nagle, Xochitl Flores, Spigelman, Salvadori, and Stringer; Noes: None; Absent: Members Polony, Sullivan, Trang, and Potter)

**7. Discussion and possible action on funding needs of urban forestry, and strategies to promote the increase of funding for urban forestry.** Speaker: Morgan Vaisset-Fauvel, Council Member. (Discussion and Possible Action)

Member Vaisset-Fauvel discussed urban forestry funding needs and stressed the need for a strategic plan.

Member Crawford discussed aspects of the planting and watering contract.

Member Salvadori discussed tree maintenance costs.

Chair Sullivan and Member Vaisset-Fauvel discussed the role of the Council to advocate for urban forestry funding. Jesus Lozano and Member Salvadori discussed strategies to advocate for additional urban forestry funding.

Members Salvadori and Lacan and Jesus Lozano discussed sidewalk garden and understory maintenance.

Member Lacan and Chair Sullivan discussed organizations with the capacity to implement large-scale tree planting projects.

Members Stringer and Chair Sullivan discussed a potential report on tree planting in comparable cities.

Chair Sullivan and Members Stringer, Vaisset-Fauvel and Crawford discussed alternative funding sources for tree planting.

Member Xochitl Flores discussed the need to communicate the urgency of additional funding for tree planting to the Board of Supervisors. Jesus Lozano and Chair Sullivan discussed communication strategies and the budget timeline.

Chair Sullivan, Members Lacan, Vaisset-Fauvel, Spigelman, and Crawford, and Jesus Lozano discussed aspects of an advocacy letter to the Board of Supervisors.

Members Salvadori and Crawford and Jesus Lozano discussed neighborhoods to be prioritized for tree planting projects.

Chair Sullivan, Member Crawford, and Jesus Lozano discussed tree basins and limitations related to underground utilities.

Chair Sullivan, Members Lacan and Spigelman, and Jesus Lozano, discussed aspects of an advocacy letter.

Member Crawford discussed the use of data from the Annual Urban Forestry Report. Jesus Lozano discussed data collection for the upcoming report.

There was no public comment.

Upon a motion by Member Lacan and a second by Member Spigelman, a motion to draft a letter describing tree planting funding needs in San Francisco was approved without objection. (Ayes: Chair Sullivan, Vice Chair Crawford, Members Lacan, Vaisset-Fauvel, Nagle, Xochitl Flores, Spigelman, Salvadori, and Stringer; Noes: None; Absent: Members Polony, Sullivan, Trang, and Potter)

## **8. Committee Reports. (Discussion)**

**Planning & Funding Committee.** Speaker: Igor Lacan, Committee Chair.

Member Lacan provided an update for the Planning & Funding Committee.

**Landmark Tree Ad Hoc Committee.** Speaker: Mike Sullivan, Committee Chair.

Jesus Lozano provided an update for the Landmark Tree Ad Hoc Committee.

There was no public comment.

## **9. Staff Report on recent work performed by the Urban Forestry Program on behalf of the Urban Forestry Council.** Speaker: Jesus Lozano, Urban Forestry Council Coordinator. (Discussion)

Jesus Lozano discussed projects performed on behalf of the Urban Forestry Council.

There was no public comment.

**10. Urban Forestry Council Member Announcements.** (Discussion)

Member Crawford discussed the landmark designation awarded to a California buckeye.

Jesus Lozano discussed an RFP released by the Environment Department.

Member Vaisset-Fauvel discussed bishop pine trees that had become available.

There was no public comment.

**11. New Business/Future Agenda Items.** (Discussion)

Member Crawford discussed an RFP for street-level lidar to help monitor tree inventory.

Jesus Lozano discussed a potential presentation by Mission Verde at a future Council meeting.

Chair Sullivan discussed aspects of the Duboce Triangle legislation.

There was no public comment.

**12. Adjournment.**

The meeting was adjourned at 7:58 p.m.