



SF Environment

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A Department of the City and County of San Francisco

Edwin M. Lee
Mayor

Deborah O. Raphael
Director

**City and County of San Francisco
Commission on the Environment**

REGULAR MEETING MINUTES DRAFT

**Tuesday, November 28, 2017, 5:00 P.M.
City Hall, Room 416
One Dr. Carlton B. Goodlett Jr. Place
San Francisco, CA 94102**

COMMISSION MEMBERS: Elmy Bermejo (President), Johanna Wald (Vice President), Eddie Ahn, Lisa Hoyos, Heather Stephenson and Sarah Wan.

ORDER OF BUSINESS

Public comment will be taken before the Commission takes action on any item.

1. Call to Order and Roll Call.

The Commission on the Environment meeting was convened at 5:01 p.m.

Present: Commissioners Bermejo, Wald, Ahn, Hoyos, Stephenson and Wan (arrived at 5:05 p.m.).

2. President's Welcome. (Discussion)

President Bermejo welcomed Commissioner Ahn and discussed the meeting agenda.

There was no public comment.

3. Approval of Minutes of the October 10, 2017 Commission on the Environment Special Meeting.
(Explanatory Documents: October 10, 2017 Draft Minutes) (Discussion and Action)

Upon a motion by Commissioner Wald and second by Commissioner Stephenson the October 10, 2017 special meeting minutes were approved without objection. (Ayes: Commissioners Bermejo, Wald, Ahn, Hoyos, Stephenson and Wan; Noes: None; Absent: None)

There was no public comment.

4. General Public Comment: Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

Dave Warner discussed the jurisdiction of San Francisco's water sources.

5. Presentation and vote on supporting the San Francisco Transportation Demand Management Plan.

Sponsor: Deborah Raphael, Director; Speakers: Donnie Oliveira, Program Manager, Outreach; Liore Milgrom-Gartner, Transportation Outreach Analyst and John Knox White, Planning Programs Manager for Sustainable Streets, San Francisco Municipal Transportation Agency (Explanatory Document: Staff Memo, Resolution File No. 2017-08-COE Transportation Demand Management and the San Francisco Transportation Demand Management Plan for 2016-2020) (Discussion and Action)

Deborah Raphael, Director, introduced the item.

Donnie Oliveira, Program Manager, Outreach, discussed collaboration on the San Francisco Transportation Demand Management (TDM) Plan.

John Knox White, Planning Programs Manager for Sustainable Streets, San Francisco Municipal Transportation Agency discussed the San Francisco Transportation Demand Management Plan including the history of the document, its purpose, San Francisco as a Transit First City, TDM partners, the goals, the TDM Partners Working Group, funding, measuring success, feedback and TDM projects at a glance.

Liore Milgrom-Gartner, Transportation Outreach Analyst, discussed the San Francisco Commuter Benefits Ordinance, CityCycle and the use of public transportation by City employees.

Donnie Oliveira discussed the goals of the San Francisco Department of the Environment.

Deborah Raphael, Director, asked about how equity has shaped the TDM Plan.

Commissioner Hoyos asked about plans to regulate transportation network companies (TNC) such as Lyft and Uber and whether or not the City will have a sense of the emissions impact of the industry.

Commissioner Stephenson asked about how the plan will be implemented, how funding will be secured, what cities are doing things right and the mandates of the San Francisco Commuter Benefits Ordinance.

Commissioner Bermejo asked about the percentage of funding that is being sought from the state and federal governments.

Commissioner Ahn asked about the connection between the TDM plan and Cap-and-trade funding.

Commissioner Wald asked about expanding the partnership to include the agencies that regulate TNCs.

Upon a motion by Commissioner Wald and second by Commissioner Ahn Resolution File No. 2017-08-COE Transportation Demand Management was approved without objection. (Ayes: Commissioners Bermejo, Wald, Ahn, Hoyos, Stephenson and Wan; Noes: None; Absent: None)

Public Comment:

Eric Brooks, San Francisco Green Party and Our City, discussed the appointment of Commissioner Ahn , discussed San Francisco's policies on TNCs and moving towards a car free City.

Alex Holsen asked about the San Francisco Peak Oil Task Force findings.

- 6. Presentation on the results of the 2016-2020 Department of the Environment Strategic Plan Community Meetings.** Sponsor: Deborah Raphael, Director; Speakers: Donnie Oliveira, Outreach Program Manager; Asia Meshack, Senior Strategist for Outreach and Communications; Doug Streblow, Engagement Coordinator; Anthony Valdez, Commission Secretary (Discussion)

Deborah Raphael, Director, introduced the item.

Donnie Oliveira, Program Manager, Outreach, discussed the 2016-2020 Department of the Environment Strategic Plan process, the strategic plan goals and objectives and the need for community dialogues.

Anthony Valdez, Commission Secretary, discussed the workshop overview and design, commissioner participation and workshop logistics.

Doug Streblow, Engagement Coordinator, discussed with workshop methodology and objectives, Activity 1 – connecting environmental values and Activity 2 – programmatic opportunities.

Asia Meshack, Senior Strategist for Outreach and Communications, discussed key themes that were heard about the community's values, key values around the City's priorities, participation barriers and programming recommendations.

Donnie Oliveira discussed key takeaways.

Commissioner Bermejo discussed the importance of hearing from a diverse cross section of San Franciscans.

Commissioner Wald asked about reporting back to the workshop participants.

Commissioner Hoyos asked about doing a workshop or deep dive into the data that was gathered.

Commissioner Wan asked about doing a deep dive into the data.

Deborah Raphael, Director, asked about connection between the priority of urban nature and the gaps in Department's programs.

Public Comment:

Eric Brooks, San Francisco Green Party and Our City, discussed sharing the workshop methodology with other Departments and the media and the laws around public comment.

- 7. Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green

Building, Zero Waste, Toxics Reduction, and Urban Forestry. Speaker: Deborah Raphael, Director (Explanatory Document: Director's Report) (Discussion)

Deborah Raphael, Director, discussed the signage of the Antibiotics on Meat Right to Know Ordinance and a ban on the sale of future and children's products with flame retardants, press events, the rollout of the new Zero Waste services in the Sunset District, training the commercial sector on Zero Waste programming, community engagement on safer alternatives to cleaning products and pesticides, a deadline on energy efficiency, a working group on electric vehicles and a LED lightbulb giveaway initiative.

Sarah Peters, Outreach Communications Assistant, discussed the Department's San Francisco Street Tree Christmas program.

Magda Shemayka, Energy Watch team, was introduced as a new member of the Department staff.

Public Comment:

Eric Brooks discussed proposed changes to rules regarding the City's Integrated Pest Management system.

8. Committee Reports. Highlights of the October 17, 2017 Operations Committee meeting and the October 22, 2017 and November 12, 2017 Policy Committee meetings. (Discussion)

Commissioner Stephenson reported on the October 17, 2017 Operations Committee meeting which included discussions about the outreach and collateral development for new Zero Waste programming.

Commissioner Wald reported on the October 22, 2017 Policy Committee meeting which included discussions about the San Francisco Municipal Transportation Agency's climate action strategy and an update on the Department's Integrated Pest Management Program. Commissioner Wald also reported on the November 12, 2017 Policy Committee meeting which included discussions on the energy and pesticide implications of the cannabis industry and the Department's Solar+Storage resiliency project.

Commissioner Hoyos discussed the Solar+Storage tool.

Public Comment:

Eric Brooks, San Francisco Green Party and Our City, discussed proposed changes to rules regarding the City's Integrated Pest Management system.

9. Announcements. (Discussion)

There were no announcements.

There was no public comment.

- 10. New Business/Future Agenda Items.** Speaker: Anthony Valdez, Commission Secretary (Explanatory Document: 2018 Commission on the Environment Meeting Schedule) (Discussion and Possible Action)

Anthony Valdez, Commission Secretary, discussed the agenda for the January 23, 2018 Commission on the Environment meeting including the fact that the meeting will focus on the City's goal to be powered by 100 percent renewable energy, a review of the Department's budget and a review of the Annual Report.

There was no public comment.

- 11. Public comment on all matters pertaining to the subsequent closed session on Public Employee Performance Plan and Appraisal Report.**

There was no public comment.

- 12. Vote on whether to hold closed session to evaluate the performance of the Executive Director, Deborah Raphael.** (Cal. Govt. Code § 54957; SF Admin. Code § 67.10(b).) (Action)

Upon a motion by Commissioner Wald and second by Commissioner Wan the Commission moved into closed session without objection. (Ayes: Commissioners Bermejo, Wald, Ahn, Hoyos, Stephenson and Wan; Noes: None; Absent: None)

- 13. CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE PLAN AND APPRAISAL REPORT**
Possible closed session to evaluate the performance of the Executive Director, Deborah Raphael. (Explanatory Document: Performance Plan and Appraisal Report) (Cal. Govt. Code § 54957; SF Admin. Code § 67.10(b).) (Discussion and Possible Action)

The Commission moved into closed session at 7:06 p.m. and reconvened in open session at 9:02 p.m. Present for the closed session were Commissioners Bermejo, Wald, Ahn, Hoyos, Stephenson and Wan.

OPEN SESSION

Reconvene in open session:

Vote to elect whether to disclose any or all discussions held in closed session. (SF Admin. Code § 67.12(a).) (Action)

Upon a motion by Commissioner Hoyos and second by Commissioner Wald the Commission voted not to disclose any or all discussions held in closed session without objection. (Ayes: Commissioners Bermejo, Wald, Ahn, Hoyos, Stephenson and Wan; Noes: None; Absent: None)

- 14. Adjournment.**

The meeting was adjourned at 9:03 p.m.

The next Regular Meeting of the Commission on the Environment is scheduled for Tuesday, January 23, 2018, 5:00 p.m. at City Hall, Room 416.

** Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to the building. (2) on the Commission's website <http://www.sfenvironment.org/commission>; (3) upon request to the Commission Affairs Manager, at telephone number 415-355-3709, or via e-mail at anthony.e.valdez@sfgov.org within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Commission after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://www.sfenvironment.org/commission> as attachments to the agenda or meeting minutes. Written public comment received by the Commission will be posted as an attachment to the minutes.

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Posted: December 13, 2017