City and County of San Francisco
Environment Department
Urban Forestry Council
Planning and Funding Committee

MEETING MINUTES DRAFT

Tuesday, December 6, 2022, 4:00 p.m.
Remote meeting via web conference

COMMITTEE MEMBERS: Members Igor Lacan (Chair), Nicholas Crawford, and Andrew Sullivan.

Order of Business
Public comment will be taken before the Committee takes action on any item.

1. Call to Order and Roll Call.

The meeting was called to order at 4:05 p.m.

Excused: None.
Absent: None.


There was no public comment.

Upon a motion by Member Lacan and a second by Member Crawford, the resolution was approved without objection. (Ayes: Members Lacan, Crawford, and Sullivan; Noes: None; Absent: None)

3. Adoption of Minutes of the September 6, 2022, Urban Forestry Council Planning and Funding Committee Meeting. (Explanatory Document: September 6, 2022, Meeting Draft Minutes) (Discussion and Action)

There was no public comment.

Upon a motion by Member Crawford and a second by Member Sullivan, the minutes were approved without objection. (Ayes: Members Lacan, Crawford, and Sullivan; Noes: None; Absent: None)

4. General Public Comment. Members of the public may address the Council on matters that are within the Council’s jurisdiction and are not on today’s agenda. (Discussion)

There was no public comment.


Members Lacan, Crawford, and Sullivan discussed language on tree pathogens featured in the report draft and potential modifications.

Members Lacan, Crawford, and Sullivan discussed potential updates to graphs on street tree trends and planting goals.


Jesus Lozano discussed descriptions of Urban Forestry Council activities and achievements in the report.

Jesus Lozano summarized proposed modifications to the report, including updated descriptions of street tree projections and funding for urban forestry.

There was no public comment.

Upon a motion by Member Lacan and a second by Member Sullivan, a motion to advance the Draft 2022 Annual Urban Forest Report with the proposed changes to the full Council was approved. (Ayes: Members Lacan, Crawford, and Sullivan; Noes: None; Absent: None)

6. **Discussion and Action regarding the draft letter requesting an increase in City funding for urban forestry.** Speaker: Jesus Lozano, Urban Forestry Council Coordinator. (Explanatory Document: Draft Letter requesting additional City funding)

Jesus Lozano summarized changes to the draft letter requesting an increase in City funding for urban forestry programs.


Jesus Lozano and Members Sullivan and Lacan discussed references to the 2014 Urban Forest Plan and street tree planting goals in the draft letter. Member Sullivan and Jesus Lozano discussed obtaining clarification from the Department of Public Works regarding aspects of the 2014 Urban Forest Plan.

Member Sullivan discussed the intended audience and goals of the letter.

There was no public comment.

7. **New Business/Future Agenda Items.** (Discussion)

Jesus Lozano discussed the resignation of Ildiko Polony from the Urban Forestry Council and outreach to potential applicants.

Member Lacan discussed a potential focus on tree population data in upcoming meetings.

Members Crawford and Sullivan discussed potential applicants to fill vacancies on the Council.
There was no public comment.

8. **Adjournment.**

The meeting was adjourned at 5:16 p.m.