Municipal Green Building Task Force Meeting Minutes
Wednesday, October 14, 2020

Appointed Members:

Present:
- Allison Albericci*, SF Planning Department
- Anthony Bernheim*, SF International Airport
- Daniel Alvarado*, SFPUC Infrastructure
- Eden Brukman*, SF Environment (Chair)
- Emilie Hagen* - Atelier Ten, Public Member
- James Ng*, SF Public Works/Infrastructure Design & Construction
- Kathy Jung, Department of Public Health
- Lauren Dietrich Chavez, Recreation and Parks/ Capital & Planning
- Magdalena Ryor, SF Public Works/Project Management
- Melina Markarian*, SF Public Works/Building Design & Construction
- Mohsin Shaikh*, SF Department of Building Inspection
- Rich Berman*, SF Port
- Sachiko Tanikawa*, SFGSA Real Estate Division
- Shayne Martinsen, SFPUC Wastewater
- Taylor Chang, SFPUC, Water Enterprise
- Todd Robinson, SF Public Library

Absent:
- Matt Greco*, SFPUC Power
- Melissa Higbee, SF Office of Resilience and Capital Planning
- Paul Bignardi, SF Municipal Transportation Agency
- Stephan McPartlan, SF Fire Department

*LEED Accredited Professional

In addition, there were attendees representing SFE, SF Port, Stok, Webcor, and members of the public.

1. Welcome

2. Adoption of Task Force Meeting Minutes: The meeting minutes from September 09, 2020 were adopted as written.

3. Announcements:
   - Congratulations to the project team for American Airlines Lounge in Harvey Milk Terminal 1 for achieving LEED Gold ([ID+C: Commercial Interiors](https://www.usgbc.org/leed)). There are now 74 LEED certified municipal projects totaling 9,923,490 sqft.
   - Welcome Allison Albericci, who has been appointed to the Task Force to represent the Citywide Planning Division within Planning Department.
   - The online platform for municipal Material Reduction and Recovery Plans is ready for use. Each department/division that has City Representatives responsible for delivery of Municipal Construction Projects must designate a point(s)-of-contact to set-up master administrative accounts and receive training. Contact Eden Brukman or James Slattery at SF Environment to coordinate: [eden.brukman@sfgov.org](mailto:eden.brukman@sfgov.org), [james.slattery@sfgov.org](mailto:james.slattery@sfgov.org).
   - Due to the Veteran’s Day holiday, the next Municipal Green Building Task Force meeting will not be held on Wednesday, November 11th. Instead, a poll will be sent to members to determine timing for a Special Meeting.
4. **Presentation and discussion:** SFE Senior Environmental Specialist, Richard Chien, and SFE Senior Green Building Coordinator, Eden Brukman, presented the San Francisco Climate Action Plan 2020 Update, including draft actions related to municipal buildings in the Building Operations, Responsible Production and Consumption, and Transportation and Land Use sectors.

5. **General Public Comment:** None.

** In accordance with Governor Gavin Newsom’s statewide order for all residents to “Stay at Home” - and the numerous local and state proclamations, orders and supplemental directions - aggressive directives have been issued to slow down and reduce the spread of the COVID-19 virus. Copies of explanatory documents are available 1) on the Task Force’s webpage [https://sfenvironment.org/about/taskforce/municipal-green-building-task-force](https://sfenvironment.org/about/taskforce/municipal-green-building-task-force); or (2) upon request to Eden Brukman, at telephone number 415-355-3710 or via e-mail at Eden.Brukman@sfgov.org.