



**SF Environment**

**Our home. Our city. Our planet.**

A Department of the City and County of San Francisco

London N. Breed  
Mayor

Deborah O. Raphael  
Director

## **Municipal Green Building Task Force MEETING NOTICE & AGENDA**

**Wednesday, January 13, 2021 1:30pm  
Remote meeting via web conference**

**Refer to the “Remote Access to Information and Participation” section below for instructions.**

### **1. Welcome**

### **2. Adoption of Task Force Meeting Minutes** of December 09, 2020. (5 minutes) *Action*

### **3. Announcements:** (10 minutes) *Discussion*

- Congratulations to the project team for SF Fire Department Station 05 (Turk Street), which achieved LEED Gold (BD+C v2009). There are now 75 LEED certified municipal projects totaling 9,944,805 sqft.
- San Francisco is updating its Climate Action Plan. Visit the [webpage](#) to peruse the Plan and its elements, participate in the Online Open House, and see the schedule of online workshops, starting with a [kick-off webinar](#) on January 14th 5:30-6:30 pm. (Follow the link to register.)
- Municipal projects starting on/after January 1, 2021 will use Green Halo for documenting and tracking Material Reduction and Recovery Plans (formerly “CDDMP”) as required per [Environment Code Chapter 7, Section 708](#). Two live trainings for City Representatives have been scheduled and meeting invites have been emailed to Municipal Green Building Task Force members for distribution:
  - Tuesday, January 12, 2021 at 10:00 am: [bit.ly/greenhalo1](https://bit.ly/greenhalo1)
  - Thursday, January 14, 2021 at 2:00 pm: [bit.ly/greenhalo2](https://bit.ly/greenhalo2)

### **4. Old Business:** (60 minutes) *Discussion* Update to Environment Code Chapter 7.

### **5. General Public Comment**

[See San Francisco’s LEED® certified municipal projects on DataSF](#)

### **Remote Access to Information and Participation**

This meeting will be held remotely using video conferencing, through the Webex Meetings platform, and by telephone for members of the public who are unable to attend using computers or smart devices.

### **Attending the Meeting: Watch or Listen**

Members of the public have the following options for attending the meeting:

Option 1: Watch the meeting using a computer or smart device by clicking on the following link:

<https://ccsf.webex.com/ccsf/onstage/g.php?MTID=e39e5d508a72235e3e142cc3500ff393a>

Password: MGBTF

- If you are able to and would like to watch via your computer, please follow these instructions: i) Click on the link above; ii) Enter your first name, last name, and email address if desired; iii) Click “Join by Browser” (directly beneath the “Join Now” button);
- If you are able to watch via your smart mobile device: i) Download the Webex Meetings application; ii) Click on the link above; iii) Click Join; iv) Enter your name and email; v) Click Ready to Join

Option 2: Join the meeting by phone, if you do not have access to a computer or smart device.

**Dial: 1-415-655-0001 and then enter the Access Code: 146 460 9837.**

### **Participating During Public Comment: By Phone or by Chat**

Members of the public will have opportunities to participate during public comment. The public is asked to wait for the particular agenda item before making a comment on that item. Comments will be addressed in the order they are received. When the moderator announces that the Committee is taking public comment, members of the public can:

Option 1: Participate via computer or smart device by: i) Clicking on the “Raise Hand” icon in the Participant window; ii) Depending on the number of people in line ahead of you, you may have to wait before it is your opportunity to speak. When it is your turn, you will be notified that your line has been unmuted, and it will be your opportunity to speak; iii) Your call will be muted when your allotted time expires.

Option 2: Participate over the phone by: i) Pressing \*3 (this step is very important, as it will activate the “Raise Hand” icon in the Participant window); ii) Depending on the number of people also in line ahead of you, you may have to wait before it is your opportunity to speak. When it is your turn, you will be notified that your line has been unmuted, and it will be your opportunity to speak; iii) Your call will be muted when your allotted time expires.

\*\* In accordance with Governor Gavin Newsom’s statewide order for all residents to “Stay at Home” - and the numerous local and state proclamations, orders and supplemental directions – aggressive directives have been issued to slow down and reduce the spread of the COVID-19 virus. Copies of explanatory documents are available 1) on the Task Force’s webpage <https://sfenvironment.org/about/taskforce/municipal-green-building-task-force>; or (2) upon request to Eden Brukman, at telephone number (415) 355-3710 or via e-mail at [Eden.Brukman@sfgov.org](mailto:Eden.Brukman@sfgov.org).

### **Important Information**

Persons unable to attend the meeting may submit to the Task Force, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Task Force members. Any written comments should be sent to: Eden Brukman, San Francisco Department of the Environment, [Eden.Brukman@sfgov.org](mailto:Eden.Brukman@sfgov.org) by 5:00 p.m. on the day prior to the hearing. Comments which cannot be delivered to Ms. Brukman by that time may be taken directly to the hearing at the location above. When bringing handouts to meetings, please photocopy on both sides of the paper and try to use post-consumer recycled or tree-free paper. Also, please bring sufficient copies of handouts for the Task Force and the public.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

### **Public Comment**

At this time, members of the public may address the Task Force on items of interest that are within the subject matter jurisdiction of the Task Force but are not on today’s agenda. Public comment will be taken following each agenda item. Each member of the public may address the Task Force for up to three minutes, unless otherwise announced by the Chair. If it is demonstrated that the comments by the public will exceed 15 minutes, the Chair may continue Public Comment to another time during the meeting.

The Brown Act forbids the Task Force from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Task Force is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

The following services are available on request 72 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Eden Brukman at (415) 355-3710 to make arrangements for the accommodation. Late requests will be honored, if possible.

### **Language Access**

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact Eden Brukman at 415-355-3710, or [Eden.Brukman@sfgov.org](mailto:Eden.Brukman@sfgov.org) at least 48 hours in advance of the hearing. Late requests will be honored if possible.

### 語言服務

根據語言服務條例(三藩市行政法典第91章)，中文、西班牙語和/或菲律賓語（泰加洛語）傳譯人員在收到要求後將會提供傳譯服務。翻譯版本的會議記錄可在委員會通過後透過要求而提供。其他語言協助在可能的情況下也將可提供。上述的要求，請於會議前最少48小時致電 415-355-3710 或電郵至 [Eden.Brukman@sfgov.org](mailto:Eden.Brukman@sfgov.org) 向委員會秘書提出。逾期提出的請求，若可能的話，亦會被考慮接納。

### Acceso A Idioma

De acuerdo con la Ordenanza de Acceso a Idiomas "Language Access Ordinance" (Capítulo 91 del Código Administrativo de San Francisco "Chapter 91 of the San Francisco Administrative Code") intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Las minutas podrán ser traducidas, de ser requeridas, luego de ser aprobadas por la Comisión. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con el Secretario de la Comisión al 415-355-3710, o [Eden.Brukman@sfgov.org](mailto:Eden.Brukman@sfgov.org) por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

### Access Sa Wika

Ayon sa Language Access Ordinance (Chapter 91 ng San Francisco Administrative Code), maaaring mag-request ng mga tagapagsalin sa wikang Tsino, Espanyol, at/o Filipino (Tagalog). Kapag hiniling, ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Maari din magkaroon ng tulong sa ibang wika. Sa mga ganitong uri ng kahilingan, mangyaring tumawag sa Clerk ng Commission sa 415-355-3710, o [Eden.Brukman@sfgov.org](mailto:Eden.Brukman@sfgov.org) sa hindi bababa sa 48 oras bago mag miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan.

### Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, City Hall, Room 244, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-5163; E-mail: [soft@sfgov.org](mailto:soft@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org).

### Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, Second Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112; web site at [www.sfgov.org/ethics](http://www.sfgov.org/ethics)

Posted: January 06, 2020