Municipal Green Building Task Force
MEETING NOTICE & AGENDA

Wednesday, September 08, 2021 1:30pm
Remote meeting via web conference

Refer to the “Remote Access to Information and Participation” section below for instructions.

1. Welcome

2. Adoption of Task Force Meeting Minutes of August 11, 2021. (5 minutes) Action

3. Announcements: (5 minutes) Discussion

4. Old Business: (40 minutes) Discussion
   Green Building Rating Systems: Results from the July 2021 Survey about City department staff’s perception of LEED and the role that it plays in the delivery of Municipal Construction Projects.

5. General Public Comment

See San Francisco’s LEED® certified municipal projects on DataSF

Remote Access to Information and Participation
This meeting will be held remotely using video conferencing, through the Webex Meetings platform, and by telephone for members of the public who are unable to attend using computers or smart devices.

Attending the Meeting: Watch or Listen
Members of the public have the following options for attending the meeting:

Option 1: Watch the meeting using a computer or smart device by clicking on the following link:
https://ccsf.webex.com/ccsf/onstage/g.php?MTID=eca787ae4917c0ecbf04d490472fde52
Password: MGBTF
   • If you are able to and would like to watch via your computer, please follow these instructions: i) Click on the link above; ii) Enter your first name, last name, and email address if desired; iii) Click “Join by Browser” (directly beneath the “Join Now” button);
   • If you are able to watch via your smart mobile device: i) Download the Webex Meetings application; ii) Click on the link above; iii) Click Join; iv) Enter your name and email; v) Click Ready to Join

Option 2: Join the meeting by phone, if you do not have access to a computer or smart device.
Dial: 1-415-655-0001 and then enter the Access Code: 2497 670 6482.

Participating During Public Comment: By Phone or by Chat
Members of the public will have opportunities to participate during public comment. The public is asked to wait for the particular agenda item before making a comment on that item. Comments will be addressed in the order they are received. When the moderator announces that the Committee is taking public comment, members of the public can:

Option 1: Participate via computer or smart device by: i) Clicking on the “Raise Hand” icon in the Participant window; ii) Depending on the number of people in line ahead of you, you may have to wait before it is your opportunity to speak. When it is your turn, you will be notified that your line has been unmuted, and it will be your opportunity to speak; iii) Your call will be muted when your allotted time expires.

Option 2: Participate over the phone by: i) Pressing *3 (this step is very important, as it will activate the “Raise Hand” icon in the Participant window); ii) Depending on the number of people also in line ahead of you, you may have to wait before it is your opportunity to speak. When it is your turn, you will be notified that your line has been unmuted, and it will be your opportunity to speak; iii) Your call will be muted when your allotted time expires.

** In accordance with Governor Gavin Newsom’s statewide order for all residents to “Stay at Home” - and the numerous local and state proclamations, orders and supplemental directions – aggressive directives have been issued to slow down and reduce the spread of the COVID-19 virus. Copies of explanatory documents are available 1) on the Task Force’s webpage https://sfenvironment.org/about/taskforce/municipal-green-building-task-force; or [2] upon request to Eden Brukman, at telephone number (415) 355-3710 or via e-mail at Eden.Brukman@sfgov.org.

**Important Information**

Persons unable to attend the meeting may submit to the Task Force, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Task Force members. Any written comments should be sent to: Eden Brukman, San Francisco Department of the Environment, Eden.Brukman@sfgov.org by 5:00 p.m. on the day prior to the hearing. Comments which cannot be delivered to Ms. Brukman by that time may be taken directly to the hearing at the location above. When bringing handouts to meetings, please photocopy on both sides of the paper and try to use post-consumer recycled or tree-free paper. Also, please bring sufficient copies of handouts for the Task Force and the public.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

**Public Comment**

At this time, members of the public may address the Task Force on items of interest that are within the subject matter jurisdiction of the Task Force but are not on today’s agenda. Public comment will be taken following each agendized item. Each member of the public may address the Task Force for up to three minutes, unless otherwise announced by the Chair. If it is demonstrated that the comments by the public will exceed 15 minutes, the Chair may continue Public Comment to another time during the meeting.

The Brown Act forbids the Task Force from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agendized item, the Task Force is limited to:
1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a.).)

The following services are available on request 72 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Eden Brukman at (415) 355-3710 to make arrangements for the accommodation. Late requests will be honored, if possible.

**Language Access**

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact Eden Brukman at 415-355-3710, or Eden.Brukman@sfgov.org at least 48 hours in advance of the hearing. Late requests will be honored if possible.

**Accesso A Idioma**

De acuerdo con la Ordenanza de Acceso a Idiomas “Language Access Ordinance” (Capítulo 91 del Código Administrativo de San Francisco “Chapter 91 of the San Francisco Administrative Code”) intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Las minutas podrán ser traducidas, de ser requeridas, luego de ser aprobadas por la Comisión. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con el Secretario de la Comisión al 415-355-3710, o Eden.Brukman@sfgov.org por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.
Access Sa Wika

Know your Rights under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)
Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, City Hall, Room 244, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-5163; E-mail: sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City’s website at www.sfgov.org.

Lobbyist Registration and Reporting Requirements
Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, Second Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112; web site at www.sfgov.org/ethics

Posted: September 01, 2021