



**City and County of San Francisco**  
**Urban Forestry Council**

**MEETING MINUTES DRAFT**

**Tuesday, August 23, 2023, 6:00 p.m.**  
**City Hall, Room 416**  
**One Dr. Carlton B. Goodlett Jr. Place**  
**San Francisco, CA 94102**

COUNCIL MEMBERS: Andrew Sullivan (Chair), Nicholas Crawford (Vice Chair, San Francisco Public Works), Igor Lacan, Morgan Vaisset-Fauvel, Pamela Nagle, Edgar Xochitl Flores, Mike Sullivan, Damon Spigelman (San Francisco Public Utilities Commission), Ilaria Salvadori (San Francisco Planning Department), Tai Trang (Port of San Francisco), Spencer Potter (Recreation and Parks Department), and Lew Stringer (Presidio Trust).

**Order of Business**

**1. Call to Order and Roll Call.**

The meeting was called to order at 6:05 p.m.

Present: Chair Andrew Sullivan, Vice Chair Nicholas Crawford, Members Igor Lacan, Morgan Vaisset-Fauvel, Pamela Nagle, Edgar Xochitl Flores, Mike Sullivan, Ilaria Salvadori, Tai Trang, Spencer Potter, and Lew Stringer

Excused: Damon Spigelman

Absent: None

**2. Chair's Welcome and Land Acknowledgement.** (Discussion)

Chair Sullivan welcomed attendees to the meeting and provided an overview of the agenda.

Jesus Lozano, Urban Forestry Council Coordinator, delivered the land acknowledgment.

There was no public comment.

**3. Adoption of Minutes of the March 24, 2023, Urban Forestry Council Meeting.** Explanatory Document: March 24, 2023, Meeting Draft Minutes. (Discussion and Action)

There was no public comment.

Upon a motion by Member Lacan and a second by Member Nagle, the minutes were approved without objection. (Ayes: Chair Sullivan, Vice Chair Crawford, Members Lacan, Vaisset-Fauvel, Nagle, Xochitl Flores, Sullivan, Salvadori, Trang, Stringer, and Potter; Noes: None; Absent: Member Spigelman)

4. **General Public Comment.** Members of the public may address the Council on matters that are within the Council’s jurisdiction and are not on today’s agenda. (Discussion)

Public Comment: Joshua Klipp asked that the Council vote on a resolution calling for a moratorium on removal of trees subject to City jurisdiction.

5. **Discussion and Possible Action on Mission Verde Regarding Community Solutions for Expanding Citywide Urban Forestry Efforts.** Speaker: Joshua Klipp, Mission Verde Community Coordinator. (Discussion and Possible Action)

Jesus Lozano, Urban Forestry Council Coordinator, played a video about Mission Verde provided by Joshua Klipp.

Joshua Klipp, Community Coordinator at Mission Verde, discussed Mission Verde’s history and goals.

Kindra Scharich, Director at Mission Verde, discussed the founding of Mission Verde and its collaboration with The Arc San Francisco.

Members Lacan, Sullivan, Xotchil Flores, Potter, Vaisset-Fauvel, and Stringer, and Joshua Klipp, Kindra Scharich, and Jesus Lozano discussed the imperative for the Council to support the establishment of additional community-driven tree watering efforts.

Member Salvadori and Joshua Klipp discussed the expansion of Mission Verde’s tree watering area.

Member Vaisset-Fauvel and Kindra Scharich discussed the need for published data on community groups like Mission Verde.

Joshua Klipp, Kindra Scharich, and Jesus Lozano discussed sharing materials detailing Mission Verde’s work as a toolkit for other community groups.

Member Potter discussed the use of parks as hubs for community tree watering groups.

Joshua Klipp and Jesus Lozano discussed opportunities to share information about the structure of Mission Verde directly with community stakeholders.

Public Comment: A member of the public spoke in support of Mission Verde and its work. An additional member of the public expressed support for projects that promote the use of native trees and plants.

6. **Discussion and Possible Action Regarding the Content and Submission Date of the 2023 Annual Urban Forest Report and Urban Forestry Funding Letter.** Speaker: Jesus Lozano, Urban Forestry Council Coordinator. (Discussion and Possible Action)

Jesus Lozano, Urban Forestry Council Coordinator, summarized potential new content for the 2023 Annual Urban Forest Report and asked Council Members for support in the drafting new content.

Chair Sullivan and Jesus Lozano discussed the process and timeline for drafting new content.

Vice Chair Crawford and Member Vaisset-Fauvel discussed additional survey questions regarding the impact of winter storms.

Chair Sullivan and Jesus Lozano discussed a proposal to revise the report's submission deadline at the Council's October meeting.

Public Comment: Susan Karasoff encouraged Urban Forestry Council staff to include information on tree damage in the 2023 Urban Forest Report.

7. **Annual Update and Discussion on San Francisco's Tree Planting Budget.** Speaker: Nicholas Crawford, Department of Public Works, Vice Chair of the Urban Forestry Council. (Informational Update and Discussion)

Vice Chair Crawford presented on the current budget, funding needs, partnerships, and potential funding sources for the City's tree planting goals.

There was no public comment.

8. **Staff Report on Recent Work Performed by the Urban Forestry Program on Behalf of the Urban Forestry Council.** Speaker: Jesus Lozano, Urban Forestry Council Coordinator. (Discussion)

Jesus Lozano, Urban Forestry Council Coordinator, discussed recent work performed by Urban Forestry Council staff.

There was no public comment.

9. **Urban Forestry Council Member Announcements.** (Discussion)

Jesus Lozano, Urban Forestry Council Coordinator, discussed the premiere of a Friends of the Urban Forest documentary on Mission Verde.

There was no public comment.

10. **New Business/Future Agenda Items.** (Discussion)

Chair Sullivan and Member Xochitl Flores discussed voting on a resolution regarding a moratorium on removal of trees subject to City jurisdiction.

Chair Sullivan discussed holding elections for the Council's Chair and Vice Chair positions.

There was no public comment.

11. **Adjournment.**

The meeting was adjourned at 9:00 p.m.