

PROPOSED REVISED FEE SCHEDULE

San Francisco Safe Drug Disposal Stewardship Ordinance
(San Francisco Environment Code Chapter 22)

Effective Date: July 1, 2020

Section 2215 of The Ordinance requires producers (manufacturers) of medicines sold in or into the City and County of San Francisco to reimburse the Department for its costs of administering and enforcing the Ordinance. The Ordinance authorizes the Department to charge two types of fees for this purpose, Plan Review fees and an Annual Operating Fee. A Plan Operator or a Stewardship Organization may remit the fees on behalf of the producers participating in that Plan.

The Department will bill the Plan Review Fee to each Plan Operator on a quarterly basis using the actual Department staff hours expended and technical assistance expense incurred, if any, from the time of submittal to review and approval or rejection of that Plan or for a application, modification, or update related to an approved Plan. The Department will bill the Annual Operating Fee to each Operator of an approved Plan divided equally among all Plans approved on July 1 of each year.

Fee Type	Task	Revised Fee
Plan Review Fee	Includes:	\$110.00 / hour
	Initial Review of proposed Stewardship Plan	
	Review of resubmitted (rejected) Stewardship Plan	
	Review of substantive changes to an approved Stewardship Plan	
	Advance determination on whether change(s) to an approved Plan are substantive	
	Review of Application to Use Municipal Waste Combustor instead of Hazardous Waste Incinerator for final disposal	
	Review of Application to use an alternative technology for final disposal	
Annual Operating Fee	Includes:	\$95,000.00/year
	Review of Annual Report for each Plan	
	Coordination of a single system of promotion	
	Review of biennial outreach surveys	
	Assistance in developing Plan goals	
	Preparation of biennial report to SF Board of Supervisors	
	Enforcement Proceedings (Warning Letter)	
	Follow-up with potential producers not participating in a plan ("Free Riders") as requested under Section 2213(d)	
	Fee Hour Tracking and preparation of budget documents for Controller review.	
	Collection Site or Event inspection for compliance with Ordinance	

Per Section 2215(d) of the Ordinance, the San Francisco Controller shall annually confirm that the fees charged by the Department do not exceed the actual costs to the City.