



INSPECTION REPORT: Construction & Demolition (C&D) Debris Recovery Program
 San Francisco Environment Department
 1155 Market Street, 3rd Floor, San Francisco CA, 94103
<https://sfenvironment.org/construction-demolition-requirements>
 Phone: 415-355-3799 Email: debrisrecovery@sfgov.org

NOTICE OF VIOLATION **DOCUMENTATION REQUEST** **WARNING**

INSPECTION ID:	INSPECTION DATE:	TIME:
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ENTITY NAME:	ENTITY TYPE: <input type="checkbox"/> Contractor <input type="checkbox"/> C&D Transporter <input type="checkbox"/> Property owner <input type="checkbox"/> Other _____
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INSPECTION ADDRESS:	
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CONTACT PERSON NAME:	INSPECTION TYPE: <input type="checkbox"/> Routine <input type="checkbox"/> Reinspection <input type="checkbox"/> Complaint
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CONTACT PHONE:	CONTACT EMAIL:	INITIAL INSPECTION REFERENCE: (Reinspection only) Inspection ID #: _____ Inspection Date: _____
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<input type="checkbox"/> VIOLATIONS: Mark violations identified	REQUIRED ACTIONS:
<input type="checkbox"/> 1. Transport of C&D debris directly to a landfill, incinerator, or unregistered facility	Provide attestation why disposal was required and acceptable
<input type="checkbox"/> 2. Collection/transport of C&D debris without a permit	Obtain required C&D debris transport permit(s) or attest to cease and desist transport of mixed C&D without a permit
<input type="checkbox"/> 3. Violation of other conditions of C&D debris transport permit	See OBSERVATIONS/VIOLATIONS section below
<input type="checkbox"/> 4. Collection/transport of C&D debris without permit displayed	Display C&D debris transport permit on vehicle/debris box
<input type="checkbox"/> 5. Failure to maintain copies of required receipts and/or records	Correct record keeping within 30 days
<input type="checkbox"/> 6. Right to inspect denied	Provide access to relevant premises/equipment/records
<input type="checkbox"/> 7. Violation of Public Works Code Section 725	See OBSERVATIONS/VIOLATIONS section below

DOCUMENTATION REQUEST: Provide the most recent receipt for disposal from this inspection address, an attestation claiming no further debris will be generated at this address, or a request for extension of the due date. This request alone does **not** indicate that a violation has occurred. Failure to provide documentation within _____ days will result in a fine of \$_____.

OBSERVATIONS/VIOLATIONS: (violations identified shall be corrected as indicated within the prescribed Correction Period)

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<p>CURE PERIOD: Correct violations identified by date indicated</p> <p># ____ by: _____ (within ____ days of receipt of this notice)</p> <p># ____ by: _____ (within ____ days of receipt of this notice)</p> <p># ____ by: _____ (within ____ days of receipt of this notice)</p> <p><input type="checkbox"/> No correction period necessary or given</p>	<p>FINE AMOUNT: If the violation is not corrected or a request for extension is not submitted within the prescribed Cure Period, the administrative fine assessed to the entity shall be due within 30 days following the end of the Cure Period in the following amounts:</p> <p>\$_____00 PER DAY FOR VIOLATION #_____,</p> <p>\$_____00 PER DAY FOR VIOLATION #_____,</p> <p>\$_____00 PER DAY FOR VIOLATION #_____,</p> <p>for a total fine amount of \$_____00.</p>
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TO SELF-VERIFY CORRECTED VIOLATION(S), SUBMIT DOCUMENTATION/ATTESTATION, OR REQUEST EXTENSION OF CURE PERIOD: Email pictures, documentation, cease and desist attestation, or a statement requesting an extension of the cure period up to 5 business days, including the Entity Name, Address, and Inspection ID Number, to **DebrisRecovery@sfgov.org** by end of business day (date): _____

REFERRAL: SF DBI SF DPH (SWP/LEA) SF PW SF SHERIFF OTHER _____

<p>SERVED VIA:</p> <p><input type="checkbox"/> In person</p> <p><input type="checkbox"/> Email</p> <p><input type="checkbox"/> Certified mail</p> <p>DATE SERVED:</p> <p>_____</p>	<p>INSPECTOR NAME:</p>	<p>INSPECTOR SIGNATURE:</p>
	<p>INSPECTOR PHONE:</p>	<p>INSPECTOR EMAIL:</p>
	<p><i>I acknowledge receipt of proper notice and understand that failure to provide the requested documentation or correct the violation(s) identified within the prescribed Cure Period, the owner, contractor, official representative, agent, and/or responsible party may be subject to administrative penalties as listed. (See Environment Code, Chapter 14, Section 1410(f), on reverse). The absence of a signature does not invalidate this notice, nor any of the corrective actions required or penalties levied.</i></p>	
<p>RECEIVED BY: (PRINT)</p>	<p>RECEIVED BY: (SIGNATURE)</p>	

NOTICES	DESCRIPTION
<p>Failure to Abate</p> <p>[Environment, Chapter 14, Sec. 1410(f)]</p> <p>[Environment, Chapter 14, Sec. 1410(c)]</p> <p>[Environment, Chapter 14, Sec. 1410(e)]</p> <p>[Administrative, Chapter 100, Sec. 4].</p>	<p>Violations of Chapter 14 of the Environment Code that are not corrected within the cure period specified on this Notice of Violation are punishable by the Director as set forth below:</p> <p>Administrative Penalties: The Director may impose fines of up to \$1,000 for each violation, each day such violation occurs. A published fine schedule is available at https://sfenvironment.org/c&d.</p> <p>Permit Suspension: The Director may impose an order suspending a permit or registration at any time, based on a finding that information in a person’s permit or registration, a required report, or other submission to the Director, is inaccurate or incomplete, or a person does not have all appropriate permits, authorizations, or licenses to use or operate the registered Facility or permitted equipment, or that a person is violating or has violated this Chapter 14 or the terms of a permit or registration.</p> <p>Property Lien: Where there is a nexus between the violation and real property located in the City, the charging official may provide notice of the citation to the owner of the real property as set forth in the Administrative Code Chapter 100 and that unpaid fines for the citations may become a lien on the property.</p> <p>Civil and Criminal Penalties: The Director may refer any violation of Chapter 14 to the City Attorney and/or District Attorney to commence an action for imposition of civil and/or criminal penalties. Civil penalties may include \$1,000 dollars for the first violation, and between \$1,000 and \$5,000 for the second and subsequent violations, on each day such violations occur. Each violation of Chapter 14 of that code shall be considered a separate misdemeanor punishable by a fine not exceeding \$1,000, or imprisonment not to exceed six months in the County Jail, or both.</p>
<p>Notice of Violation (Citation) Payment</p> <p>[Administrative, Chapter 100, Sec. 6(c)].</p>	<p>Invoices for Notices of Violations that are not corrected within the cure period will be emailed or mailed by the San Francisco Department of Public Works to the representative of the entity to whom this Notice of Violation was served. Payment may be made via credit/debit card on the provided web portal. Alternatively, a check can be mailed or provided in person, payable to:</p> <p>SAN FRANCISCO PUBLIC WORKS 49 SOUTH VAN NESS AVE, SUITE 300 SAN FRANCISCO, CA 94103</p> <p>Fines that remain unpaid 30 days after the due date shall be subject to a late payment penalty of 10 percent plus interest at the rate of 1 percent per month on the outstanding balance, which shall be added to the penalty amount from the date that payment is due.</p>
<p>Right to Appeal</p> <p>[Administrative, Chapter 100, Sec. 8].</p>	<p>Any person served with a Notice of Violation (citation) may seek administrative review of the citation by filing an appeal with the Controller within 30 days of the date that the citation is served on the grounds that there was no violation of the ordinance or that the person cited did not commit the violation. Failure to appeal will make the issuance of the citation a final action by the City, for which there is no further administrative review and no judicial review.</p> <p>All fines must be submitted with the request for appeal, unless the person served with a citation applies for an advance deposit hardship waiver. To apply for a hardship waiver, please contact the Controller’s office at controller@sfgov.org or 415-554-7500.</p> <p>An appeal form with a check payable to the Controller and an advanced deposit hardship waiver, if applicable, must be submitted to the Environment Department via mail, email, or fax within 30 days of receipt of the citation:</p> <p>SAN FRANCISCO ENVIRONMENT DEPARTMENT 1155 MARKET ST, FLOOR 3 SAN FRANCISCO, CA 94103</p> <p>A copy of the appeals form will be attached to a mailed or emailed copy of this notice. Alternatively, an appeals request can be made directly to the Controller’s office online at bit.ly/3FsK17y.</p>

San Francisco Environment Department has issued a Notice of Violation against you for violation of the San Francisco Environment Code, Chapter 14, as set forth in this Citation, OR has requested documentation to determine your compliance with the Environment Code. Please refer to the following Sections of the Environment Code and/or Public Works Code for additional information:

Violation Number:	Violation Description	[Code Section(s)]
<u>1.</u>	Transport of C&D debris to an unregistered facility or directly to landfill for disposal or incineration	[Environment, Chapter 14, Sec. 1402(a)]
<u>2.</u>	Collection/transport of C&D debris in a vehicle or debris without a permit	[Environment, Chapter 14, Sec. 1403(a)]
<u>3.</u>	Violation of other conditions of C&D debris transport permit	[Environment, Chapter 14, Sec. 1403(c)(6)(A) - (H)]
<u>4.</u>	Collection/transport of C&D debris in a vehicle or debris box without permit displayed	[Environment, Chapter 14, Sec. 1403(d)]
<u>5.</u>	Failure to maintain copies of required receipts and/or records	[Environment, Chapter 14, Sec. 1403(c)(6)(E)]
<u>6.</u>	Right to inspect denied	[Environment, Chapter 14, Sec. 1410(b)]
<u>7.</u>	Violation of Public Works Code Section 725	[Public Works, Article 15, Sec. 725-725.8]
<u>N/A</u>	Documentation Request	[Environment, Chapter 14, Sec. 1403(c)(6)(F)] [Environment, Chapter 14, Sec. 1402 (a)]