

PROPOSED FEE SCHEDULE
 San Francisco Safe Drug Disposal Stewardship Ordinance
 (San Francisco Environment Code Chapter 22)
Effective Date: May 31, 2016

The Ordinance requires any producer (manufacturer) of medicines sold in or into the City and County of San Francisco to pay all administrative and operational costs related to their Stewardship Plan (Section 2208), including reimbursement of the Department's costs of administering and enforcing the Ordinance (Section 2215). The Ordinance authorizes the Department to charge Plan Review fees and an Annual Operating Fee on a per Plan basis. A Plan Operator or a Stewardship Organization may remit the fees on behalf of the producers participating in their Plan.

The Department will bill the Plan Review Fee to each Plan Operator on a quarterly basis using the actual hours utilized from the time of submittal to review and approve or reject that Plan or an application related to that Plan. The Department will bill the Annual Operating Fee to each Plan Operator pro-rated on a monthly basis from the time the Plan is operational for the first year, and annually on July 1 for each year thereafter.

Fee Type	Task	Hourly Effort Estimate	Proposed Fee
Plan Review Fee	Includes:		\$70.00/ hour
	Initial Review of proposed Stewardship Plan	132	
	Review of resubmitted (rejected) Stewardship Plan	68	
	Review of substantive changes to an approved Stewardship Plan	64	
	Advance determination on whether change(s) to an approved Plan are substantive	12	
	Review of Application to Use Municipal Waste Combustor instead of Hazardous Waste Incinerator	14	
	Review of Application to use an alternative technology for disposal	68	
Annual Operating Fee	Includes:		\$35,000.00/year
	Review of Annual Report for each Plan		
	Guidance on single system of promotion		
	Review of draft outreach survey questions		
	Assistance in developing Plan goals		
	Annual update of Producers reported by wholesalers and follow-up to new producers		
	Enforcement Proceedings (Warning Letter)		
	Follow-up with potential producers not participating in a plan ("Free Riders")		
	Update and maintenance of Ordinance participant contact database		
	Collection Site/Event random inspection for compliance with Ordinance (or based on complaint)		

Per Section 2215(d) of the Ordinance, the Controller shall annually confirm that the fees set by the Department do not exceed the actual costs to the City.