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A Department of the City and County of San Francisco

Edwin M. Lee
Mayor

Deborah O. Raphael
Director

Energy Efficiency Coordinating Committee

Monday, May 16, 2016, 3:00 p.m.
City Hall, Room 421
One Dr. Carlton B. Goodlett Jr. Place
San Francisco, CA 94102

MINUTES APPROVED

1. Call meeting to order.

The Energy Efficiency Coordinating Committee meeting was convened at 3:02 p.m. (Present: Members Avni Jamdar (President), Holly Kaufman (Vice-President), James Bryant arrived at 3:11 a.m., Antonio Diaz, Lori Mitchell and Renae Steichen; Absent: Members Sam Moss and Miriam Zouzounis)

2. Approval of minutes from April 18, 2016 Committee meeting. (Attachment: April 18, 2016 Committee meeting minutes) (Discussion and Action)

Upon motion by Member Kaufman and second by Member Diaz, the minutes for the April 18, 2016 Energy Efficiency Coordinating Committee were approved without objection (Aye: Members Jamdar, Kaufman, Diaz and Steichen; Absent: Members Bryant, Moss and Zouzounis).

3. Discussion of workforce and economic services in San Francisco related to energy efficiency.

- Masood Ordikhani, Director, Workforce and Economic Program Services, San Francisco Public Utilities Commission
- Benjamin J. Poole, Contractors Assistance Center, San Francisco Public Utilities Commission

Anthony Valdez, Committee Affairs Manager, noted that Masood Ordikhani was placed on the agenda in error.

Benjamin J. Poole, Contractors Assistance Center, San Francisco Public Utilities Commission discussed the Contractors Assistance Center and its work to enhance contractors access to information, to help them apply for contracts, learn about the upcoming contracting opportunities, ensure contractors have adequate certification and discussed funding for training programs.

Member Jamdar asked about grant funding.

Benjamin J. Poole discussed providing businesses with technical training, training for contractors on best practices for the bid process, the availability for plans including a plan room and a special training for green infrastructure.

Member Steichen asked about what information is included in the green infrastructure training.

Member Kaufman asked for the connection between green infrastructure and energy efficiency and the target audience.

Member Jamdar asked about training for tracking workforce data and partner with Labor.

Ken Nim, Manager and Contract Compliance Officer, Office of Economic and Workforce Development, described partnership with ten unions to provide training through the Bayview facilities.

Member Jamdar asked about the connection and partnership between the Contractor Assistance Center and City Build, BayREN funding and City Build, the possibility of creating ongoing energy efficiency trainings.

Member Kaufman asked what kind of sectors the energy efficiency training serves.

Member Bryant asked what the Committee can do to be of support.

Member Steichen asked about the demand for energy efficiency training and how it is determined whether or not there should be a new training, upskill training and the viability of upskill training for energy efficiency.

There was no public comment.

4. Discussion of San Francisco Department of the Environment energy efficiency programs available to the small business sector.

- Lowell Chu, Engineer, Energy Program, Department of the Environment
- Gabriella Canez, Marketing and Outreach Coordinator, Department of the Environment

Lowell Chu, Engineer, Energy Program, Department of the Environment discussed the BayREN program including staff size, funding, location of projects and the services provided.

Gabriella Canez, Marketing and Outreach Coordinator, Department of the Environment discussed marketing campaigns including the materials and the various target audiences and provided case studies.

Member Bryant asked if businesses are provided with resources throughout the process and how communities are chosen for resources.

Member Kaufman asked how the money flow and transaction process works.

Member Jamdar asked about paying for the program on the bill.

Member Kaufman asked about the Department's participation in the PACE program.

Member Kaufman and Jamdar asked about co-pays.

Member Diaz asked about multi-family sector programs.

Member Jamdar asked about how helpful it would be to move to the BayREN model for commercial.

Member Steichen asked about incentives and technologies.

Member Bryant asked about a map of the multi-family households that are served by BayREN.

Member Steichen asked about gaps and opportunities for expanding the program.

Member Kaufman asked where the best amount of energy efficiency savings can be reached for the neighborhoods that have been penetrated the least.

Member Mitchell discussed the SFPUC's new CleanPowerSF program and upcoming energy efficiency program flexibility.

Member Jamdar asked how to get involved in CleanPowerSF energy efficiency program planning and whether or not the Department of the Environment can provide a best practices document to SFPUC

There was no public comment.

5. **Discussion of San Francisco energy efficiency matrix.** The Committee is developing a document that brings together information on energy efficiency programs in San Francisco organized by sector, funding sources, populations affected, various agencies involved and jobs added. (Attachment: San Francisco Energy Efficiency Program Matrix)
- Cal Broomhead, Climate and Energy Innovation Manager, San Francisco Department of the Environment

Lowell Chu, Engineer, Energy Program, Department of the Environment discussed the item on behalf of Cal Broomhead.

Member Jamdar asked the members if they had any questions or proposed additions to the matrix.

Member Kaufman said that the document is still missing target audiences to look at gaps and opportunities in different communities.

Member Jamdar suggested adding a map to the matrix by neighborhood.

Member Steichen asked if maps could show who hasn't been serviced yet and whether or not it would be helpful to reach out to merchant associations.

Member Kaufman discussed assessing the data needs for various programs.

Member Kaufman asked what the City still needs.

Member Jamdar asked about creating a city-wide database for multiple sectors.

Member Kaufman asked about RICO.

Member Jamdar discussed next steps for the multi-family program.

Member Mitchell said they have information to add for SFPUC.

- 6. Discussion of information gathering, future presentations to the Committee and Committee timeline.** The Committee will discuss information gathering and the Committee's preferred format for how information is provided to them, future presentations and the Committee's timeline. (Attachment: EECC Timeline)

Member Steichen asked about how to compile recommendations.

Member Kaufman discussed a pay as you save program.

Member Mitchell suggested Mike Hinds of CCA come to discuss the public goods charge for the CleanPowerSF program.

Member Steichen asked what the restrictions on energy efficiency programs from the SFPUC.

Member Jamdar suggested Pacific Gas and Electric Company come speak before the committee in June or July.

Member Steichen asked if the Committee needed to learn more about BayREN.

Member Jamdar suggested Clean Power SF.

Member Steichen discussed inviting a speaker on Cap and Trade funds that San Francisco is eligible for.

Member Jamdar discussed presenting draft findings to the Board of Supervisors before Supervisor Mar retires from the Board in January.

Member Kaufman discussed how the report will be reviewed.

There was no public comment.

- 7. Public comment**

Miguel Guerrero, Environmental Assistant, Department of the Environment introduced himself.

- 8. Adjournment.** The meeting was adjourned at 4:59 p.m.

The next meeting of the Energy Efficiency Coordinating Committee is Monday, June 20, 2016 at 3:00 p.m. in City Hall, Room 421, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

Copies of explanatory documents are available at (1) the Committee's office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to the building. (2) on the Committee's website <http://www.sfenvironment.org/eecc>; (3) upon request to the Commission Affairs Manager, at telephone number 415-355-3709, or via e-mail at anthony.e.valdez@sfgov.org within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Commission after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Committee's website <http://www.sfenvironment.org/eecc> as attachments to the agenda or meeting minutes.

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