



**SF Environment**

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A Department of the City and County of San Francisco

Edwin M. Lee  
Mayor

Deborah O. Raphael  
Director

## Energy Efficiency Coordinating Committee

Monday, May 16, 2016, 3:00 p.m.  
City Hall, Room 421  
One Dr. Carlton B. Goodlett Jr. Place  
San Francisco, CA 94102

### REVISED AGENDA

1. **Call meeting to order**
2. **Approval of minutes from April 18, 2016 Committee meeting.** (Attachment: April 18, 2016 Committee meeting minutes) (Discussion and Action)
3. **Discussion of workforce and economic services in San Francisco related to energy efficiency.**
  - Masood Ordikhani, Director, Workforce and Economic Program Services, San Francisco Public Utilities Commission
  - Benjamin J. Poole, Contractors Assistance Center, San Francisco Public Utilities Commission
  - Patrick Mulligan, Director of CityBuild, San Francisco Office of Economic and Workforce Development
4. **Discussion of San Francisco Department of the Environment energy efficiency programs available to the small business sector.**
  - Lowell Chu, Engineer, Energy Program, Department of the Environment
  - Gabriella Canez, Marketing and Outreach Coordinator, Department of the Environment
5. **Discussion of San Francisco energy efficiency matrix.** The Committee is developing a document that brings together information on energy efficiency programs in San Francisco organized by sector, funding sources, populations affected, various agencies involved and jobs added. (Attachment: San Francisco Energy Efficiency Program Matrix)
  - Cal Broomhead, Climate and Energy Innovation Manager, San Francisco Department of the Environment
6. **Discussion of information gathering, future presentations to the Committee and Committee timeline.** The Committee will discuss information gathering and the Committee's preferred format for how information is provided to them, future presentations and the Committee's timeline. (Attachment: EECC Timeline)
7. **Public comment**
8. **Adjournment**

***The next meeting of the Energy Efficiency Coordinating Committee is Monday, June 20, 2016 at 3:00 p.m. in City Hall, Room 421, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.***

Copies of explanatory documents are available at (1) the Committee's office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to the building. (2) on the Committee's website <http://www.sfenvironment.org/eccc>; (3) upon request to the Commission Affairs Manager, at telephone number 415-355-3709, or via e-mail at [anthony.e.valdez@sfgov.org](mailto:anthony.e.valdez@sfgov.org) within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Commission after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Committee's website <http://www.sfenvironment.org/eccc> as attachments to the agenda or meeting minutes.

#### **Important Information**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

NOTE: Persons unable to attend the meeting may submit to the Committee, by the time the meeting begins, written comments. These comments will be made a part of the official public record and shall be brought to the attention of the Committee members. Any written comments should be sent to: Commission Affairs Manager, 1455 Market Street, Suite 1200, San Francisco, CA 94103 by 5:00 p.m. on the day prior to the meeting. Comments that cannot be delivered to the Commission Affairs Manager by that time may be taken directly to the meeting at the location above. When bringing handouts to meetings, please photocopy on both sides of the paper and try to use post-consumer recycled or tree-free paper. Also, please bring sufficient copies of handouts for the Committee, the Commission Affairs Manager and the public.

#### **Public Comment**

At this time, members of the public may address the Committee on items of interest that are within the subject matter jurisdiction of the Committee but are not on today's agenda. Public comment will be taken following each agenda item. Each member of the public may address the Committee for up to three minutes, unless otherwise announced by the President. If it is demonstrated that the comments by the public will exceed 15 minutes, the President may continue Public Comment to another time during the meeting.

The Brown Act forbids the Committee from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Committee is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

#### **Disability Access**

The Energy Efficiency Coordinating Committee will be held at City Hall, Room 421 in the Civic Center Area. The Committee meeting room is wheelchair accessible. The closest accessible BART station is the Civic Center Station at United Nations Plaza and Market Street. Accessible MUNI lines serving this location are: #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro Stations at Van Ness and Market and at Civic Center. For information about MUNI accessible services call (415) 923-6142. There is accessible curbside parking adjacent to City Hall on Grove Street and Van Ness Avenue and in the vicinity of the Veterans Building at 401 Van Ness Avenue adjacent to Davies Hall and the War Memorial Complex.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these

individuals. Individuals with chemical sensitivity or related disabilities should call the Mayor's Office on Disability at (415) 554-6789 or (415) 554-6799 (TTY) for additional information.

The following services are available on request 72 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Anthony Valdez at (415) 355-3709 to make arrangements for the accommodation. Late requests will be honored, if possible.

#### **Language Access**

Language Assistance: To request an interpreter for a specific item during the meeting, please contact the Commission Affairs Manager, Anthony Valdez, at (415) 355-3709 or [anthony.e.valdez@sfgov.org](mailto:anthony.e.valdez@sfgov.org) at least 48 hours in advance of the hearing.

#### **Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Sunshine Task Force Administrator, City Hall, Room 409, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org).

#### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, 2<sup>nd</sup> Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112, web site at [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

Anthony Valdez, Commission Affairs Manager  
TEL: (415) 355-3709; FAX: (415) 554-6393

Posted: May 12, 2016