## Practice Green Cleaning in Your Organization

### Use Safer Practices

- **Use automatic dilution systems**
  Do not make stronger mixtures.

- **Use disinfectants sparingly**
  Good for surfaces that are touched frequently like doorknobs and keyboards. General cleaning removes 99% of germs.

- **Strip floors only when needed**
  Once per year or less

- **Use strong products sparingly**
  For example, use acid bowl cleaners only for deep cleaning.

- **Use microfiber mops and cloths**
  Microfiber mops clean faster, clean better, and use fewer chemicals.

### Use Safer Products

- **Use concentrated products**
  Ready-to-use products are 15 times more expensive.

- **Avoid aerosol sprays**
  Trigger sprays are safer. Spray directly onto the cloth if possible. Aerosol sprays are bad for your lungs.

- **Check for safe products at SFApproved.org**
  City staff are required to use this site.

### Prevent Pests

- **Report all pest problems to your supervisor immediately**
  For less toxic pest management tips: SFEnvironment.org/IPM

- **Clean & dry waste bins frequently**

- **Clean drains frequently with hot water or steam**

- **Hang mops upside-down**

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Hang this sign so custodians will see it. Printed on 100% post-consumer recycled paper.