



**SF Environment**  
Our home. Our city. Our planet.

## Application Form for Clean Technology Business Exclusion

*SF Business & Tax Regulations Code §906.2*

**Tax Year:** \_\_\_\_\_

(Deadline: December 31 to claim the Clean Technology Business Exclusion for the current tax year. Applications must be received electronically by the December 31 deadline or they will be denied.)

### Section I - Company Information

Name of business		Contact person
Business mailing address		
Business URL (if available)		
Business Account Number		
Telephone ( ) -	Fax ( ) -	Email

### Section II – Eligibility Information

Total number of full-time employees (including employees of domestic subsidiaries, affiliates, and other entities related by ownership)

#### TYPE OF CLEAN ENERGY

- |                                       |  |                                      |
|---------------------------------------|--|--------------------------------------|
| <input type="checkbox"/> SOLAR        | <input type="checkbox"/> GEOTHERMAL    | <input type="checkbox"/> BIOFUEL     |
| <input type="checkbox"/> WIND         | <input type="checkbox"/> OCEAN THERMAL | <input type="checkbox"/> HYDROGEN    |
| <input type="checkbox"/> LANDFILL GAS | <input type="checkbox"/> TIDAL         | <input type="checkbox"/> OTHER _____ |
| <input type="checkbox"/> WAVE         | <input type="checkbox"/> BIOMASS       |                                      |

**YES** This business meets the “Clean Technology Business” definition in which at least 75 percent of all of the business activities (measured by payroll expense, as defined in Business and Tax Regulations Code section 902.1) carried on by the business (including all domestic subsidiaries, affiliates, and other entities related by ownership) were directly related to one or more of the activities listed in sections 906.2(b)(5)(A)-(D) of the Business and Tax Regulations Code.

**REQUIRED:** Attach to this application form a company brochure, any other materials, and a letter clearly explaining how you meet the “Clean Technology Business” definition.

**REQUIRED:** Attach to this application form a list of all of your employees (including employees of your domestic subsidiaries, affiliates, and other business entities related by ownership) for all available months of the tax year for which you are requesting the exclusion. The list must include, for each employee:

- (1) the time period of the attached list;
- (2) the employee’s name;
- (3) the employee’s title;
- (4) the employee’s total compensation (as included in the definition of payroll expense in Business and Tax Regulations Code section 902.1);
- (5) whether the employee is a full-time or part-time employee; and
- (6) whether the employee rendered substantially all of his or her services in direct support of your Clean Technology Business.

An optional Excel chart that you can use for this purpose is available at <http://SFEnvironment.org/cleantechnology>

**YES** This business will maintain a reasonable method of documentation that can be reviewed or verified objectively that tracks how employees whose compensation qualifies for the Clean Technology Business Exclusion spend their time at work, and will provide such documentation to the Tax Collector upon request.

This business holds a current San Francisco Green Business award certificate and continues to meet the San Francisco Green Business Program Standards.

**YES** Date Recognized: \_\_\_\_\_  **NO** Date Applied: \_\_\_\_\_

**YES** This business possesses a current business registration certificate pursuant to Article 12, section 853 of the Business and Tax Regulations Code, and has all necessary permits and approvals to conduct its business in San Francisco.

I certify under penalty of perjury that I am the taxpayer (including an officer, general partner, member manager, executor, trustee, fiduciary, or other individual with the authority to bind the taxpayer), or an agent of the taxpayer authorized to sign this form on behalf of the taxpayer pursuant to a validly executed Power of Attorney, and I have examined the foregoing Application Form for Payroll Tax Exclusion, including any accompanying documents, and the information thereon is, to the best of my knowledge and belief, true and correct, and fully compliant with all the requirements provided in section 906.2 of the San Francisco Business and Tax Regulations Code.

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**SIGNATURE OF RESPONSIBLE OFFICIAL**

**DATE**

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**TITLE AND PRINTED NAME OF RESPONSIBLE OFFICIAL**

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**EMAIL**

**TELEPHONE**