



DDRP # _____

DEMOLITION DEBRIS RECOVERY PLAN WORKSHEET



Construction and Demolition (C&D) Debris Recovery Program

City and County of San Francisco

Environment Code Chapter 14; Ordinance No. 27-06; SFE Regulations 06-05-CDO

PLAN TYPE: NEW PERMIT APPLICATION FINAL REPORT: DATE DEMO COMPLETED _____
ISSUED DDRP # _____

General Instructions:

Demolition Debris Recovery Plan (DDRP) WORKSHEET must be completed by person conducting demolition and submitted to San Francisco's Department of Environment (SFE) for all Department of Building Inspection (DBI) Full Demolition Permit applications (Form #6). Submit to SFE at address or fax at bottom of this page.

- The DDRP must demonstrate that the demolition project will achieve a minimum of 65% diversion from landfill. Mixed C&D debris material taken to a San Francisco Registered C&D Facility will be credited at 65% diversion. No C&D debris material can be taken directly to landfill or be put in garbage.
- After SFE approves the DDRP, it will be returned to you to submit to DBI before issuance of the Demolition Permit. Detailed instructions for completing a final report will be included with the approved DDRP.
- Demolition permits will not be issued by DBI without an approved DDRP.
- A FINAL REPORT MUST BE SUBMITTED WITHIN 30 DAYS AFTER COMPLETION OF DEMOLITION.

Demolition Permit Application No. _____ Permit Application Date _____

Project Address _____ Project Block/Lot# _____

Demolition Permit Applicant _____ Phone (____) _____

Demolition Permit Applicant Address _____

Contact Name _____ Phone (____) _____

Contact Address _____ Fax (____) _____

(if different from above)

E-Mail _____

Describe building being demolished: Type _____ Square Footage _____

Complete the Diversion Rate Table on the reverse side of this worksheet indicating the disposition by material type of all project materials. See www.sfenvironment.org/c&d for possible facilities or markets to take materials. **For new permit applications**, provide ESTIMATED tons. **For final reports**, provide ACTUAL tons based on receipts you have received from facilities. Information included in the final report is subject to verification by SFE.

Instructions for completing the table on the reverse side of this worksheet; all materials are reported in TONS

- Column 1 – This is the **total tons** of materials generated from this project listed by material type;
- Column 2– Materials that will be separated on site in usable condition taken to a salvage facility for reuse. Also includes materials reused on site such as wood forms, and inerts used as backfill, etc.
- Column 3 – Materials separated on site that will be taken to a facility to be reprocessed into a new product. This includes source separated materials such as wood, metal, cardboard, drywall, landscape debris, etc.
- Column 4 – Materials that are not source-separated on site and are taken to a San Francisco Registered C&D Facility that will process mixed C&D materials for recovery. Mixed C&D materials taken to a SF-Registered C&D Debris Facility will be credited with 65% diversion. A list of Registered Facilities can be found at sfenvironment.org/c&d
- Column 5– Sorted, Non-Recyclable, Non-Compostable Debris hauled to landfill; **MUST DESCRIBE**.
- Column 6 – Name of facility(s) you intend to use for reuse, recycling or disposal of each material generated from the project.

Submittal Instructions: Submit this completed and signed form to: Department of the Environment, 1455 Market Street, #1200., San Francisco, CA 94103, fax: 415.554.6393, or email: james.slattery@sfgov.org

For Questions or Assistance, please call SFE at (415) 355-3700 or see www.sfenvironment.org/c&d

Diversion Rate Table (See Instructions on the front side of this form for column descriptions).

Material Type (Tons)	1 Total Tons Generated	2 Salvage or Reuse	3 Recycling (source- separated material)	4 Mixed C&D Debris to Registered Facility *	5 Landfill Disposal	6 Facility or Destination
Example: Wood	50	5		45		Building Resources/SFR&D
Wood, Pallets & Lumber (clean & unpainted, no pressure- treated wood)						
Cabinets, Fixtures, Doors, Windows, Equipment						
Metal						
Carpet						
Carpet Padding						
Cardboard						
Ceiling Tile						
Drywall (used and painted)						
Green Waste						
Concrete						
Asphalt						
Brick, Masonry, Tile						
Rock/Dirt/Soil						
MIXED DEBRIS						
Other (please specify)						
Sorted, Non-Recyclable, Non-Compostable Debris (please describe)						
TOTALS	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u> *		

Calculate **Your Diversion Rate** using the following formula:

$$\boxed{\frac{B}{A}} + \boxed{\frac{C}{A}} + \boxed{\frac{D \times .65 (DR)^*}{A}} = \boxed{\frac{B+C+D \times .65}{A}} \text{ Divide by } \boxed{\frac{A}{A}} = \boxed{\frac{B+C+D \times .65}{A}} \times \frac{100}{100} = \boxed{\text{Your Diversion Rate}} \%$$

[* Mixed C&D material designated for processing at a SF-Registered Mixed Debris Facility will be considered diverted at 65% diversion rate (pursuant to Ordinance No. 27-06).]

If **Your Diversion Rate** is less than 65%, provide justification why the project cannot meet the 65% diversion requirement

List haulers removing material off site (use extra page if necessary). Use only Registered Transporters for Mixed Debris.

1) _____ 2) _____ 3) _____

I AGREE TO SUBMIT A FINAL REPORT for this Demolition Permit WITHIN 30 DAYS AFTER COMPLETION OF THE DEMOLITION PROJECT; FINAL REPORT MUST VERIFY THE ACTUAL DIVERSION ACHIEVED & INCLUDE ALL RECEIPTS FROM FACILITIES. ESTIMATED DATE OF COMPLETION:

Submitted by (signature): _____ Date _____

Print Name _____ Title _____

FOR OFFICIAL CITY USE ONLY	
DATE PLAN/REPORT RECEIVED BY SFE _____	
APPROVED _____ NOT APPROVED _____ DATE _____	
COMMENTS _____	
APPROVED BY _____ NAME & TITLE _____	